



CITY OF PERRIS

Division of Human Resources

101 North "D" Street
Perris, California 92570
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EMPLOYMENT OPPORTUNITY GROW PERRIS INTERN PROGRAM

Temporary Part-Time Intern

\$15.00 Per Hour

Deadline to Apply: February 9, 2022

PROGRAM DEFINITION

The City of Perris Community Services Department created the Grow Perris Initiative which aims to improve health outcomes by expanding health equity through urban farming and the creation of platforms to promote healthy behaviors, under its City-wide public health campaign, Live Well Perris. Grow Perris aims to support the long-term economic vitality of the Perris community by implementing a workforce development and volunteer program for residents at the Perris Green City Farm with the goal to reduce food insecurity and improve access to healthy foods. Under the Kaiser Permanente Grant, the Grow Perris Intern will assist in planning, organizing and implementation of assigned program, requiring interaction with the public and interest groups; to provide administrative support and program assistance to the Grow Perris Program Coordinator and reporting Supervisor. The temporary employment opportunity for the Grow Perris intern is funded through the Kaiser Permanente Grant and concludes by November 30, 2022.

PROGRAM ELIGIBILITY CRITERIA: **Age:** Pursuant to grant requirements, participants must be between the ages of 18-25 at the time of application/at the time of employment offer. **Residency:** Pursuant to grant requirements, participants must reside within the incorporated City of Perris limits and show proof of residence. **Background Check:** Participants will submit to a background check, which includes fingerprinting and/or criminal record check.

JOB RELATED AND ESSENTIAL QUALIFICATIONS: **Knowledge of:** Principles and practices of program development, implementation, review, and evaluation. Techniques for effectively representing the City in contacts with governmental agencies, community groups, various business, professional, educational, and regulatory organizations. Basic understanding and interest in agriculture. Techniques of organizing group social activities. **Assist in:** Planning for delivery of the program according with the Kaiser Grant objectives and able to translate objectives into service activities. Planning and implementing special events and scheduling interventions. Accurately collecting and maintaining data reports and activity records and developing program budgets. **Ability to:** Exhibit effective leadership and instructional skills, promote interest and provide information to the community and other departments, and create marketing tools for the Grow Perris initiative inclusive of cultivating, harvesting, reporting and distributing produce. Intern acts as a representative to educational institutions, community groups, social service providers, private business, and residents regarding questions, problems, concerns and activities regarding the Grow Perris Initiative.

MINIMUM QUALIFICATIONS: **Experience:** One year of work experience in public health or related field; including administrative support and customer service experience. **Training:** Equivalent to a high school diploma supplemented by college level course work in public health or related field. Associate of Arts degree from an accredited college or university is desirable.

SELECTION AND APPLICATION PROCESS: Meeting the program's eligibility criteria does not ensure that an applicant will be invited to the interview process. The City reserves the right to invite only the most qualified applicants for program consideration. Accepted candidates may be required to pass a background investigation and a physical examination at the City's expense. In compliance with the Immigration Reform and Control Act of 1986, all new employees must verify identity and entitlement to work in the United States by providing required original documentation. For optimal consideration apply immediately. To apply, please submit your application via electronic (e-mail) or postal mail service. EOE.

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Equal Opportunity Employer: *The city encourages applications from all qualified candidates without regard to race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation of any person. The City complies with the Americans With Disabilities Act. Reasonable accommodation requests should be submitted in writing with the job application.*

Posted: January 12, 2022