



CITY OF PERRIS
YOUTH ADVISORY COMMITTEE (YAC)
Statler Youth Center
120 North Perris Boulevard, Perris, CA 92570
Tel (951) 435-7230

FB: [Perris Teen Center](#) IG: [@PerrisYAC](#) Twitter: [@PerrisYAC](#) Snapchat: PerrisYAC

2024-2025 YOUTH ADVISORY COMMITTEE APPLICATION

SECTION I: APPLICATION INSTRUCTIONS

The Youth Advisory Committee (YAC) is a professional youth leadership and mentorship organization focused on civic engagement and community service. Become a representative of the YAC and join forces with aspiring individuals who empower the youth of the community. YAC members participate in and coordinate various informational, educational, and fun activities that promote the youth of the Perris community. Additionally, members network with other City YAC groups and collaborate on regional leadership summits and trainings.

YAC members must:

- Be able to meet on the 1st and 3rd Tuesday of every month.
- Be between 13-18 years old.
- Meet the minimum GPA requirements throughout the entire year with the YAC.
- Be available to work on special YAC projects which include meeting on weekends and/or after school, working City events as needed on weekends, and attending special functions within Perris and at other City locations.
- Successfully attend and complete mandatory professional development classes; and
- Join as a Representative or Member at Large.

Representatives: This type of member is sworn in by the City Clerk, is a resident of the City of Perris, must have a minimum 3.0 GPA, serve a one-year term, have voting rights, and is allowed to hold a YAC officer position.

Member at Large: This type of member is not sworn in, must have a minimum 2.5 GPA, does not have voting rights, and cannot hold a YAC Officer position. These members do not have to be residents of the City of Perris, but they must meet the age requirements.

Individuals who wish to join the YAC as a Representative or Member at Large must complete the application, submit it by the listed due date, and complete the required interviews and one (1) parent meeting. Incomplete applications will be returned. **APPLICATIONS MUST BE TYPED - HANDWRITTEN APPLICATIONS WILL NOT ACCEPTED.** Computers are available at the Perris Teen Center at no charge.

Application Timeline:

February 20, 2024	Application Opens
May 31, 2024	Applications due 7:00 P.M. Statler Youth Center, 120 N Perris Boulevard, Perris, CA 92570
June 17 – June 21, 2024	Interview with the Youth Advisory Liaisons
June 24 – June 28, 2024	Interview with the Youth Advisory Liaisons
July 10, 2024	Parent meeting at 6:30 P.M.
July 11, 2024	Parent meeting at 6:30 P.M.
July 16, 2024	Swear-In Ceremony
July 30, 2024	Introductions to City Council

For questions regarding the application, please contact Juan Rodriguez at 951-435-7230 ext. 263 or email at Jrodriguez@cityofperris.org.

SECTION II: CHECKLIST

Applications must be submitted by **May 31, 2024, at 7:00 P.M.** to the Statler Youth Center located at 120 N Perris Boulevard, Perris, CA 92570. Do not fax or email your application. A confirmation email will be sent to you the next business day once your application has been received. If you do not receive a confirmation email, please call Juan Rodriguez at 951-435-7230 ext. 263 or by email Jrodriguez@cityofperris.org

Please submit the following:

Typed and signed the YAC application.

Unofficial transcripts are in a sealed envelope with your name on the outside of the envelope.

Letter of Recommendation, in a sealed envelope, from someone who can share more about the type of person you are and what attributes, talents, and passion you can bring to the Perris Youth Advisory Committee. PLEASE USE THE RECOMMENDATION FORM PROVIDED ON THE LAST PAGE OF THE APPLICATION.

It is required that your parent(s) or legal guardian(s) attend one (1) of the parent meetings. Failure to do so will render your application incomplete and ineligible for consideration.

SECTION V: QUESTIONS

I am applying to be a Representative Member at Large

Shirt Size
XS S M L XL XXL

What YAC Officer position are you applying for?

