



Completed applications must be submitted to Development Services Department at:
 135 N 'D' Street Perris, CA 92570
 Telephone (951) 943-5003

OFFICE USE ONLY	
Case No.	
Application Submittal Date	
Permit Fee	\$15,008.45
Background Application Fee	\$300.00/person
Accepted By	

WHOLESALE COMMERCIAL MARIJUANA DISTRIBUTION OPERATION REGULATORY PERMIT APPLICATION

Pursuant to City of Perris Ordinance No's. 1355 and 1358

Upon receipt of a completed application and payment of the application fee, the Director of Development Services shall investigate the information contained in the application to determine whether the applicant shall be issued the requested permit. The purpose of the review is to ensure that wholesale commercial marijuana distribution will be conducted in a secure, safe and business-like manner consistent with all applicable local and state laws, rules and regulations governing wholesale commercial marijuana distribution operations, including but not limited to the regulations promulgated by the Bureau of Cannabis Control. Pursuant to Perris Municipal Code Section 5.58.100(p), the applicant, if issued a wholesale commercial marijuana distribution operation permit, shall have a continuing obligation to immediately update the Director of Development Services upon a change in any of the information submitted herein, and to maintain continuing compliance with the background check requirements of Perris Municipal Code Chapter 5.58.

Check one only:

- Check here if **NEW** Wholesale Commercial Marijuana Distribution Operation Regulatory Permit
- Check here if **RENEWAL** of a Wholesale Commercial Marijuana Distribution Operation Regulatory Permit
- If renewal, provide the existing permit number and expiration date here: No.: _____ Date: _____

PROPERTY LOCATION (STREET ADDRESS): _____

ASSESSOR'S PARCEL NO.: _____

EXISTING LAND USE OF PROPERTY: _____

ZONING: Permitted wholesale commercial marijuana distribution businesses may locate and/or operate in **ONLY** the following subareas of the Light Industrial (LI) Zone or the General Industrial (GI) Zone, as defined in Chapter 19.44 (Industrial Zones) of Title 19 (Zoning) of the Perris Municipal Code. (See attached page 14)

- North Perris: North of Perry Street to the city limits, between the Perris Valley Storm Drain Channel and the I-215 Freeway.
- South Perris: North of Watson Road, south of Ellis Avenue, between the Perris Valley Storm Drain Channel and Santa Fe Railroad.

EXISTING ZONING OF PROPERTY: _____

LOCATION: Is the site and/or property located within 600 feet of a school, park, place of worship, youth-oriented facility, youth center, day care center (as such terms are defined in Perris Municipal Code ("PMC") Section 5.58.030), or residential zone, with the distance measured as the horizontal straight-line distance from the property line of one site to the property line of the other site?

YES NO

01006.0099/447665.1

STAFF USE ONLY:

	Signature	Complies	Notes
Zoning Verified			
Location Verified			

A. APPLICANT INFORMATION (to be completed by applicant):

APPLICANT: _____

Mailing Address: _____ Phone No. _____

City, State, Zip: _____ E-Mail: _____

BUSINESS OWNER (if different from applicant): _____

("Owner," or "Business Owner," for purposes of this application, is as defined in PMC §5.58.030(HH) and Business & Professions Code §26001(al))

Mailing Address: _____ Phone No. _____

City, State, Zip: _____ E-Mail: _____

LEGAL REPRESENTATIVE: _____

Mailing Address: _____ Phone No. _____

City, State, Zip: _____ E-Mail: _____

(Attach additional sheets as necessary)

B. PROPERTY OWNER CONSENT:

In the event that neither the applicant nor the business owner is the legal owner of the subject property contemplated by this application, the application must be accompanied with a completed "WHOLESALE COMMERCIAL MARIJUANA DISTRIBUTION REGULATORY PERMIT APPLICATION PROPERTY OWNER'S STATEMENT OF CONSENT," using the attached city-provided form, stating and acknowledging that a wholesale commercial marijuana distribution business will be operated on the subject property contemplated by this application, and containing the notarized signature from the legal owner of the property.

If either the applicant or the business owner is the legal owner of the subject property contemplated by this application, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Director of Development Services.

