



*For further information on an agenda item, please contact  
the City at 101 North "D" Street, or call (951) 943-6100*

**AGENDA  
SPECIAL JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY  
TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCE AUTHORITY,  
PUBLIC UTILITY AUTHORITY, HOUSING AUTHORITY, PERRIS JOINT POWERS  
AUTHORITY AND PERRIS COMMUNITY ECONOMIC DEVELOPMENT  
CORPORATION OF THE CITY OF PERRIS**

**THIS MEETING IS ALSO BEING CONDUCTED AS A REMOTE MEETING IN  
ACCORDANCE WITH AB 361 AND RESOLUTION NUMBER 6004**

**Tuesday, July 12, 2022  
5:30 P.M.  
City Council Chambers  
(Corner of San Jacinto and Perris Boulevard)  
101 North "D" Street  
Perris, California**

***CLOSED SESSION:*** 5:00 P.M.

***ROLL CALL:***

Corona, Rabb, Rogers, Nava, Vargas

A. Conference with Legal Counsel - Potential Litigation - Government  
Code Section 54956.9 (d)(4) – 1 case

**1. *CALL TO ORDER:*** 5:30 P.M.

**2. *ROLL CALL:***

Corona, Rabb, Rogers, Nava, Vargas

**3. *PLEDGE OF ALLEGIANCE:***

Mayor Pro Tem Corona will lead the Pledge of Allegiance.

**4. PUBLIC COMMENT/CITIZEN PARTICIPATION:**

*This is the time when any member of the public may bring a matter to the attention of the Mayor and the City Council that is within the jurisdiction of the City Council. The Ralph M. Brown act limits the Mayor's, City Council's and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The City Council may discuss or ask questions for clarification, if desired, at this time. **Public comment is limited to three (3) minutes.***

**5. CONSENT CALENDAR:**

*Consent Calendar items are normally enacted in one motion. The Mayor or City Council may remove a Consent Calendar item for separate action. **Public comment is limited to three (3) minutes.***

- A. Consideration to approve the purchase of one (1) new Chevrolet Pickup Truck with a Utility Bed for Community Services.
- B. Consideration to adopt Proposed Resolution Number (next in order) to continue Tele/Video-Conference Meetings during COVID-19 State of Emergency pursuant to the Provisions of AB 361.

The Proposed Resolution Number (next in order) is entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, MAKING FINDINGS THAT PURSUANT TO ASSEMBLY BILL 361 THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF PERRIS FOR THE PERIOD BEGINNING JULY 12, 2022 AND ENDING AUGUST 11, 2022 PURSUANT TO BROWN ACT PROVISIONS

- C. Consideration to adopt Proposed Resolution Number (next in order) Accepting an Irrevocable Offer of Dedication of a Portion of APN 302-060-041 located along Indian Avenue north of Ramona Expressway, for public purposes.

The Proposed Resolution Number (next in order) is entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS ACCEPTING THE IRREVOCABLE OFFER OF DEDICATION OF A PORTION OF APN 302-060-041 LOCATED ALONG INDIAN AVENUE NORTH OF RAMONA EXPRESSWAY FOR PUBLIC PURPOSES

**6. PUBLIC HEARINGS:**

*The public is encouraged to express your views on any matter set for public hearing. It is our procedure to first receive the staff report, then to ask for public testimony, first from those in favor of the project followed by testimony from those in opposition to it, and if there is opposition, to allow*

*those in favor, rebuttal testimony only as to the points brought up in opposition. To testify on the matter, you need to simply come forward to the speaker's podium at the appropriate time, give your name and address and make your statement. After a hearing is closed, you may not further speak on the matter unless requested to do so or are asked questions by the Mayor or a Member of the City Council. **Public comment is limited to three (3) minutes.***

- A. Consideration to adopt Resolution Number (next in order) approving the final Community Development Block Grant (CDBG) Action Plan FY 2022-2023.  
The proposed Resolution Number (next in order) is entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS,  
APPROVING THE FINAL FY 2022-2023 ACTION PLAN WITH  
PROPOSED FUNDING FOR THE COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) FEDERAL ENTITLEMENT PROGRAM

Introduced by: Economic Development and Housing Manager Michele Ogawa

PUBLIC COMMENT

7. **ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall at (951) 943-6100. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

**COVID-19 REMOTE PUBLIC COMMENT/CITIZEN PARTICIPATION**

*With the intent of adhering to the new community guidelines from the Center for Disease Control, the City of Perris will allow for remote public comment and participation at upcoming City Council meetings via Zoom. Public Comment is limited to three (3) minutes.*

**ZOOM MEETING INFORMATION**

When: July 12, 2022 05:00 PM Pacific Time (US and Canada)

Topic: City Council Special Meeting

In order to provide Public Comment participants will be required to register at the following link:

[https://us06web.zoom.us/webinar/register/WN\\_ENTDkgZSRS610fuvFnh58A](https://us06web.zoom.us/webinar/register/WN_ENTDkgZSRS610fuvFnh58A)

After registering, you will receive a confirmation email containing information about joining the meeting.

During the council meeting, if you wish to speak for public comment on any item, please select the raise hand icon next to your name. The moderator will grant you access to speak. Public Comment is limited to (3) three minutes.

**THE CITY COUNCIL MEETING IS AVAILABLE FOR VIEWING AT THE FOLLOWING:**

City's Website:

<https://www.cityofperris.org/government/city-council/council-meetings>

YouTube:

<https://www.youtube.com/channel/UC24S1shebXkJFv3BnxdkPpg>

Facebook:

<https://www.facebook.com/PerrisToday/>

For cable subscribers only within Perris:

Spectrum: Channel 3

Frontier: Channel 16



# CITY OF PERRIS

## CITY COUNCIL

### AGENDA SUBMITTAL

5.A.

**MEETING DATE:** July 12, 2022

**SUBJECT:** Purchase one (1) new Chevrolet Pickup Truck with a Utility Bed for Community Services.

**REQUESTED ACTION:** City Council to award the purchase of one (1) Chevrolet Pickup Truck with a Utility Bed for the Community Services Department to Quality Chevrolet and authorize the City Manager to execute the agreement with Quality Chevrolet and all necessary documents approved to form by the City Attorney.