President: Convene and preside at all meetings and is the official spokesperson for the YAC. In charge of organizing meetings, events/activities, appointing and overseeing internal sub-committees as necessary. Acts as a liaison and represents the YAC in the community by serving in the community and attending youth-oriented public functions. Communicates and meets with City staff and officials as necessary.

Vice President: Performs all duties of the President in their absence. Enforces attendance policy by tracking and monitoring member attendance for meetings and events.

Secretary: Maintains written notes, briefings, agendas, minutes, and other memoranda of the YAC. Disseminate meeting minutes to YAC members and YAC Liaisons. Maintains an accurate directory of all YAC members. Coordinates all YAC mailings as well as external and inter-office mailings.

Treasurer: Maintains accurate financial records, requests monthly account statements from the City Finance Department, and conducts deposits and cash requests. Conducts purchases on behalf of the YAC.

Historian: Maintains a record of accomplishments and activities for the year and compiles the information onto a scrapbook. Understand how to use social media such as Facebook, Instagram, Twitter, Snapchat, etc. Maintains all YAC social media accounts by providing updates and promoting events and the overall YAC. Historians must be available to work/attend most events and activities during the week and weekends including days and evenings. You will not be expected to work during school hours while school is in session.

Have you previously applied for the YAC?

No
Yes

Have you ever been part of the Perris Youth Advisory Committee?

No. – Answer New Members and members at Large questions.

Yes. – Answer Returning YAC questions.

New Member & Member at Large Applicants, please answer the following questions. Use additional sheets if necessary and reference the question:

Answer the following questions on a separate sheet of paper. Questions should be answered in essay format and should be no more than a total of two (2) pages. Handwritten responses will not be accepted.

1. Why do you want to be involved with the City of Perris Youth Advisory Committee?
2. Describe any experience you have had that you feel has prepared you to be on the Committee.
3. What issues would you address, or activities would you plan if you were a Committee Representative?
4. Which is more important, being a good leader or a good follower?
5. What do you think is one of the major issues facing teens in Perris and how would you address it?

Returning/Former YAC Applicants, please answer the following questions. Use additional sheets if necessary and reference the question:

Answer the following questions on a separate sheet of paper. Questions should be answered in essay format and should be no more than a total of two (2) pages. Hand-written responses will not be accepted.

1. What YAC position(s) did you previously hold (officer, representative, member at large), and during what year(s)?
2. Please explain your contribution towards fulfilling YAC objectives.
3. How has YAC made an impact or affected you?
4. List 3 activities/projects you would like to see the YAC be involved in for the upcoming year.
5. Why did you decide to apply for another year and what skills/ideas will you bring to the YAC this year?
6. Provide recommendations/suggestions on how we can improve the YAC for the upcoming year.

SECTION VI: PARTICIPATION REQUIREMENTS & EXPECTATIONS

Please carefully read the following commitment statement and sign where indicated. Failure to do so will render your application incomplete and will not be considered.

Participation at YAC meetings: Please remember that while in attendance at YAC meetings, members are strongly encouraged to be actively engaged in the meeting. Participation in the YAC meetings includes actively contributing to the discussion by providing feedback and recommendations. Participation and discussion during meetings are essential for the success of the YAC.

Involvement Expectations: Each YAC member is required to meet the minimum Participation Credit (PC) requirement per semester in addition to attending regularly scheduled YAC meetings. Regular participation in YAC meetings and events/activities is a required component of being a member of the Perris YAC. To ensure that YAC members are actively involved in YAC business, members will be held accountable to meet the below-listed participation standards:

<u>Quarter Start Date</u>	<u>Participation Credit (PC) Required</u>	<u>Quarter End Date</u>
July 1, 2024	36	November 30, 2024
December 1, 2024	36	February 28, 2025
March 1, 2025	36	May 31, 2025

Participation Credits can be earned in several ways including:

1. Working at City-sponsored events and or community events
2. Participating/Attending YAC-sponsored events/activities/meetings/projects.

