QUALIFICATIONS

Successful candidates will be able to show a proven track record in related experience and training. A typical example of qualifying experience and training may be: Six (6) years of increasingly responsible experience in the inspection and plan review of public, commercial, industrial, and residential buildings including two (2) years of administrative and supervisory responsibility. A bachelor’s degree from an accredited college or university with major coursework in civil engineering, architecture, or a related field.

TO BE CONSIDERED FOR THIS EXCITING CAREER OPPORTUNITY

Please submit the required City Application, resume and letter of interest to:

City of Perris
Division of Human Resources
101 North “D” Street, Perris CA 92570
(951) 943-6100

For details about the application process and to download a City Application, please visit www.cityofperris.org, EOE

DEADLINE TO APPLY: August 17, 2017

FOR MORE INFORMATION CONTACT: Division of Human Resources

The City of Perris, California invites your interest for the position of

BUILDING OFFICIAL
The Community

The City of Perris, which covers approximately 30 square miles, is strategically located along the I-215 corridor midway between San Diego and Los Angeles. Once known for its small-town atmosphere, Perris has over the last decade developed a reputation as an Inland Empire leader in innovation and strategic planning.

In recent years, partnerships with the Western Riverside Council of Governments, the Riverside County of Transportation Commission, and the Perris Economic Development Corporation have paved the way for multi-million dollar infrastructure and community based projects such as the widening of Harley Knox Blvd, the widening and pavement rehabilitation of Perris Boulevard between Ramona Expressway and the Norberly City Limits, the attraction of two new eateries, Corky’s Homestyle Kitchen & Bakery and La Gare Café and Coffee Roasters, and the upcoming opening of new logistics centers, Wayfair.com, Ross, Home Depot, Fallas and General Mills. These large-scale projects will allow the City to continue attracting new development throughout the City.

Perris enjoys year-round sunny climate, making outdoor activities popular for its 70,000 residents and many visitors. Recreation attractions include the Perris Valley Airport skydiving facility, the Empire Railway Museum, Lake Perris State Park, the Southern California Fairgrounds, the Perris Speedway, Big League Dreams Sports Park and Historic Downtown. It is the City with a unique character blend of affordable upscale housing, great recreational venues and downtown historic charm.

The Organization

Incorporated in 1911, the City of Perris is a General Law City that operates under a Council-Manager form of government. The City Council is made up of five elected members serving staggered four-year terms.

The current workforce consists of eighty-five employees. The City contracts for Police services with the Riverside County Sheriff’s Department and Fire services with the California Department of Forestry and Fire Protection.

Prudent and responsible financial management has maintained the City in a stable position throughout the unstable economy. General fund revenues exceed $35 million and the City currently holds in excess of $18 million in reserves. Prudent and responsible financial management has maintained the City in a stable position throughout the unstable economy.

The City Council is made up of five elected members serving staggered four-year terms.

The Position

Under general direction, to supervise, plan, and coordinate the activities and operations of the Building and Safety Division; to coordinate assigned activities with other divisions, outside agencies, and the general public; to serve as City Fire Marshal; and to provide highly responsible and complex staff assistance to the Assistant City Manager.

The Ideal Candidate

The City seeks a candidate with a proven track record in directing all facets of municipal Building and Safety. He or she will be professional, trustworthy, ethical, assertive and will be able to implement policy and execute directives in a responsible manner.

Effective motivational skills in managing a team of 3-5 employees in various classifications is a necessary characteristic of the ideal candidate. The Building Official will inspire his or her team with creative and forward-thinking visionary leadership.

The ideal candidate will be able to work constructively and collaboratively within the Management Team to bring the City’s strategic goals and objectives fruition.

The ideal candidate will be able to lead the City’s Building and Safety operations in a responsible and proactive manner, aggressively working to improve and enhance the City’s building and safety standards.

The City of Perris values….

Honesty and Integrity
Transparency
Being Fiscally Sound
Innovation and Creativity
Teamwork
Professionalism
Quality Customer Service

Opportunities and Challenges

The City of Perris prides itself in providing superior public services that enhance the quality of life for the community it serves.

The Building Official will operate with considerable freedom in the day to day management of the Building and Safety Division. Under the leadership of the Assistant City Manager, the new Building Official is expected to have direct and positive impact to the division’s goals, objectives, and policies; building inspections; plan review; permit issuance affecting commercial, industrial, and residential new building construction, alterations, and repair.