PROPERTY OWNER: _____

Mailing Address: _____ Phone No. _____

City, State, Zip: _____ E-Mail: _____

(Attach additional sheets as necessary)

C. BUSINESS OPERATIONS:

Proposed Hours and Days of Operation: _____

Total Square Footage of Site Devoted to Distribution (as "distribution" is defined in PMC 5.58.030): _____

D. PERSONNEL:

Name and contact information of all owners, employees, and managers, as defined in PMC Section 5.58.030 (**attach additional sheets if necessary**):

1. **NAME/TITLE:** _____ **PHONE NO.:** _____

ADDRESS: _____

EMAIL: _____

2. **NAME/TITLE:** _____ **PHONE NO.:** _____

ADDRESS: _____

EMAIL: _____

3. **NAME/TITLE:** _____ **PHONE NO.:** _____

ADDRESS: _____

EMAIL: _____

Name and contact information of community outreach manager, who will be responsible for outreach and communication with the surrounding community, including the neighborhood and nearby businesses:

NAME: _____ **PHONE NO.:** _____

EMAIL: _____

E. APPLICANT AUTHORIZATION

I hereby authorize and consent to the City Manager and the Director of Development Services of the City of Perris, including their designees, to seek verification of the information contained in this application and any attachments.

NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ **DATE:** _____

NAME OF BUSINESS OWNER (if different from applicant): _____

SIGNATURE OF BUSINESS OWNER: _____ **DATE:** _____

F. TERMS AND CONDITIONS

I hereby certify that I have reviewed the contents of Chapter 5.58 of the Perris Municipal Code and acknowledge, understand, and agree to be bound by its terms and conditions.

NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

NAME OF BUSINESS OWNER (if different from applicant): _____

SIGNATURE OF BUSINESS OWNER: _____ DATE: _____

G. FURTHER INFORMATION AND INSPECTIONS

I agree to submit any additional and further information as deemed necessary by the City Manager or the Director of Development Services of the City of Perris, including their designees, in order to process this application.

I further agree to permit the Perris City Manager, Director of Development Services, Police Department, and their respective designees, to conduct reasonable inspections, at their discretion, of all areas of the proposed wholesale commercial marijuana distribution operation for the purpose of ensuring compliance with local and State laws, including but not limited to inspection of:

- Security recordings made by security cameras required by Chapter 5.58 of the Perris Municipal Code;
- Security records and files;
- Inventory records and files; and
- Other written records and files pertaining to the proposed wholesale commercial marijuana distribution operation.

NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

NAME OF BUSINESS OWNER (if different from applicant): _____

SIGNATURE OF BUSINESS OWNER: _____ DATE: _____

H. INDEMNIFICATION AND RELEASE

I release the City of Perris, its agents, officers, elected officials, and employees from any and all claims, injuries, damages, or liabilities of any kind arising from: (a) any repeal or amendment of Chapter 5.58 of the Perris Municipal Code or of any provision of the Planning and Development Code relating to wholesale commercial marijuana distribution or other commercial marijuana activities; and (b) any arrest or prosecution of me, my managers, employees, or members for violation of State or federal laws; and I will defend, indemnify, and hold harmless the City of Perris and its agents, officers, elected officials, and employees from and against any and all claims or actions: (a) brought by adjacent or nearby property owners or any other parties for any damages, injuries, or other liabilities of any kind arising from operations at the subject property contemplated by this application; and (b) brought by any party for any problems, injuries, damages, or other liabilities of any kind arising out of the distribution of marijuana or marijuana products at the subject property contemplated by this application.

NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

NAME OF BUSINESS OWNER (if different from applicant): _____

SIGNATURE OF BUSINESS OWNER: _____ DATE: _____

I. APPLICANT CERTIFICATION

I certify under penalty of perjury, under the laws of the State of California, that I have personal knowledge of the information contained in this application and its attachments, if any, and that the information contained herein is true and correct.

NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

NAME OF OWNER (if different from applicant): _____

SIGNATURE OF OWNER: _____ DATE: _____

SUBMITTAL REQUIREMENTS

(Must be submitted at time of application submittal)