**CONTACT:** Bryant Hill, Director of Public Works

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#### BACKGROUND/DISCUSSION:

The City of Perris Public Works Department requests the authorization to purchase one (1) Chevrolet pickup truck with a utility bed from Quality Chevrolet. The pickup truck is a replacement truck for a 2006 Chevrolet Silverado 2500, which has reached its useful life. The new truck will be used by the Parks Division Irrigation staff. Staff has received three (3) quotes, which are listed below:

Quality Chevrolet	2022 1500 Chevrolet Pickup Truck with Utility Bed	\$48,302.16
Anderson Chevrolet	2022 1500 Chevrolet Pickup Truck with Utility Bed	\$51,534.75
Rotolo Chevrolet	2022 1500 Chevrolet Pickup Truck with Utility Bed	\$60,620.95

Staff is recommending the purchase of one (1) Chevrolet Pickup with Utility Bed through Quality Chevrolet for \$48,302.16 plus a 10% contingency of \$4,830.22 for a total of \$53,132.38.

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#### BUDGET (or FISCAL) IMPACT:

The cost for the purchase of the Chevrolet Pickup Truck with Utility Bed and contingency is \$53,132.38. There is sufficient funding for this purchase in the fiscal year 2021-2022 Parks Division budget.

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Prepared by: Bryant Hill, Director of Public Works

**REVIEWED BY:**

City Attorney \_\_\_\_\_

Assistant City Manager \_\_\_\_\_

Deputy City Manager \_\_\_\_\_

Attachments: Attachment 1: Quotes for Chevrolet Pickup Truck

Consent: x

Public Hearing:

Business Item:

Presentation:

Other:

**Ignacio Alvarez**

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**From:** Ignacio Alvarez  
**Sent:** Thursday, June 9, 2022 9:37 AM  
**To:** Bryant K. Hill  
**Subject:** Fwd: NEW 2022 Chevrolet Silverado 1500 LTD REGULAR CAB WT 2WD 5.3L V8 W/  
DURAMAG S SERIES SERVICE BODY \$44,784.00

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

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**From:** Mark Markovich <mark@qualitychevy.com>  
**Sent:** Thursday, June 9, 2022 9:14:34 AM  
**To:** Ignacio Alvarez <IALvarez@cityofperris.org>  
**Subject:** NEW 2022 Chevrolet Silverado 1500 LTD REGULAR CAB WT 2WD 5.3L V8 W/ DURAMAG S SERIES SERVICE BODY \$44,784.00



**ZW9:** Delete: Pick-Up Box

Upfit:



Body Type Service Body  
Body Line S Series  
Body Model SB-S-56-STD-SRW  
Body Material Aluminum  
Body Height 40"  
Body Width 80"  
Body Length 8'  
Body Inside Width 49"  
Body Weight 816 lbs  
Bumper Description 78" Treadplate Bumper with Kick Panel  
Camera Description Factory Backup Camera  
Compartment Description 6 Traditional Swing Doors, Inner Bed Walls & Top of Compartments 1/8" Diamond Plate  
Compartment Depth 15.5"  
Floor Description Extreme Duty .625 Interlocking Extruded Flooring  
Hitch Type Receiver  
Hitch Class V  
Lighting Type LED  
Lighting Location Exterior  
Lighting Type Compartment  
Lighting Description LED Penny Lights for Compartments  
Tailgate Description Heavy Slam Latch Tailgate  
Tailgate Height 14"  
Trailer Plug Type RV  
Trailer Plug Description 7-Pole RV Plug

Discounted Chassis Price: \$29,653.00 after GM Fleet incentive assigned to dealer.  
Discounted Service Body: 14,706.00  
3<sup>rd</sup> Key/Fob: 425.00

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Total: **\$44,784.00**

Plus: Doc fee, Sales tax, Tire tax and DMV: \$3,518.16 (Exempt Plates)

**Total OTD: \$48,302.16**

**Your Company is saving \$6,714.30 on this deal.**

**Mark Markovich**

Commercial Account Manager

**Quality Chevrolet**

of **Escondido**

951-591-0202 mobile

760-796-4278 office

Mark@QualityChevy.com





## Bryant K. Hill

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**From:** Ignacio Alvarez  
**Sent:** Monday, June 13, 2022 10:21 AM  
**To:** Bryant K. Hill  
**Subject:** FW: Chevy Silverado 1500 Utility  
**Attachments:** 242893 CITY OF PERRIS.jpg

**From:** steve robarge <steve@rotolo.com>  
**Sent:** Friday, June 10, 2022 11:08 AM  
**To:** Ignacio Alvarez <IAlvarez@cityofperris.org>  
**Subject:** Chevy Silverado 1500 Utility

Ignacio,

Sorry for the delay. Attached is the pricing for the 1500 regular cab utility. I'll send photos in a second email. I have a message into GM, I believe your rebate may increase. I don't know to what amount yet.

Respectfully,

Steve Robarge  
Fleet/Commercial Manager  
Rotolo Chevrolet  
909.441.3220 Direct  
909.518.8205 Cell  
[Steve@rotolo.com](mailto:Steve@rotolo.com)  
[www.rotolochevy.com](http://www.rotolochevy.com)

<b>BUYER</b>		<b>CO-BUYER</b>		Deal #:	242893
CITY OF PERRIS				Deal Type:	Retail
Work #:				Deal Date:	06/10/2022
Email:				Print Time:	11:05am
Salesperson:					
<b>VEHICLE</b>					
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Used	<input type="checkbox"/> Demo	Stock #:	VIN:	Mileage:
			222538K	2022 CHEVROLET TRUCK SILVERADO 1...	3GBNAED5NG541461
<b>TRADE</b>					
<b>AFTERMARKETS</b>					
Total Aftermarkets:			\$	0.00	
Rate:					
Amount Financed:			\$	60,620.95	
Sale Price:			\$	57,995.00	
Total Financed Aftermarkets:			\$	0.00	
Total Trade Allowance:			\$	0.00	
Trade Difference:			\$	57,995.00	
Doc Fee:			\$	85.00	
State & Local Taxes:			\$	4,501.20	
Total License and Fees:			\$	39.75	
Total Cash Price:			\$	62,620.95	
Total Trade Payoff:			\$	0.00	
Delivered Price:			\$	62,620.95	
Cash Down Payment + Deposit:			\$	0.00	
Total Rebates:			\$	2,000.00	
Sub Total:			\$	60,620.95	
Service Agreement:			\$	0.00	
Maintenance Agreement:			\$	0.00	
GAP Insurance:			\$	0.00	
Credit Life, Accident & Health:			\$	0.00	
Other:			\$	0.00	
Amount Financed:			\$	60,620.95	



5.B.

