



Permit # _____

PHOTOGRAPHY/FILMING PERMIT APPLICATION

Date: _____
 Company: _____
 Address: _____

 Co. Phone: _____
 Co. Fax: _____
 Prod. Dates: _____

Project Title: _____
 Location Mgr.: _____
 Cell #: _____
 Email: _____
 Prod. Mgr.: _____
 Cell #: _____
 Other Contact: _____
 Cell #: _____

Prod. Type: Still Photography Commercial TV-Reality TV-Periodic TV-Other Music Video
 Documentary Industrial Corporate Feature Other _____

Total Personnel (cast, crew, etc.): _____ **Total Vehicles/Equipment:** _____

-Provide exact number of each item to be used at filming location(s)-

Vehicle/Equipment Detail: **Sm. Vehicles:** _____ **Lg. Vehicles:** _____ **RVs:** _____
Generators: _____ **Lifts:** _____
Other (describe): _____

Insurance: See attached Insurance requirement – Permit will not be issued without proper insurance

Insurance Certificate and Endorsement will be submitted by _____ am/pm on _____
 Insurance Certificate and Endorsement attached – Insurance Co. _____

Location Detail: Please give specific detail about your shoot below (Use provided addendum sheet if more space is needed). You must include the following: 1) property owner(s) name(s); 2) property owner(s) contact information; 3) address of location(s); 4) day(s) and time(s) of prep, film, and strike; 5) a storyboard and/or detail list of filming activity

Date(s)	Time(s)	Details	Prep/Film/Strike

Traffic: Will this project require traffic control? No (skip to Stunts/Special Effects) Yes (continue)

Road Encroachment Permit attached

Road Encroachment Permit will be submitted by: _____ am/pm on _____

Section below to be completed by City Permit Staff ONLY

Police Required: Yes No **Fire Dept. Required:** Yes No **City Parks Approval Required:** Yes No

Stunts: Will this project involve stunts? No Yes (continue)

Weapons: Will this project involve firing or non-firing weapons? No Yes (continue)

SFX: Will this project involve SFX/Pyro? No (if no to all three, skip to Animals) Yes (continue)

Stunts and Special Effects Worksheet attached

Stunts and Special Effects Worksheet will be submitted by: _____ am/pm on _____

Animals: Will this project require the use of exotic or domestic animals? No (skip to Aircraft) Yes (continue)

Animal Stipulations attached

Animal Stipulations will be submitted by: _____ am/pm on _____

Aircraft: Will this project require the use of any aircraft? No (skip to General Conditions) Yes (continue)

See attached Insurance requirement – Permit will not be issued without proper insurance

Additional Aircraft Insurance attached

Additional Aircraft Insurance will be submitted by: _____ am/pm on _____

FAA Approval attached

FAA Approval will be submitted by: _____ am/pm on _____

Section below to be completed by City Permit Staff ONLY

Permit #: _____ Approved by: _____

Processing Fee: \$ _____ Name: _____

Road Permit Fee: \$ _____ Title: _____

Fire Permit Fee: \$ _____ Attachments Road Encroachment Permit

Fire Bond: \$ _____ Fire Permit/Weapons Permit (circle one)

Police Fee: \$ _____ General Liability Insurance Documents

Police Bond: \$ _____ Aircraft Insurance Documents

Other (explain) \$ _____ FAA Approval

TOTAL: \$ _____ Animal Stipulations

Other Provisions: _____ Property Owner Permission Form(s)

_____ Neighborhood Notification(s)/Sign-off(s)

_____ Other: _____

GENERAL CONDITIONS:

Permittee agrees to all the terms and conditions on this permit including provisions listed at the bottom of this form and any attachments.

Permittee waives all claims against City, its officers, agents, employees, and volunteers, for loss or damage caused by, arising out of, or in any way connected with the exercise of this permit and Permittee agrees to hold harmless, indemnify, and defend City, its officers, agents, employees, and volunteers, from any and all loss, damage, or liability which may be suffered or incurred by City, its officers, agents, employees, and volunteers, caused by, arising out of, or in any way connected with exercise by Permittee of the rights hereby permitted, except those arising out of the sole negligence of the City. City shall have the privilege of inspecting the premises covered by the permit at any and all times. This permit shall not be assigned. City may terminate this permit at any time if Permittee fails to perform any covenant herein contained at the manner herein provided. City agrees it will not unreasonably exercise this right of termination. The parties hereto agree that the Permittee, its officers, agents, employees, and volunteers, in the performance of this permit shall act in an independent capacity and not as officers, agents, employees, and volunteers of the City.

No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto. Permittee agrees to comply with the terms and conditions contained in the attached Exhibit(s), which terms and conditions are by this reference made a part thereof. The Permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit. Permit must be kept on site at all times. City makes no representation or warranty as to condition of any property or facilities used by Permittee, and it is the responsibility of Permittee to fully inspect all such property and facilities to determine their condition prior to their use, and in going forward, assumes all risks associated with the condition of property or facilities.

Permittee's Signature: _____ **Representative of:** _____

Permittee's Name: _____ **Title:** _____

Date: _____