Each volunteer opportunity, activity, project, or mandatory activity will be assigned a value of 1-3. To obtain credit for your volunteer service, you are required to track the events/activities/projects/meetings you worked on or attended on your YAC Tracking Sheet. Any events that you complete over the required Participation Credits **will not** be "carried over" to the next semester. It is the responsibility of the YAC member to meet the minimum credit requirements by the end date for each semester as outlined above.

Please be advised that throughout the year there will be certain activities presented during YAC meetings that are termed "mandatory events." Mandatory events are either YAC or city-led activities and are worth a greater Participation Credit value because of their importance.

This agreement is our mutual expectation of your commitment to make the Youth Advisory Committee a success. Please indicate your support of and approval of this agreement by completing **Section VIII: Acknowledgement** below. We look forward to a successful and enjoyable committee year! We appreciate your commitment to make the City of Perris Youth Advisory Committee a success!

SECTION VII: ACKNOWLEDGEMENT

For the applicant: I understand that as a member of the City of Perris Youth Advisory Committee, I will be committed to fulfilling all meetings, participation credit requirements, and volunteer events/activities to which I commit myself. I will be a positive member of the Committee and community. I understand that I will not be paid for my services as a member of the Youth Advisory Committee, and I am not considered an employee at any time.

Please initial:

For the parent/guardian(s): I permit to apply to be on the City of Perris Youth Advisory Committee as a Member at Large. If selected, I will permit and support him/her in attending meetings and activities related to the Youth Advisory Committee. I understand that meetings may be at various times and locations throughout the City of Perris and beyond City boundaries. I will support and encourage him/her to fulfill the participation requirements and professional standards as well as uphold the YAC values, mission, and objectives.

Picture Release: I permit the City of Perris to take photographs of while participating in YAC events and activities for use in future City publicity to broadcast, brochures, telecasts, newspaper, and any promotional advertising or other materials. I waive any rights to privacy or publicity I may have in connection with such uses and understand that I will not receive any compensation for such use. By my signature below, I agree to the conditions of my participation stated herein and agree to this Picture Release.

Indemnity: The Youth Advisory Committee Member at Large parent/guardian will indemnify, hold harmless, and release the City, its officers, employees, agents, and volunteers from and against any claims, damages, lawsuits, costs, expenses, and other liabilities caused in part or in whole by him/her while providing services for the City, including injury to their person, damage to their property, and injury or damage to the person and/or property of other volunteers or members of the public.

Applicant Signature:

Date:

Parent/Guardian Signature:

Date:

Parent/ Guardian Signature:

Date:



CITY OF PERRIS

YOUTH ADVISORY COMMITTEE 2024 - 2025

Recommendation Form



Applicants Name:

The above student is requesting a recommendation for their application to the City of Perris Youth Advisory Committee (YAC). The Youth Advisory Committee (YAC) is a professional youth leadership and mentorship organization focused on civic engagement and community service. The mission of the Perris YAC is to empower the youth of the community. YAC members participate in and coordinate various informational, educational, and fun activities that promote the youth of the Perris community. Additionally, members network with other City YAC groups and collaborate on regional leadership summits and trainings.

Rate the applicant on the qualities listed below by checking the appropriate column.

	Truly Exceptional	Outstanding	Above Average	Below Average
Motivation				
Ability to work well with others				
Oral communication skills				
Written communications skills				
Creativity				
Self-confidence				
Leadership				
Dependability				
Punctuality				

Provide a letter of recommendation/brief statement on a separate sheet qualifying your rating of the applicant's qualities and any other information you feel is pertinent to help in our evaluation of the applicant.

Rater Name: Title:

School/Organization:

Phone Number:

Email:

Raters Signature: Date:

Please place this form and your letter of recommendation in a sealed envelope and return it to the student. **Applications are due by May 31, 2024, 7:00 P.M.** Thank you for your time and support.

Contact Juan Rodriguez with any questions you may have at 951-435-7230 ext. 263 or via email at Jrodriguez@cityofperris.org.