# CITY OF PERRIS

## CITY COUNCIL AGENDA SUBMITTAL

**MEETING DATE:** July 12, 2022

**SUBJECT:** Consideration to continue Tele/Video-Conference Meetings During COVID-19 State of Emergency pursuant to the provisions of AB 361.

**REQUESTED ACTION:** That the City Council Adopt Resolution Number (next in order) Making Findings Pursuant to Assembly Bill 361 that the Proclaimed State of Emergency Continues to Impact the Ability to Meet Safely in Perris for the Period beginning July 12, 2022 through August 11, 2022

**CONTACT:** Saida Amozgar, Director of Administrative Services

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### BACKGROUND/DISCUSSION:

In March of 2020, at the onset of the COVID-19 pandemic, Governor Newsom proclaimed a State of Emergency in California, and issued Executive Order N-25-20 to facilitate the ability of legislative bodies to meet using remote/virtual platforms to comply with health orders. Since that time, several other executive orders were issued that further modified the requirements related to the conduct of teleconferenced meetings during the state of emergency.

These executive orders allowed the City Council, Planning Commission, and other City Committees that are subject to the Brown Act to modify how meetings were conducted to protect the health and safety of staff and the public while ensuring transparency and accessibility for open and public meetings. However, those executive orders were set to expire on October 1, 2021.

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021, to correspond with the timing of expiration of the executive orders. AB 361 provides agencies the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements beyond September 30, 2021. The provisions of AB 361 will expire effective January 1, 2024.

On October 12, 2021, the City Council adopted Resolution Number 5863, finding the existence of the criteria necessary to rely on the special teleconferencing provisions provided by AB 361, including the existence of a proclaimed State of Emergency and that local officials have imposed or recommended measures to promote social distancing.

On November 9, 2021, November 30, 2021, December 14, 2021, January 11, 2022, February 8,

2022, March 8, 2022, March 29, 2022, April 26, May 10, 2022, May 31, 2022 and June 14, 2022 the City Council adopted Resolution Number 5871, Resolution Number 5886, Resolution Number 5891, Resolution Number 5895, Resolution Number 5929, Resolution Number 5939, Resolution Number 5955, Resolution Number 5970, Resolution Number 5975, Resolution Number 5984 and Resolution Number 6004 respectively, finding the continued existence of the criteria necessary to rely on the special teleconferencing provisions provided by AB 361, including the existence of a proclaimed State of Emergency, and that local officials have imposed or recommended measures to promote social distancing.

By adopting this resolution, the City Council has considered the circumstances of the proclaimed State of Emergency and finds that the State of Emergency continues to directly impact the ability of the members to meet safely in person, and state or local officials continue to impose or recommend measures to promote social distancing.

At the request of Mayor Pro Tem Corona, at the June 14, 2022 City Council meeting, staff conducted a poll of cities and other organizations subject to the Brown Act, that are either continuing to utilize AB 361 by the adoption of a resolution every 30 days or who have either ceased adoption of the resolution or never utilized the process. Based on the attached results (Attachment 2) of the poll, a majority of those surveyed are continuing to utilize AB 361 provisions.

The Proposed Resolution Number (next in order) will remain in effect for a period of 30 days, July 12, 2022 through August 11, 2022. The City Council of the City of Perris meets on the second and last Tuesday of each month. Due to the summer month City Council meeting schedule, it is necessary to bring the resolution to the City Council for adoption more frequently than usual. If the City Council wishes to continue meeting under modified Brown Act requirements under AB 361 after 30 days, the Resolution must be renewed.

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**BUDGET (or FISCAL) IMPACT:** There is no impact to the budget for this item.

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Prepared by: Judy L. Haughney, Assistant City Clerk

**REVIEWED BY:**

City Attorney \_\_\_\_\_  
Assistant City Manager \_\_\_\_\_  
Deputy City Manager \_\_\_\_\_

Attachments: 1. Resolution Number (next in order)  
2. AB 361 Resolution Poll

Consent: X  
Public Hearing:  
Business Item:  
Presentation.  
Other:

# ATTACHMENT 1

Resolution Number (next in order)

**RESOLUTION NUMBER (next in order)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, MAKING FINDINGS THAT PURSUANT TO ASSEMBLY BILL 361 THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF PERRIS FOR THE PERIOD BEGINNING JULY 12, 2022 AND ENDING AUGUST 11, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the City of Perris is committed to preserving and nurturing public access and participation in meetings of its legislative bodies; and

**WHEREAS**, all meetings of the City of Perris's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in the City of Perris, specifically, a state of emergency has been proclaimed by the Governor of the State of California on March 4, 2020 in response to the global outbreak of the novel Coronavirus disease ("COVID-19"); and

**WHEREAS**, on March 31, 2020 the City Council of the City of Perris ratified the proclamation of a Local Emergency proclaimed on March 24, 2020 by the Director of Emergency Services in response to COVID-19; and

**WHEREAS**, meeting in person would present a risk of imminent danger to the health and safety of attendees due to the continued impact of the COVID-19 pandemic; and

**WHEREAS**, the City Council previously adopted Resolution Number 5863 on October 12, 2021, finding that the requisite conditions exist for the legislative bodies of the City to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

**WHEREAS**, the City Council previously adopted Resolution Number 5871 on November 9, 2021, Resolution Number 5886 on November 30, 2021, Resolution Number 5891 on December 14, 2021, Resolution Number 5896 on January 11, 2022, Resolution Number 5929 on February 8, 2022, Resolution Number 5939 on March 8, 2022, Resolution Number 5955 on March 29, 2022, Resolution Number 5970 on April 26, 2022, Resolution Number 5975 on May 10, 2022, Resolution Number 5984 on May 31, 2022 and Resolution Number 6004 on June 14, 2022 finding that the requisite conditions continued to exist for the legislative bodies of the City to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the remote teleconference meeting procedures provided in Government Code section 54953(e), the City Council must reconsider the circumstances of the state of emergency, and as of the date of this Resolution, the City Council has done so; and

**WHEREAS**, a state of emergency persists, as initially identified and described by the Governor in the proclamation of the existence of a state of emergency for the State of California issued as a result of the threat of COVID-19;

**WHEREAS**, the contagious nature of COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the City of Perris that are likely to be beyond the control of services, personnel, equipment, and facilities of the City of Perris, and thereby reaffirms, reauthorizes, and continues the existence of a local emergency and re-ratifies the proclamation of a state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the City Council of the City of Perris does hereby find that the legislative bodies of the City of Perris shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the City of Perris offers the option of teleconferencing to ensure access for the public to attend meetings.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PERRIS DOES HEREBY RESOLVE AS FOLLOWS:**



**Section 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Proclamation of Local Emergency.** On March 31, 2020 the City Council of the City of Perris ratified the proclamation of a Local Emergency proclaimed on March 24, 2020 by the Director of Emergency Services.