INCOMPLETE APPLICATION SUBMITTALS WILL NOT BE ACCEPTED

TWO (2) SETS OF THE FOLLOWING ITEMS ARE REQUIRED

SUBMITTED			
YES	NO		
1.	_____	_____	<u>Fee</u> : Payment of the application fee. (PMC 5.58.140).
2.	_____	_____	<u>Activities</u> . A general description of the proposed operation, including how the proposed operation will operate in compliance with the Perris Municipal Code and state law, plans for handling cash and transporting marijuana and marijuana products to and from the premises, and the proposed use of all areas on the premises, including but not limited to specific activities, storage, lighting and signage. (PMC 5.58.070(B)(1)(a)).
3.	_____	_____	<u>Property Owner's Statement of Consent</u> : A notarized statement and acknowledgement from the legal owner of the subject property contemplated by this application, if the applicant or business owner is not the legal property owner, consenting to the proposed wholesale commercial marijuana distribution operation at his/her property. If either the applicant or the business owner is the legal owner of the subject property, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Director of Development Services ("Director"). (PMC 5.58.070(B)(2)(f), 5.58.070(B)(3)(f)).
4.	_____	_____	<u>Consent to Criminal Background Investigation</u> . Written and signed consent forms from all employees to fingerprinting and a criminal background investigation by the City, upon a form provided by the City, accompanied with payment of appropriate fees to City to cover the costs of performing such criminal background check. At the discretion of the City and in compliance with State law, the City may use live scan to perform criminal background checks. Background check applications for each employee must also be submitted concurrently with this application. The fee for each background investigation application is \$300.00 payable to the City of Perris. (PMC 5.58.070(B)(2)(d)).
5.	_____	_____	<u>Identification</u> : For each applicant/owner, current or prospective employee, and current or prospective manager (as those terms are defined in PMC Section 5.58.030, a color photocopy of a valid government-issued photo identification, such as a valid California Driver's License, as approved by the Director. (PMC 5.58.070(B)(2)(e), PMC 5.58.070(B)(3)(f), 5.58.100(H)(2)).
6.	_____	_____	<u>Compliance with State Law</u> : Evidence satisfactory to the Director that the applicant is in compliance with all state law requirements governing wholesale commercial marijuana distribution. (PMC 5.58.070(B)(3)(f)).
7.	_____	_____	<u>Insurance</u> : Evidence satisfactory to the Director showing compliance with all insurance requirements, including a minimum \$1,000,000 aggregate general liability policy, and a minimum \$1,000,000 aggregate auto insurance liability policy covering all vehicles used for wholesale commercial cannabis distribution activities. (PMC 5.58.070(B)(3)(f)).
8.	_____	_____	<u>Floor Plan</u> : A scaled floor plan for each level of each building that is part of the business site, including the entrances, exits, walls, and operating areas. The floor plan must be professionally prepared by a licensed civil engineer or architect. (PMC 5.58.070(B)(1)(h)).

9. _____ Site Plan: A scaled site plan of the business site, including at minimum all buildings structures, driveways, parking lots, landscape areas, and boundaries. The site plan must be professionally prepared by a licensed civil engineer or architect.
(PMC 5.58.070(B)(1)(i)) (See attached page 13 for site plan information requirements).
10. _____ Site Requirements. To the extent not reflected in the site plan or floor plan, documentation reflecting that the site will comply with the following site requirements:
1. Visibility.
 - a. Neither marijuana, marijuana products, nor visible exterior evidence of any distribution activities, shall be visible from the public right-of-way, the unsecured areas surrounding the buildings on the site, or the site's main entrance and lobby.
 - b. Building frontage shall be constructed and designed so as to entirely conceal from public view both all distribution activities conducted by the permittee, as well as all marijuana and marijuana products at the site.
 2. Main Entrance and Lobby. The site shall have a building with a main entrance that is clearly visible from the public street or sidewalk. The main entrance shall be maintained clear of barriers, landscaping, and other obstructions. Inside of the main entrance, there shall be a lobby to receive persons into the site and to verify whether they are allowed in the wholesale commercial marijuana distribution areas. Members of the general public shall not be allowed in the wholesale commercial marijuana distribution areas except for reasons of lawful business.
 3. Secure Product. All marijuana and marijuana products at the site shall be kept in a secured manner at all times.
 4. Transport Area. Each building with a storage area shall have an area designed for the secure transfer of marijuana from vehicles to the storage area.
 5. Storage Area. Each building shall have adequate storage space for marijuana. The storage areas shall be separated from the main entrance and lobby, shall be secured by a lock accessible only to employees of the permittee, and shall only be used for the storage of cannabis, cannabis products, and related items.
 6. Restricted Access. The distribution site shall be closed to the general public. No one shall be allowed on the distribution site, except for employees or persons with a bona fide business or regulatory purpose for being on the site, such as contractors or inspectors. Minors are prohibited at all times from entering the location of the site.
(PMC 5.58.124 (E), (I)).
11. _____ Business Plan: A business plan reflecting: the management staff's experience and skills relevant to the proposed operation; the applicant's experience and ability to manage the operations of proposed business; the scheduling of work; a cost estimating and budget management plan; a 3-year performance plan; a point of sale and management inventory system of all products; and a track and trace system in accordance with State law requirements.
(PMC 5.58.070(B)(3)).
12. _____ Ownership: A description of the statutory entity or business form that will serve as the legal structure for the applicant, the ownership structure of the applicant as filed with the California Secretary of State (e.g. limited liability company, joint partnership, S-Corporation) (an applicant that is a foreign corporation shall include in its application the certificate of qualification issued by the Secretary of State of California), and a copy of the entity's formation and organizing documents,

including, but not limited to, articles of incorporation, certificate of amendment, statement of information, articles of association, bylaws, partnership agreement, operating agreement, and fictitious business name statement.

