

CITY OF PERRIS

DEVELOPMENT SERVICES DEPARTMENT BUILDING AND SAFETY DIVISION

135 N. "D" Street, Perris, CA 92570-2200 **TEL: (951) 443-1029 FAX: (951) 943-3293**

Requirements for Architect or Engineer of Record

All new commercial and industrial projects, Tenant Improvements, hotels, motels, and apartment complexes shall have an architect or engineer of record. The following information must be provided:

- 1. In accordance with Section 107.3.4, Chapter 1, 2016 CBC, the plans must indicate who is designated the architect or engineer of record. Just having the seal and signature on the plans is not enough. A note must be written on the plans specifying who that individual is.
- 2. The plan shall have a note that indicates the responsibilities of the architect or engineer of record. "The architect or engineer of record shall be responsible for reviewing and coordinating all submittal documents prepared by others, including deferred submittal items, for compatibility with the design of the building".
- 3. The plans shall have a note that indicates what the deferred submittals are. Deferred submittals are such items as truss drawings, fire sprinkler drawings, metal stud submittals, steel stairway shop drawing, and approval of alternate materials.
- 4. All proposed deferred submittals shall have prior approval of the Building Official per Section 107.3.4.1 of the 2016 CBC.