**Section 3. Ratification of Governor's Proclamation of a State of Emergency.** The City Council hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Circumstances of Proclaimed State of Emergency.** The City Council has hereby reconsidered the circumstances of the Proclaimed State of Emergency and finds that the State of Emergency continues to directly impact the ability of the members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

**Section 5. Remote Teleconference Meetings.** The staff, City Manager, and legislative bodies of the City of Perris are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**Section 6. Effective Date of Resolution.** This Resolution shall take effect on July 12, 2022 and shall be effective until the earlier of (i) August 11, 2022, which is 30 days from the adoption of this Resolution, or (ii) such time as the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City of Perris may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

***ADOPTED, SIGNED and APPROVED*** this 12<sup>th</sup> day of July, 2022.

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Mayor, Michael M. Vargas

ATTEST:

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City Clerk, Nancy Salazar

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) §  
CITY OF PERRIS )

I, Nancy Salazar, CITY CLERK OF THE CITY OF PERRIS, DO HEREBY CERTIFY that the foregoing Resolution Number xxxx was duly adopted by the City Council of the City of Perris at a regular meeting of said Council on the 12<sup>th</sup> day of July 2022, and that it was so adopted by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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City Clerk, Nancy Salazar

# ATTACHMENT 2

AB 361 Resolution Poll



## AB 361 Resolution Poll

No.	Agency	Status
1.	City of Canyon Lake	No
2.	City of Carson	Yes
3.	City of Chino	No
4.	City of Cypress	No
5.	City of Fillmore	No
6.	City of Glendora	Yes
7.	City of Grand Terrace	No
8.	City of Hemet	Yes
9.	City of Kerman	Yes
10.	City of Lake Elsinore	No
11.	City of Lompoc	Yes
12.	City of Madera	Yes
13.	City of Menifee	No
14.	City of Moreno Valley	No
15.	City of Morro Bay	Yes
16.	City of Murrieta	No
17.	City of Perris	Yes
18.	City of Pleasant Valley	No
19.	City of Ridgecrest	Yes
20.	City of Riverside	Yes
21.	City of San Dimas	No
22.	City of San Gabriel	Yes
23.	City of San Jacinto	Yes
24.	City of San Joaquin	Yes
25.	City of Sanger	Yes
26.	City of Suisun	Yes
27.	City of Temecula	No
28.	City of Wildomar	No
29.	City of Yuba	No
30.	Del Rey CSD	Yes
31.	Housing Authority of San Bernardino	Yes
32.	Isla Vista Community Services District	No
33.	Keith Lemieux West Lake Office 15 Clients	Yes
34.	Los Olivos Community Services District	No
35.	OCCOG	Yes
36.	Palmdale Water District	No
37.	Puente Hills Habitat Preservation Authority	Yes
38.	RPV	Yes
39.	Sanger-Fowler-Kingsburg Sanitation District	Yes
40.	Santa Maria Valley Water Conservation District	No
41.	South Montebello Irrigation District	Yes

**Yes 56%**

**No 44%**



5.C.

# CITY OF PERRIS

## CITY COUNCIL

### AGENDA SUBMITTAL

**MEETING DATE:** July 12, 2022

**SUBJECT:** Consideration of a Resolution Accepting an Irrevocable Offer of Dedication of a Portion of APN 302-060-041 Located Along Indian Avenue North of Ramona Expressway for Public Purposes

**REQUESTED ACTION:** That the City Council adopt Resolution No. XX, entitled "A Resolution of the City Council of the City of Perris Accepting the Irrevocable Offer of Dedication of a Portion of APN 302-060-041 Located Along Indian Avenue North of Ramona Expressway for Public Purposes"

**CONTACT:** Eric L. Dunn, City Attorney

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#### BACKGROUND/DISCUSSION:

The Riverside County Mapping Department recently contacted the City to determine the status of the City's acceptance of an irrevocable offer of dedication for right of way recorded in 2009 ("IOD"). A review of the City's records has determined that the City had not formally accepted the IOD.

The IOD to the City for a portion of the property on the northeast corner of Indian Avenue and Ramona Expressway, APN 302-060-041, was signed by Mijo Investments, LP and several other parties with separate interests in the property and recorded in the Official Records of the Recorder of the County of Riverside, California, on April 21, 2009 as Instrument No. 0195380 and re-recorded with the correct APN on December 18, 2009 as Instrument No. 0652278.

The property is presently owned by Bombay Partners V Ontario, LLC, a Delaware limited liability company. The City Attorney and City Engineer recommend the City formally accept the dedication by adoption of the resolution attached as Attachment 2 and execution and recordation of a certificate of acceptance.

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**BUDGET (or FISCAL) IMPACT:** None to the City.

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Prepared by: Nick Papajohn, Deputy City Attorney

**REVIEWED BY:**

City Attorney   X  

Assistant City Manager \_\_\_\_\_

Deputy City Manager \_\_\_\_\_

- Attachments: 1.     Site Map  
              2.     Resolution No. (next in order)

Consent: X

Public Hearing:

Business Item:

Presentation:

