



# CITY OF PERRIS

DEVELOPMENT SERVICES DEPARTMENT  
135 N. D ST. PERRIS, CA 92570  
TEL: (951) 943-5003 FAX: (951) 943-3293

## LANDSCAPE PLANCHECK APPLICATION

|                           |
|---------------------------|
| DATE SUBMITTED _____      |
| RECEIVED BY _____         |
| PLANNING RECEIPT NO _____ |

CASE # \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
Last First

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State/Zip

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Last First

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State/Zip

Architect: \_\_\_\_\_ Phone: \_\_\_\_\_  
Last First

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State/Zip

Site Address: \_\_\_\_\_

Associated Case(s): \_\_\_\_\_

General Location: \_\_\_\_\_

Project Description: \_\_\_\_\_

I agree to comply with all the requirements of Ordinance 19.70 and submit complete Landscape Plans.

\_\_\_\_\_  
Applicant's Signature Date

\_\_\_\_\_  
Owner's Signature Date

# Authorization to Act on Behalf of Owner

Date: \_\_\_\_\_

City of Perris  
135 N. 'D' Street  
Perris, CA 92570

To Whom It May Concern:

I am the owner of the property at (street address):

\_\_\_\_\_

The following work will be performed at this address (description of work):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I authorize (print name) \_\_\_\_\_ to act as my agent to obtain necessary permits for the work described above.

Furthermore, I agree to defend, indemnify, and hold the City of Perris, its elected officials, officers, directors, employees, agents, and volunteers harmless from and against any and all loss, liability, or damages, including reasonable attorneys' fees and/or court costs, arising out of the performance of this contract, except for the sole negligence of the City of Perris, its elected officials, officers, directors, employees, agents, and volunteers.

\_\_\_\_\_  
*(property owner signature) To be Verified by Notary*

\_\_\_\_\_  
*(property owner printed name)*

# APPLICATION REQUIREMENTS

The following requirements must be submitted with the application in order to commence the Landscape Plan Checking Process:

Fee of \$200.00 per page plus \$8.45 for data process fee made payable to: **The City of Perris.**

Three (3) complete sets of the planting plans, irrigation plans, and associated details. These plans must be no larger than 24 x 36 and folded to 8 ½ x 11.

- A. Landscape design plan.
- B. Irrigation design plan.
- C. Water Quality Management Plan (WQMP) site design BMP's
- D. Planting details (per the City's Technical Manual for Landscape Design), including but not limited to:
  - a. Tree staking (double-staked)
  - b. Groundcover spacing
  - c. Planting specifications (trees and shrubs)
  - d. Root barriers as necessary
- E. Maintenance schedule.
- F. Water usage calculations as stipulated in Section 19.70.030 of the Perris Municipal Code.
- G. All irrigation equipment to be installed in the public right-of-way, which will be maintained by the City through the Landscape Maintenance District shall conform to the attached equipment list.
- H. Two (2) sets of construction grading plans. Grading plans are critical to identify slopes, walls, detention basins, swales, location of utilities and paved surfaces.
- I. One (1) copy of the soils sampling analysis.
- J. The drawing must be prepared by California Licensed Landscape Architect.
- K. Approval block for City signatures located on the bottom right corner of the title page.

## CITY INFORMATION

|  |       |
|--|-------|
| City of Perris<br>101 North D Street<br>Perris, California 92570 |       |
| Project Name/Tract No. :   |       |
| City of Perris   |       |
| Approved by:   |       |
| _____  | _____ |
| City of Perris Planning Division                                 | Date  |