(PMC 5.58.070(B)(1)(d)).

13. _____ Odor Control Plan: An odor control plan detailing odor control measures in accordance with the following requirements, to the satisfaction of the Director:

A wholesale commercial marijuana distribution operation shall have an air treatment system that ensures off-site odors shall not result from its operations. This requirement at a minimum means that the distribution operation shall be designed to provide sufficient odor absorbing ventilation and exhaust systems so that any odor generated inside the location of the wholesale commercial marijuana distribution operation is not detected outside the building(s), on adjacent properties or public rights-of-way, or within any other unit located within the same building as the wholesale commercial marijuana distribution operation, if the use only occupies a portion of a building.

(PMC 5.58.070(B)(1)(c), 5.58.100(C)).

14. _____ Security Plan: A security plan detailing measures to the satisfaction of the Director that all applicable security-related requirements under State or local law, including but not limited to the following requirements, are and will be met:

- a. At least one licensed security guard shall be present at the location of the wholesale commercial marijuana operation during all hours of operation. All security guards shall be licensed by and in good standing with the Bureau of Security and Investigative Services of the California Department of Consumer Affairs (BSIS). If any security guard is to be armed with a firearm and/or a baton, then that security guard shall possess at all times a valid and current firearms permit and/or baton permit issued by the BSIS.
- b. Security cameras shall be installed and maintained in good condition, with at least 30 days of digitally recorded documentation in a format approved by the Director and the Police Chief. The camera and recording system must be of adequate quality, color rendition, and resolution to allow the identification of any individual present at the site of the wholesale commercial marijuana operation. The cameras shall be in use 24 hours per day, 7 days per week. The recording system must be capable of exporting the recorded video in standard MPEG formats to another common medium approved by the Director, such as DVD and/or a USB drive. The areas to be covered by the security cameras include, but are not limited to, the storage areas, operation areas, all doors and windows, the parking lot, all exterior sides of the property adjacent to the public rights of way, and any other areas as determined by the Director and Police Chief. Remote log-in information will be provided to the Director and the Police Chief to allow them to view live and recorded security camera images remotely at any time.
- c. The location of the wholesale commercial marijuana distribution operation shall be alarmed with a centrally-monitored fire and burglar alarm system, and monitored by an alarm company properly licensed by the State of California Department of Consumer Affairs Bureau of Security and Investigative Services in accordance with Business & Professions Code section 7590 et seq. and whose agents are properly licensed and registered under applicable law.
- d. All entrances to any building housing a wholesale commercial marijuana operation shall be secured against entry from the outside.
- e. All windows on the building that houses the distribution operation shall be

secured against entry from the outside.

(PMC 5.58.070(B)(1)(b), 5.58.100(B)).

15. _____ _____ Seller's Permit. The seller's permit number issued by the Board of Equalization or evidence that the applicant has applied for a seller's permit from the Board of Equalization, as applicable. (PMC 5.58.070(B)(1)(e)).

16. _____ _____ Other Licenses and Permits. Identification of any other licenses or permits for wholesale commercial marijuana operations, whether for the City of Perris or for any other licensing or permitting authority:

- i. held currently by the applicant;
- ii. pending approval for the applicant; or
- iii. denied to, revoked from, or suspended for, the applicant.

(PMC 5.58.070(f)).

Note: No person shall engage in cannabis distribution in the City of Perris without both a current and valid City-issued wholesale commercial marijuana distribution operation regulatory permit AND a current and valid equivalent state license as provided for under Division 10 of the California Business & Professions Code, as amended. PMC 5.58.124(A). Identify any temporary or annual state license here.

Notwithstanding the foregoing, the Director, in his discretion, may accept this permit application for review while a state license application is pending. If a state license application is pending, identify the type of license applied for, the date the application was submitted, and any other information available to the applicant relating to the status of the application. Upon issuance of any such state license, a copy shall be immediately submitted to the Director for review in connection with this application.