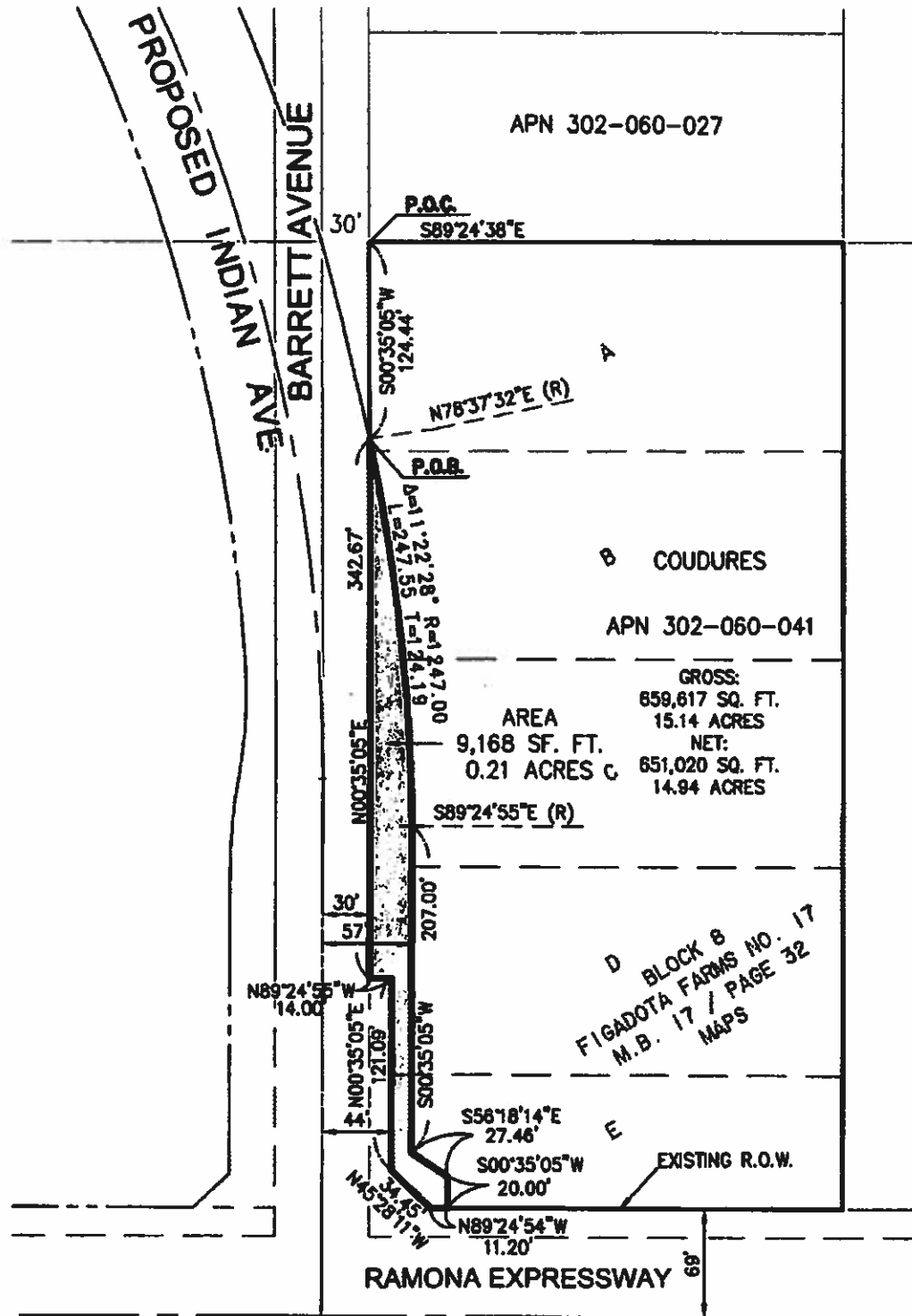
Other:

# ATTACHMENT 1

Site Map



SCALE 1"=100'



### KCT CONSULTANTS, INC.

Civil Engineers - Surveyors - Planners

P.O. Box 6705 Riverside, CA 92517-6705  
4344 Latham St., Suite 200, Riverside, CA 92501  
Phone: 951-341-8940 Fax: 951-341-8945  
e-mail: kctinfo@kctconsultants.com

## RIDGE INDIAN AVENUE EXHIBIT RIGHT-OF-WAY ACQUISITION

1  
OF 1 SHEETS

FOR: RIDGE  
PROPERTY TRUST

W.O. F.B. FILE NO. 1386-03





# ATTACHMENT 2

Resolution Number (next in order)

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS  
ACCEPTING THE IRREVOCABLE OFFER OF DEDICATION OF A PORTION  
OF APN 302-060-041 LOCATED ALONG INDIAN AVENUE NORTH OF  
RAMONA EXPRESSWAY FOR PUBLIC PURPOSES**

**WHEREAS**, pursuant to Government Code § 7050, **MIJO INVESTMENTS, LP**, a California limited partnership, as to an undivided interest of twenty-four and seventy-five hundredths percent (24.75%), **THE COUDURES FAMILY MANAGEMENT COMPANY**, a California corporation, as to an undivided interest of one percent (1%), **LOUISE C. MARTIN**, as Trustee of the Martin Family Trust, UDT dated November 13, 1989, as to an undivided interest of eight and five hundred ninety-four thousandths percent (8.594%), **JEANNE LOUISE SCHULTE**, a married woman as her sole and separate property, as to an undivided interest of eight and seventy-eight thousandths percent (8.078%), **DARRELL GENE SMITH** and **JANICE MARIE SMITH**, as Trustees of The Family Trust of Darrell Gene Smith and Janice Marie Smith, UDT dated July 27, 2004, as to an undivided interest of eight and seventy-eight thousandths percent (8.078%), **MICHAEL PAUL McBRIDE**, as Trustee of the Denise C. McBride Revocable Living Trust, UDT dated January 29, 1990, as to an undivided interest of sixteen and seventy-six thousandths percent (16.076%), **DENIS LEE McBRIDE** and **ANN McBRIDE**, as Trustees of The Denis L. McBride and Ann McBride Revocable Trust, UDT dated October 19, 2005, as to an undivided interest of four and three hundred twenty-three thousandths percent (4.323%), **MICHAEL PAUL McBRIDE** and **MARIAN E. McBRIDE**, as Trustees of The McBride Family Trust, UDT dated May 26, 2005, as to an undivided interest of four and three hundred fifty-one thousandths percent (4.351%), **MARIE C. JOHNSTON** and **CHARLES F. JOHNSTON**, as Trustees of the Johnston Revocable Living Trust, UDT dated January 29, 1990, as to an undivided interest of seven and four hundred eleven thousandths percent (7.411%), **CHARLES J. JOHNSTON** and **ROSE M. THOMMEN**, as Trustees of the Charles J. Johnston and Rose M. Thommen Revocable Trust, UDT dated May 14, 2002, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%), and **CHARLES J. JOHNSTON**, as Trustee of the Mikela Bernal Irrevocable Trust, UDT dated November 25, 1998, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%), made an irrevocable offer of dedication to the City of Perris ("City"), attached hereto as Exhibit "A," of a portion of APN 302-060-041, in the City of Perris, County of Riverside, State of California as more particularly described in the legal description attached to Exhibit A, for street and highway improvement purposes (the "Offer"); and

