

2017 HEALTH AND WELLNESS FAIR VENDOR/EXHIBITOR APPLICATION



EVENT INFORMATION

Date: Saturday, April 22, 2017
Time: 10:00 a.m. – 2:00 p.m.
Location: City of Perris, 101 North “D” Street, Perris, CA 92570

- **Registration Deadline:** **Thursday, March 2, 2017 at 5:00 pm.** Vendor space is subject to availability.
- **Registration Fee (Food & Merchandise Vendors Only):** \$25.00. Please make your payment payable to the **City of Perris**. Fee is due prior to the event.
- **Send your application and registration fee (if applicable) to:**
City of Perris
Attn: Monica Martinez
101 North “D” St.
Perris, CA 92570
mmartinez@cityofperris.org
Office hours: Monday – Thursday from 8:00 a.m. – 6:00 p.m.

SECTION 1: Business Information

Business Name/Organization: _____

California Sellers Permit #: _____

Contact Person: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Website: _____

TYPE: Exhibitor (Information Only) Health Screening Food Vendor^{1,2} Merchandise Vendor²

¹ **Food Vendors:** Please also fill out and return the **Operator’s Agreement Form** with your application¹

² **Food & Merchandise Vendors:** \$25 Registration fee due prior to event.

Please list the items you are selling or promoting:

SECTION 2: Read Before Signing

Participants hereby release the City of Perris, elected officials, officers, agents & employee’s from any liability, claim action or damages resulting from or in any way arising out of participation in the above event, unless such claim, action or damage is based on the sole negligence or willful misconduct of said City. Participants are aware that the City of Perris may videotape or photograph this event and understand that they will not receive any compensation for such use. These videos and photographs may be used to promote City programs to the community. The video may be televised on Perris TV-3 and the photographs will be used in various print mediums. **By signing my signature below, I am stating that I have read the above, understand and agree** to the terms above.

Signature: _____ Date: _____

SECTION 3: General Application, Instructions, Rules and Regulations

Booth: Please bring your own 10' x 10' canopy, tables, chairs, and extension cords. This event will be held outdoors, rain or shine. The event will be a family friendly event should you wish to have activities and/or prizes for children at your booth. Electricity will not be provided; you may bring a quiet generator. **No vehicles allowed in the booth area**, you may drop off your equipment and park in the vendor parking area.

Food Vendors: Food vending space is limited, the event will have a blanket food permit issued by the Riverside County Department of Environmental Health. Please do not apply for a food vending space unless you can meet the permit/health department requirements. The Department of Environmental Health will inspect all booths the morning of the event. If you do not pass, you will not be allowed to operate the concession and you will not receive a refund.

Food Vendors must be in compliance with the Riverside County Department of Environmental Health Services. All food vendors must be listed on the Environmental Health Blanket Food Permit, and application will be initiated by the City. Food vendors must be prepared to pass the health inspection that morning. Refer to "Temporary Food Facilities" Operator's Guide available at www.rivcoeh.org for food booth requirements, or you may obtain a copy from event coordinator.

All food vendors **are required** to provide a menu of items with at least one healthy option. Please contact our office with any questions.

The City needs the following information to complete the permit application:

Please describe potable water supply, wastewater disposal, garbage disposal system for your booth:

Arrival times: You may also arrive the morning of between 6:00 am – 7:00 am. Sales may begin at 10:00 am. The event will end no later than 2:00 pm please do not leave prior to the closing of the event.

All vendors: If your canopy does not have business name or logo, please post your business name at the front of your booth. Booths shade covers must be made with a fire resistant material.

Appropriate conduct and language is required at all times, failure to behave in accordance with a wholesome family atmosphere will result in expulsion from the event. Refunds will not be made.

Loud music and noise is not allowed; please make arrangements with event coordinator if music is a part of your booth space or attraction.

Alcohol is not allowed at the event or in the parking areas.

The City of Perris is not responsible for lost or stolen items.

Please maintain and clean and presentable booth during the event and upon departure from the event. Disposable waste receptacles are located throughout event site and trash can liners are available during the event. Please let us know if you need additional waste receptacles or liners.

Thank you for your participation and we are looking forward to a successful event! If you have any questions please contact Monica Martinez at (951) 943-6100 ext. 281 or via email at mmartinez@cityofperris.org.