17. _____ _____ Physical. A general description of the proposed operation, including the street address, parcel number, the total square footage of the site, and the characteristics of the surrounding area.

(PMC 5.58.070(B)(1)(g)).

18. _____ _____ Sanitation: Written procedures that maintain the highest industry standards of sanitation and cleanliness for the operation so as to ensure the distribution of marijuana and marijuana products free of harmful contaminants. (PMC 5.58.100(F), 5.58.124(F)).

19. _____ _____ Training: Written procedures that provide for the highest industry standards of training for employees engaged in distribution operations.(PMC 5.58.124(G)).

20. _____ _____ Exterior Lighting. An exterior lighting plan reflecting that the exterior premises of the wholesale commercial marijuana distribution operation shall be equipped with and, at all times between sunset and sunrise, shall remain illuminated with fixtures of sufficient intensity and number to illuminate every portion of the property with an illumination level of not less than one foot-candle as measured at the ground level, including, but not limited to, landscaped areas, parking lots, driveways, walkways, entry areas, and refuse storage areas.(PMC 5.58.100(M)).

21. _____ _____ Signage. A signage plan reflecting how the applicant will comply with the following signage restrictions:

A permittee shall display conspicuously in the lobby of the site the following signs, so that each sign may be readily seen by persons entering the site, and each sign must be at least 8 inches by 10 inches in size:

- 1. "This site is not open to the public."

2. "Retail sales of any goods and services is prohibited"
3. "Minors are prohibited from entering this site."
4. "Smoking, ingesting, or consuming marijuana on or within 20 feet of this site is prohibited."

Signs on the premises shall not obstruct the entrance or the video surveillance system. The size, location, and design of any signage must conform to the sign provisions in the Perris Municipal Code. Business identification signage shall be limited to that needed for identification only, consisting of a single window sign or wall sign that shall comply with the appropriate sign requirements within the applicable zoning district.

(PMC 5.58.100(J), 5.58.124(H)).

**WHOLESALE COMMERCIAL MARIJUANA DISTRIBUTION OPERATION REGULATORY PERMIT
APPLICATION**

PROPERTY OWNER'S STATEMENT OF CONSENT

If the applicant/owner is not the property owner of record of the subject site, the following Statement of Consent must be completed by the property owner of record or the property owner's authorized representative, granting the applicant permission to apply for a wholesale commercial marijuana distribution operation regulatory permit. This form must be notarized.

To: City of Perris
Planning Division
135 N 'D' Street
Perris, CA 92570

I, the undersigned legal owner of record, hereby grant permission to:

Applicant: _____ **Phone:** _____

Mailing Address: _____

to operate a wholesale commercial marijuana distribution operation on the property described below

The subject property is located at: _____

Assessor's Parcel Number: _____

Printed Name of Owner of Record: _____

Address of Owner of Record: _____

Phone: _____ **Email address:** _____

Signature of Owner of Record: _____ **Date:** _____

**WHOLESALE COMMERCIAL MARIJUANA DISTRIBUTION OPERATION REGULATORY PERMIT
APPLICATION**

EMPLOYEE'S STATEMENT OF CONSENT TO CRIMINAL BACKGROUND INVESTIGATION

A completed version of this form, signed by each employee of the applicant and accompanied by payment of the required fee to cover the costs of performing the background check, must be submitted to the City as part of the wholesale commercial marijuana distribution operation regulatory permit application.

Employee Consent:

I, the undersigned, hereby authorize the release of any criminal history record information that may exist pertaining to me from any agency, organization, institution or entity having such information on file. I authorize any investigator, agent, or duly authorized representative of the City of Perris to receive and investigate such information as it may deem necessary. I consent to my fingerprints being taken and used to check my criminal history record information. I agree to provide all information as may be deemed necessary by the processor in order to process and complete my criminal history record information check.

