



Completed applications must be submitted to:
 Development Services Department
 135 N. 'D' Street, Perris, CA 92570
 Telephone (951) 943-5003

OFFICE USE ONLY	
Case No.	
Application Submittal Date	
Application Fee	
Background Application Fee	
Accepted By	

CANNABIS PERMIT RENEWAL APPLICATION

Legal name of business requesting changes	DBA	Prior City of Perris cannabis permit number	
Physical address	City	State	Zip
Type of cannabis establishment		State of California cannabis license number	Business License issuance date
<input type="checkbox"/> Cultivation <input type="checkbox"/> Distribution <input type="checkbox"/> Adult-Use Retail <input type="checkbox"/> Testing <input type="checkbox"/> Manufacturing <input type="checkbox"/> Medicinal Retail			

Applying for: <i>(choose one)</i>	<input type="checkbox"/> Annual License Renewal	<input type="checkbox"/> Modification of Premises <small>(material change to the licensed premises)</small>
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Review the following submittal requirements and submit those that are required for your type of application. Applications will not be approved without them. For descriptions and pricing of the submittal requirements, see page 2 of this form.

Submittal Requirements	Annual License Renewal	Modification of Premises
Cannabis Permit Renewal Application <i>(this form)</i>	Yes	Yes
Statement of Understanding	Yes	Yes
Application fee (as per application type)	Yes	Yes
Background application fee (per individual)	Yes	No
Property Owner Statement of Consent	Yes	Yes
Lease	Yes	Yes
Background application & Gov't ID (each owner)	Yes	No
Intelifi waiver (each owner)	Yes	No
Employee List	Yes	No
Insurance	Yes	Yes
Current floor plan	Yes	Yes
Proposed floor plan	No	Yes
Security camera diagram	Yes	Yes
Security alarm contract	Yes	Yes

Modification of Premises: A licensee must submit an application prior to performing any material changes to the premises. Material changes include but are not limited to: any increase or decrease in physical size, changes to ingress and egress from limited-access areas, the addition of sales counters or display cases, and the installation or replacement of electric fixtures or equipment for purposes of increasing production. Licensees may not modify their licensed premises until approved by state and local authorities.

Proposed changes to premises:

If the modification is temporary, period when the proposed change will occur:	Start (MM/DD/YY)	
	End (MM/DD/YY)	

Description of Submittal Requirements	
<i>Only submit those items required for the type of change for which you are applying. For a list, see page 1.</i>	
Cannabis Permit Renewal Application	Completed and signed Cannabis Permit Renewal Application (<i>this form</i>).
Statement of Understanding	Initialed, signed and notarized City of Perris Statement of Understanding.
Application fee	Proof of payment of the application fee. Adult-use/Medicinal Dispensary: \$13,008.45 Cultivation/Testing/Manufacturing/Distribution: \$15,008.45
Background application fee	Proof of payment of the background fee(s), as applicable. \$300.00 per individual
Property Owner Statement of Consent	A notarized statement and acknowledgement from the legal owner of the subject property contemplated by this application consenting to the proposed marijuana operation at his/her property as contemplated by this application shall be submitted. If either applicant or owner are the legal owners of the subject property contemplated by this application, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Director.
Lease	<i>Annual License Renewal application:</i> An existing lease showing the property is secured for the duration of the renewal period. <i>Modification of Premises application:</i> A lease that has been revised due to the modification.
Background application & Gov't ID (each owner)	Completed and signed Cannabis Permit Employee/Owner Background Application and color copy of a valid government-issued photo identification, such as a valid California Driver's License, for each owner as defined in the Perris Municipal Code (PMC) and in compliance with State law.
Intelifi waiver (each owner)	Completed and signed Intelifi waiver for each owner as defined in the PMC and in compliance with State law requirements.
Employee List	A list with names of current employees and each employee's hire date.
Insurance	Evidence satisfactory to the Director showing compliance with all insurance requirements, including a minimum \$1,000,000 general liability policy for all license types and a minimum \$1,000,000 aggregate auto insurance liability policy covering all vehicles used for wholesale commercial cannabis distribution activities (<i>distribution license application only</i>).
Current floor plan	Drawn to scale and fully dimensioned, a diagram of the current layout of the licensed premises.
Proposed floor plan	Drawn to scale and fully dimensioned, a diagram of the proposed layout of the licensed premises showing the proposed use of all areas on the premises, including storage, restrooms and security equipment locations.
Security camera diagram	A diagram showing the locations of all security cameras on the premises.
Security alarm contract	Valid security alarm contract for the duration of the license period.

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the following application and all attachments thereto, and that all information therein is true, correct, and completed to the best of my knowledge.		
Signature	Title	Date

City of Perris Use Only:		
The City of Perris has examined the following application and supporting documentation thereto, and that all information therein is true, correct, and complete to the best of my knowledge.		
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
	Reason: ___ Application not complete ___ Requires additional information	
Approved by (Print Name)		Date Request Filed
Signature	Title	Date