**WHEREAS**, Bombay Partners V Ontario, LLC, a Delaware limited liability company, is the owner of APN 302-060-041 and subject to the terms and conditions of the Offer; and

**WHEREAS**, pursuant to Government Code section 7050, the City's City Council may accept all or any portion of an irrevocable offer of dedication at any time; and

**WHEREAS**, the City Council desires to accept the Offer at this time for the public purposes stated therein, namely for public street and highway improvements.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERRIS AS FOLLOWS:**

**Section 1.** All of the above-stated recitals are true and correct and incorporated herein by reference.

**Section 2.** The City Council hereby accepts the Offer for public street and highway improvements.

**Section 3.** The City Clerk is hereby authorized and directed to cause a Certificate of Acceptance to be recorded on behalf of the City in the Office of the Riverside County Recorder, and to certify the adoption of this resolution. The Mayor, City Manager, and City Clerk are hereby authorized and directed to execute any and all other documents as may be necessary to effect the recordation of the Certificate of Acceptance and its enforcement.

**PASSED, APPROVED and ADOPTED**, this \_\_\_\_ day of July, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF PERRIS                    )

I, \_\_\_\_\_, City Clerk of the City of Perris, California, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly and regularly adopted by the City Council of the City of Perris at a regular meeting thereof held on the \_\_\_\_\_ day of July, 2022 by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

\_\_\_\_\_  
Nancy Salazar

**Exhibit "A"**

**Irrevocable Offer of Dedication**

[on following pages]

DOC # 2009-0652278

12/18/2009 08:00A Fee:NC

Page 1 of 27

Recorded in Official Records

County of Riverside

Larry W. Ward

Assessor, County Clerk & Recorder



PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

AND WHEN RECORDED MAIL TO:

**City of Perris**  
**Attn: Judy L. Haughney, City Clerk**  
**101 North "D" Street**  
**Perris, CA 92570**

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TRA:  
DTT:

**Irrevocable Offer of Dedication (East of Indian)**  
**(Mijo Investment, LP; The Coudures Family, Martin Family Trust, Etc.)**  
**APN # 302-060-041**

**(To be re-recorded with the correct APN#)**



Title of Document

**THIS AREA FOR  
RECORDER'S  
USE ONLY**

THIS PAGE ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION  
(\$3:00 Additional Recording Fee Applies)

DOC # 2009-0195380

04/21/2009 08:00A Fee:NC

Page 1 of 26

Recorded in Official Records

County of Riverside

Larry W. Ward

Assessor, County Clerk & Recorder



PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

AND WHEN RECORDED MAIL TO:

City of Perris  
Attn: Judy L. Haughney, City Clerk  
101 North "D" Street  
Perris, CA 92570

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Irrevocable Offer of Dedication (East of Indian)  
(Mijo Investment, LP; The Coudures Family; Martin Family Trust, etc)  
APN # 302-060-027

Ⓟ



Title of Document

THIS AREA FOR  
RECORDER'S  
USE ONLY

RECEIVED

2009 MAY 01 PM 12:47

W  
CITY CLERK'S OFFICE  
CITY OF PERRIS, CA

THIS PAGE ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION  
(\$3:00 Additional Recording Fee Applies)

**RECORDING REQUESTED BY:**

City Clerk, City Hall  
101 N. "D" Street  
Perris, CA 92570

**FREE RECORDING:** This instrument is  
for the benefit of the City of Perris  
and is entitled to be recorded  
without fee. (Gov. Code 6103)

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**IRREVOCABLE OFFER OF DEDICATION**

On this 30<sup>th</sup> day of January, 2009, **MIJO INVESTMENTS, LP**, a California limited partnership, as to an undivided interest of twenty-four and seventy-five hundredths percent (24.75%), **THE COUDURES FAMILY MANAGEMENT COMPANY**, a California corporation, as to an undivided interest of one percent (1%), **LOUISE C. MARTIN**, as Trustee of the Martin Family Trust, UDT dated November 13, 1989, as to an undivided interest of eight and five hundred ninety-four thousandths percent (8.594%), **JEANNE LOUISE SCHULTE**, a married woman as her sole and separate property, as to an undivided interest of eight and seventy-eight thousandths percent (8.078%), **DARRELL GENE SMITH** and **JANICE MARIE SMITH**, as Trustees of The Family Trust of Darrell Gene Smith and Janice Marie Smith, UDT dated July 27, 2004, as to an undivided interest of eight and seventy-eight thousandths percent (8.078%), **MICHAEL PAUL McBRIDE**, as Trustee of the Denise C. McBride Revocable Living Trust, UDT dated January 29, 1990, as to an undivided interest of sixteen and seventy-six thousandths percent (16.076%), **DENIS LEE McBRIDE** and **ANN McBRIDE**, as Trustees of The Denis L. McBride and Ann McBride Revocable Trust, UDT dated October 19, 2005, as to an undivided interest of four and three hundred twenty-three thousandths percent (4.323%), **MICHAEL PAUL McBRIDE** and **MARIAN E. McBRIDE**, as Trustees of The McBride Family Trust, UDT dated May 26, 2005, as to an undivided interest of four and three hundred fifty-one thousandths percent (4.351%), **MARIE C. JOHNSTON** and **CHARLES F. JOHNSTON**, as Trustees of the Johnston Revocable Living Trust, UDT dated January 29, 1990, as to an undivided interest of seven and four hundred eleven thousandths percent (7.411%), **CHARLES J. JOHNSTON** and **ROSE M. THOMMEN**, as Trustees of the Charles J. Johnston and Rose M. Thommen Revocable Trust, UDT dated May 14, 2002, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%), and **CHARLES J. JOHNSTON**, as Trustee of the Mikela Bernal Irrevocable Trust, UDT dated November 25, 1998, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%), hereby irrevocably offer for dedication to the CITY OF PERRIS, a municipal corporation, pursuant to the provisions of California Government Code Section 7050 for public street and highway purposes, together with all right to construct and maintain utilities, sewers, drains and other improvements consistent with the use as a public street and highway, that real property together with all improvements thereon, located in the City of Perris, County of Riverside, State of California as more particularly described on Exhibit A and

depicted on Exhibit B attached hereto and by this reference incorporated herein.