Print Name: _____

Date: _____

Signature: _____

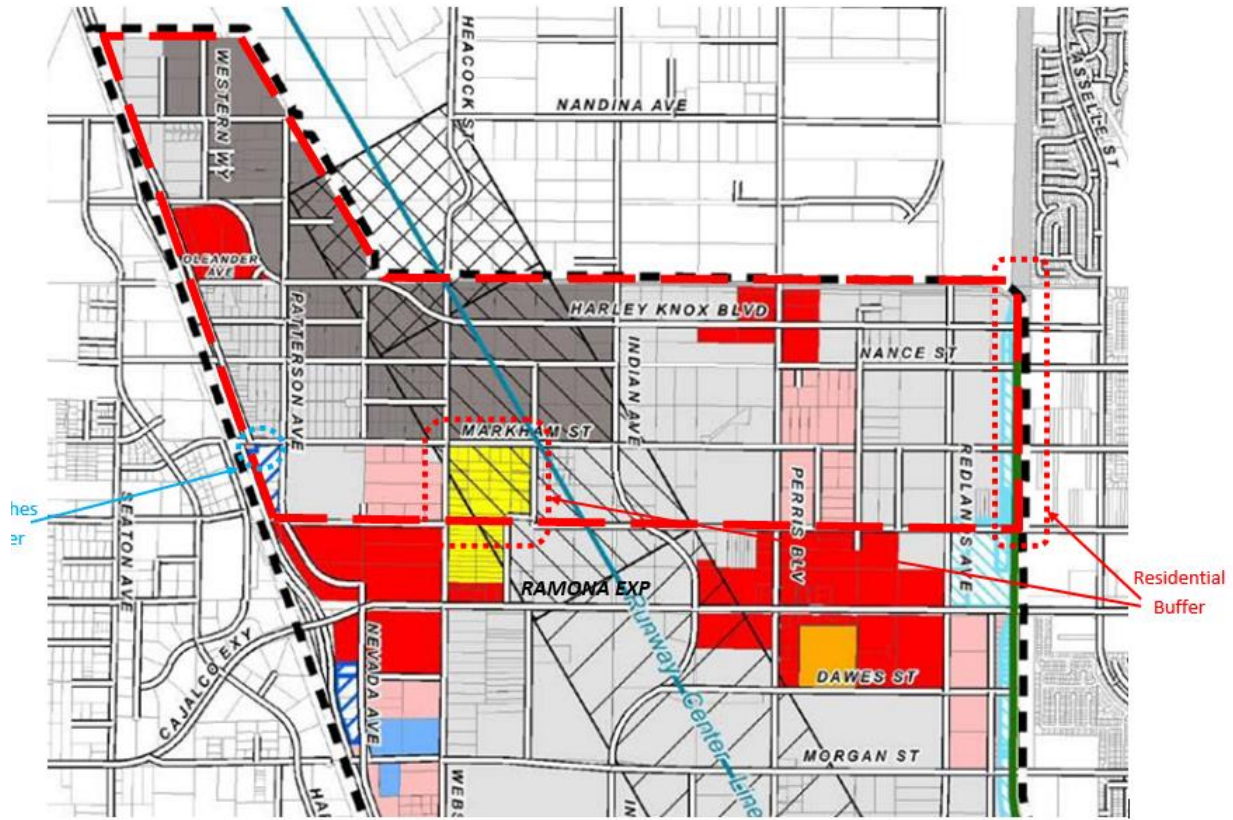
INFORMATION REQUIRED ON SITE PLAN

Additional information may be required on site plan if deemed appropriate by the Director of Development Services

Site Plan Requirements

- Assessor's parcel no.
- Acreage
- Building eaves, canopies
- Building foot prints and gross building area by use
- Drainage plan to control both on and off site drainage (if new development)
- Driveways, parking backup (dimensioned)
- Easements
- Employee amenity areas
- Fences, walls (location & design)
- Fire - Location of fire hydrants
- Land - Existing land uses adjacent to the site
- Landscape - Area calculation of landscaped areas, common open space
- Landscape percentage of parking area, excluding setbacks and parking overhang (max 2' into landscaped area)
- Loading area/spaces (include dimensions)
- Lot - Percentage of lot coverage
- Lot Dimensions
- North arrow & Scale (no. of feet per inch)
- Open space areas
- Applicant name and address
- Parking spaces (include dimensions) parking overhang maximum 2 feet
- Paved areas delineated
- Patios, Balconies (show square footage)
- Pedestrian walkways and paseos
- Power poles
- Recreational amenities
- School District(s)
- Scale of plans
- Setback dimensions
- Signature & license number of architect, landscape architect, civil engineer or land surveyor (where required)
- Street lights (existing if any)
- Street status (adjacent)
- Streets, names, locations and widths of rights-of-way of proposed streets, street cross sections, alleys and easements,
- Trash - Location of trash enclosures
- Utility lines, sewer access
- Utility Purveyors
- Zoning

NORTH PERRIS - LOCATION RESTRICTION FOR DISTRIBUTION



SOUTH PERRIS – LOCATION RESTRICTION FOR DISTRIBUTION

