



City of Perris, California

EMPLOYMENT OPPORTUNITY

Senior Planner

\$41.32 - \$50.22 Per Hour (Step A - E)

Plus Excellent Benefits

Deadline to Apply: February 22, 2019



DEFINITION

Under direction, to perform professional work in planning, land use design, zoning, and General Plan implementation; to provide planning staff assistance to the City Council and other City commissions and committees; and to provide highly technical assistance to the Planning Manager and other related work as required.

SUPERVISION EXERCISED

Exercises technical and functional supervision over professional, technical, and administrative support staff.

MINIMUM QUALIFICATIONS

Experience: Five (5) years of increasingly responsible planning experience including one year of lead/senior experience.

Training: Bachelor's degree from an accredited college or university with major course work in urban planning or a related field. A Master's degree is desirable.

License or Certificate: Possession of an appropriate, valid driver's license and insurability at regular rates for the City's automobile insurance.

Become a part of a growing and exciting team. Perris provides an excellent career advancement opportunity. If you are looking for new challenges and an incredible career move, JOIN OUR TEAM today. Perris offers a great location, a challenging and rewarding work experience and outstanding benefits!

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of: Principles and practices of urban planning and zoning. Principles and practices of redevelopment and economic development. Pertinent Federal, State, and local laws, codes, and regulations including CEQA, SMA-RA, and State Subdivision Map Act. Principles and concepts of GIS. Recent developments, current literature, information sources and research techniques in the field of urban planning. Architectural design review concepts, site grading, and drainage. Principles of lead supervision and training. Modern office practices, methods, and computer equipment. Safe driving principles and practices.

Skill to: Operate modern office equipment including computer equipment and software. Operate a motor vehicle safely.

Ability to: Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of planning goals. Interpret and apply the policies, procedures, laws, codes, and regulations pertaining to planning programs and functions. Check building plans for conformance with zoning regulations, grading, and drainage standards. Interpret and explain complex planning regulations and zoning ordinances. Plan, organize, schedule, assign, review, and evaluate the work of and train staff. Conduct work in a safe manner in accordance with established policy. Prepare and maintain accurate and complete records. Prepare clear and concise reports. Respond to requests and inquiries from the general public. Communicate clearly and concisely, both orally and in writing. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course work.



Great location, incredible opportunity.



General Benefits Overview

The City offers an exceptional benefit package which includes the following:

APPLICATION PROCESS

For optimal consideration apply immediately. Applications must be postmarked or received in the City of Perris Division of Human Resources before 5:00 p.m. February 22, 2019. For optimal consideration apply immediately. The City of Perris does not accept faxed applications. Applications require an original signature.

This position is assigned to the Development Services department and there exists one vacancy to be filled by this recruitment.

Submit your application to:

Division of Human Resources

101 North "D" Street

Perris, CA 92570

(951) 943-6100

Download a City Application at:

www.cityofperris.org

EOE / ADA

SELECTION PROCESS

Possession of the minimum qualifications does not ensure that an applicant will be invited to the next phase of the examination process. The City reserves the right to invite only the most qualified applicants to participate in successive parts of the process. Accepted candidates may be required to pass a background investigation and a physical examination at the City's expense. In compliance with the Immigration Reform and Control Act of 1986, all new employees must verify identity and entitlement to work in the United States by providing required original documentation.

Open and Competitive Application

Deadline to Apply: February 22, 2019

Posted: January 25, 2019

Holidays: The City observes twelve (12) holidays per year.

Vacation: Accrual of eight (8) hours of vacation per month of service for years one (1) through five (5) of employment (maximum of 240 hours accrual).

Paid Leave: Six (6) hours of sick leave per month of service (maximum of 280 hours accrual). Other leaves provided include bereavement (up to 5 days) and jury duty leave.

Retirement: Retirement benefits shall be provided at 2% @ 60 PERS retirement formula for existing PERS members or 2% @ 62 for new hires entering the CalPERS system for the first time (pursuant to the City's contract with PERS and as required by law). The employee is responsible for the full member contribution.

Health Benefits: Several medical plans are offered. The City currently pays one thousand six hundred seventy six dollars and seventeen cents (\$1,676.17) towards a medical plan premium for employee and dependents.

Dental/Vision: The City's dental plan pays up to sixty (\$60.00) dollars per month of the premium for either the Dental HMO or PPO. The City also provides vision-care reimbursement up to four hundred fifty (\$450.00) dollars.

Educational Incentive: Employees who hold a verified Bachelor's degree from an Accredited University, who's current position's classification specification does not require a Bachelor's degree as a minimum qualification, will be eligible to receive a five (5%) percent educational incentive pay to his/her base salary hourly rate. Employees who hold a verified Master's degree from an Accredited University, who's current position's classification specification does not require a Master's degree as a minimum qualification, will be eligible to receive a two (2%) percent educational incentive pay to his/her base salary hourly rate.

Bilingual Compensation: Bilingual compensation is available for oral and written translation for those employees whose duties include enforcement, public counter or reception responsibilities, as needed and on a case by case basis. Premium pay varies from (\$100.00 – \$125.00) per month.

Educational Reimbursement: The Educational reimbursement program consists of full reimbursement up to the limit of two thousand (\$2,000.00) dollars per fiscal year, per eligible employee. Specific courses, degree and certificate programs require pre-authorization by the City Manager's Office.

Restrictions may apply. All of the above benefits are subject to change by the current Memorandum of Understanding between the Municipal Employees Relations Representative of the City of Perris and Local 911 of the California Teamsters Public, Professional and Medical Employees Union.