**MIJO INVESTMENTS, LP**  
a California limited partnership,  
as to an undivided interest of twenty-four and seventy-five  
hundredths percent (24.75%)

By: **MIJO INVESTMENTS, LLC,**  
a California limited liability company  
its general partner



By: **MICHELE COUDURES**  
**MAYNARD**, Trustee of The Michele C.  
Maynard Revocable Trust dated November  
12, 2004, Managing Member

**COUDURES FAMILY MANAGEMENT COMPANY,**  
a California corporation, as to an undivided interest of one  
percent (1%)

By: \_\_\_\_\_  
Name: Darrell G. Smith  
Its: Vice-President

**THE MARTIN FAMILY TRUST UDT NOVEMBER 13,**  
**1989**, as to an undivided interest of eight and five hundred  
ninety-four thousandths percent (8.594%)

By: \_\_\_\_\_  
By: **LOUISE C. MARTIN**, as Trustee of the Martin Family  
Trust, UTD dated November 13, 1989

**JEANNE LOUISE SCHULTE**

By: \_\_\_\_\_  
**JEANNE LOUISE SCHULTE**, a married woman as her sole  
and separate property, as to an undivided interest of eight and  
seventy-eight thousandths percent (8.078%).

---

**SIGNATURES CONTINUED NEXT PAGE**



depicted on Exhibit B attached hereto and by this reference incorporated herein.

**MIJO INVESTMENTS, LP**  
a California limited partnership,  
as to an undivided interest of twenty-four and seventy-five  
hundredths percent (24.75%)

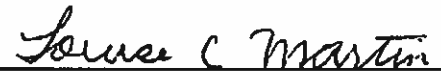
By: **MIJO INVESTMENTS, LLC,**  
a California limited liability company  
its general partner

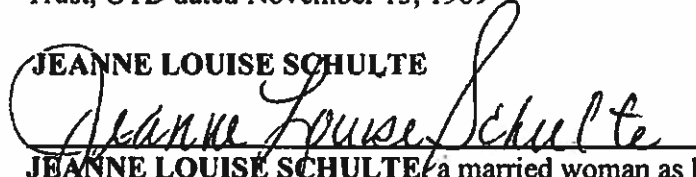
By: **MICHELE COUDURES**  
**MAYNARD**, Trustee of The Michele C.  
Maynard Revocable Trust dated November  
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Its: Vice-President


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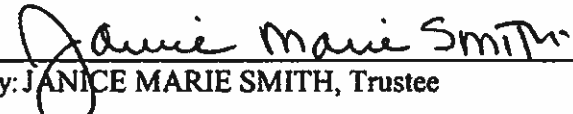
  
By: **LOUISE C. MARTIN**, as Trustee of the Martin Family  
Trust, UTD dated November 13, 1989

**JEANNE LOUISE SCHULTE**  
  
**JEANNE LOUISE SCHULTE**, a married woman as her sole  
and separate property, as to an undivided interest of eight and  
seventy-eight thousandths percent (8.078%)

**SIGNATURES CONTINUED NEXT PAGE**

**THE FAMILY TRUST OF DARRELL GENE SMITH  
AND JANICE MARIE SMITH, UDT dated July 27, 2004, as  
to an undivided interest of eight and seventy-eight thousandths  
percent (8.078%)**

  
By: DARRELL GENE SMITH, Trustee

  
By: JANICE MARIE SMITH, Trustee

**THE DENISE C. MCBRIDE REVOCABLE LIVING  
TRUST, UDT DATED JANUARY 29, 1990, as to an  
undivided interest of sixteen and seventy-six thousandths  
percent (16.076%)**

By: MICHAEL PAUL MCBRIDE, as Trustee of the Denise  
C. McBride Revocable Living Trust, UDT dated January 29,  
1990

**THE DENIS L. MCBRIDE AND ANN MCBRIDE  
REVOCABLE TRUST, UDT dated October 19, 2005,  
as to an undivided interest of four and three hundred twenty-  
three thousandths percent (4.323%)**

By: DENIS LEE McBRIDE, Trustee,

By: ANN MCBRIDE, Trustee

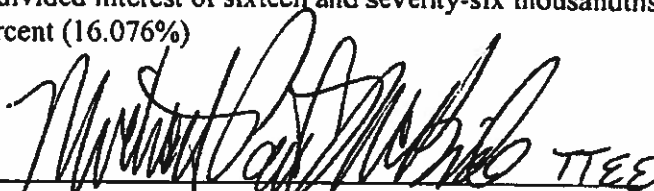
***SIGNATURES CONTINUED ON NEXT PAGE***

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\_\_\_\_\_  
By: ANN MCBRIDE, Trustee

***SIGNATURES CONTINUED ON NEXT PAGE***

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AND JANICE MARIE SMITH, UDT dated July 27, 2004, as  
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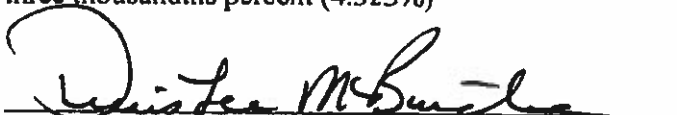
\_\_\_\_\_  
By: DARRELL GENE SMITH, Trustee

\_\_\_\_\_  
By: JANICE MARIE SMITH, Trustee

**THE DENISE C. MCBRIDE REVOCABLE LIVING  
TRUST, UDT DATED JANUARY 29, 1990, as to an  
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percent (16.076%)**

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By: MICHAEL PAUL MCBRIDE, as Trustee of the Denise  
C. McBride Revocable Living Trust, UDT dated January 29,  
1990

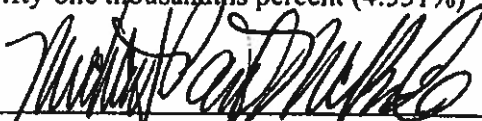
**THE DENIS L. MCBRIDE AND ANN MCBRIDE  
REVOCABLE TRUST, UDT dated October 19, 2005,  
as to an undivided interest of four and three hundred twenty-  
three thousandths percent (4.323%)**

  
\_\_\_\_\_  
By: DENIS LEE MCBRIDE, Trustee,

  
\_\_\_\_\_  
By: ANN MCBRIDE, Trustee

***SIGNATURES CONTINUED ON NEXT PAGE***

**THE MCBRIDE FAMILY TRUST, UDT dated May 26, 2005, as to an undivided interest of four and three hundred fifty-one thousandths percent (4.351%)**

