

<i>PROVISION</i>	<i>ORDINANCE REQUIREMENTS & REGULATIONS</i>
APPLICATION TYPE	Second Unit Permit
CURRENT FILING DEPOSIT/FEE	\$800 deposit + \$8.45 fee with no annual renewal fee
PROCEDURE	Administrative review
UNIT SIZE FOR ATTACHED	Not to exceed 30% of the primary unit
UNIT SIZE FOR DETACHED	Not to exceed 75% of the primary unit with a 1200 s.f. maximum
PARKING REQUIREMENTS	One 250 s.f. enclosed garage
MOBILE HOMES ALLOWED IN ZONES	A-1 and lots of 20,000 s.f. or larger
OWNERSHIP REQUIREMENTS	Ownership of both units by occupant of one unit
LOCATION OF ATTACHED UNIT	Meet setback requirements
LOCATION OF DETACHED UNIT	Meet setback, along alleyways in downtown area
ARCHITECTURE	Must be compatible with the primary unit and the surrounding area
PERMITTED ZONES	Any single family zone
APPEALS	Appealed to City Council
AGE REQUIREMENT IF MOBILE HOME	June 15,1976 or newer
OCCUPANCY REQUIRES	Must meet UBC regulations



CITY OF PERRIS

DEPARTMENT OF COMMUNITY DEVELOPMENT

PLANNING DIVISION

135 N. 'D' STREET, PERRIS, CA 92570-2200
TEL.: (909) 943-5003 FAX: (909) 943-8379

DATE SUBMITTED_____
RECEIVED BY_____
PLANNING RECEIPT NO_____

SECOND UNIT PERMIT APPLICATION

Applicant: _____
Last First Middle Initial

Mailing Address: _____
Street City State/Zip

Telephone No: _____ (8-5 pm)

Owner: _____
Last First Middle Initial

Mailing Address: _____
Street City State/Zip

Telephone No: _____ (8-5 pm)

Rep/Eng: _____
Last First Middle Initial

Mailing Address: _____
Street City State/Zip

Telephone No: _____ (8-5 pm)

Contact Person: _____ Phone: _____

Applicant's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

SUBMITTAL REQUIREMENTS:

1. One completed application form, wet signed by the owner or property owner(s) authorization form to accompany the application.
2. Statement that the applicant is the owner or the authorized agent of the owner of the property on which the second unit is proposed to be located.
3. Five copies of site plans, floor plans and elevations, fully dimensioned, indicating the type, use and location of all room, building, structures, parking and landscaping clearly delineated. Elevation plans must show sufficient detail indicating type and color of materials used.
4. The Planning and Community Development Director may also authorize omission of any plans and drawings required by this action if he/she deems it unnecessary.
5. Photographs of any existing structure(s), and of any existing structures on adjacent properties as seen from the street.
4. Appropriate filing fees. (refer to the 1998 Fee Schedule)

PROPERTY OWNER(S) AUTHORIZATION FORM

**AUTHORIZATION FOR AGENT TO ACT ON BEHALF OF LEGAL
PROPERTY OWNER**

I/We, the owner(s) of the subject property, do hereby authorize _____
to act in my/our behalf on matters pertaining to _____ Second Unit Permit _____

Dated this _____ day of _____, 20 _____.

Signature(s) of Legal Owner(s)

State of California)
County of Riverside)

On this _____ day of _____, 19 _____, before me _____
a Notary Public, personally appeared _____ known to me to be the
person(s) whose name(s) are/is subscribed to the within instrument and acknowledged
that he/she/they executed the same.

Witness my hand and Official Seal

Signature _____

Name (printed) _____