  
\_\_\_\_\_  
By: MICHAEL PAUL MCBRIDE, Trustee

  
\_\_\_\_\_  
By: MARIAN E. MCBRIDE, Trustee

**THE JOHNSTON REVOCABLE LIVING TRUST, UDT DATED JANUARY 29, 1990, as to an undivided interest of seven and four hundred eleven thousandths percent (7.411%)**

\_\_\_\_\_  
By: MARIE C. JOHNSTON, Trustee

\_\_\_\_\_  
By: CHARLES F. JOHNSTON, Trustee

**THE CHARLES J. JOHNSTON AND ROSE M. THOMMEN REVOCABLE TRUST, UDT dated MAY 14, 2002, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%)**

\_\_\_\_\_  
By: CHARLES J. JOHNSTON, Trustee

\_\_\_\_\_  
By: ROSE M. THOMMEN, Trustee

**THE MIKELA BERNAL IRREVOCABLE TRUST, UDT DATED NOVEMBER 25, 1998, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%)**

\_\_\_\_\_  
By: CHARLES J. JOHNSTON, Trustee

**THE McBRIDE FAMILY TRUST, UDT dated May 26, 2005, as to an undivided interest of four and three hundred fifty-one thousandths percent (4.351%)**

\_\_\_\_\_  
By: MICHAEL PAUL McBRIDE, Trustee

\_\_\_\_\_  
By: MARIAN E. McBRIDE, Trustee

**THE JOHNSTON REVOCABLE LIVING TRUST, UDT DATED JANUARY 29, 1990, as to an undivided interest of seven and four hundred eleven thousandths percent (7.411%)**

  
\_\_\_\_\_  
By: MARIE C. JOHNSTON, Trustee

  
\_\_\_\_\_  
By: CHARLES E. JOHNSTON, Trustee

**THE CHARLES J. JOHNSTON AND ROSE M. THOMMEN REVOCABLE TRUST, UDT dated MAY 14, 2002, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%)**

  
\_\_\_\_\_  
By: CHARLES J. JOHNSTON, Trustee

  
\_\_\_\_\_  
By: ROSE M. THOMMEN, Trustee

**THE MIKELA BERNAL IRREVOCABLE TRUST, UDT DATED NOVEMBER 25, 1998, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%)**

  
\_\_\_\_\_  
By: CHARLES J. JOHNSTON, Trustee

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

**FOR RIGHT-OF-WAY ACQUISITION PURPOSES**

Those portions of Lots A, B, C, D, and E in Block 8 of Figadota Farms No. 17, in the City of Perris, County of Riverside, State of California as shown by Map on file in Book 17, page 32 of maps thereof, records of Riverside County, also being a portion of Lot 7 of Block 11 of the Riverside Tract as shown by Map on file in Book 14, Page 668 of Maps, San Diego County Records, also lying in Section 6, Township 4 South, Range 3 West, San Bernardino Base and Meridian, more particularly described as follows:

**Commencing** at the Northwest corner of Lot A, of Block 8 as shown on said Figadota Farms No. 17;

**Thence** South 00° 35' 05" West along the Westerly line of Lot A, a distance of 124.44 feet to the **Point of Beginning**, said point being the beginning of a non tangent curve concave Southwesterly, having a radius of 1247.00 feet and a radial bearing of North 78° 37' 32" East;

**Thence** Southeasterly along said curve, through a central angle of 11°22'28" an arc length of 247.55 feet to a line parallel with and distant 57.00 feet easterly of the centerline of said Barrett Avenue;

**Thence** South 00° 35' 05" West along said parallel line a distance of 207.00 feet;

**Thence** leaving said parallel line South 56° 18' 14" East a distance of 27.46 feet;

**Thence** South 00° 35' 05" West a distance of 20.00 feet to the Northerly Right-of-Way line of Ramona Expressway, formerly Martin Avenue, lying 69.00 feet Northerly of and parallel to the centerline of said Ramona Expressway;

**Thence** North 89° 24' 54" West a distance of 11.20 feet along said Right-of-Way;

**Thence** North 45° 28' 11" West a distance of 34.45 feet to a line parallel with and distant 44.00 feet Easterly of the centerline of said Barrett Avenue;

**Thence** North 00° 35' 05" East along said parallel line a distance of 121.09 feet;

**Thence** North 89° 24' 55" West a distance of 14.00 feet to the Westerly line of Lot D, being parallel with and distant 30.00 feet easterly of the centerline of said Barrett Avenue;

**Thence** North 00° 35' 05" East along said Westerly line a distance of 342.67 feet to the **Point of Beginning**.

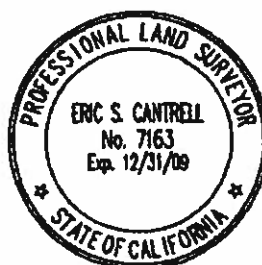
The above described easement contains 0.21 acres, more or less.

**KCT CONSULTANTS, INC.**  
Prepared Under the Supervision of:



Eric Cantrell, PLS 7163

Date: 8-22-08  
APN 302-060-041







**ACKNOWLEDGMENT**

State of California  
County of Los Angeles

On 3.10.09 before me, Catherine Vital, Notary Public  
(insert name and title of the officer)

personally appeared Michele Coudures Maynard  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Catherine Vital (Seal)



**ACKNOWLEDGMENT**

State of California  
County of Riverside

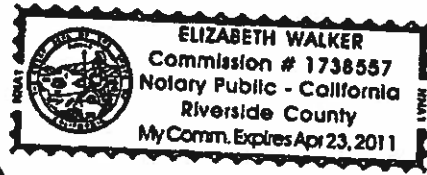
On 3-13-2009 before me, Elizabeth Walker Notary Public  
(insert name and title of the officer)

personally appeared Louise C. Martin  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Elizabeth Walker (Seal)



**ACKNOWLEDGMENT**

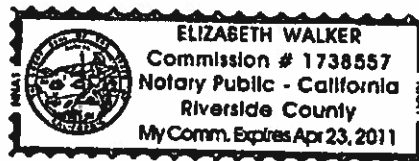
State of California  
County of Riverside

On March 13, 2009 before me, Elizabeth Walker Notary Public  
(Insert name and title of the officer)

personally appeared Jeanne Louise Schulte  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Elizabeth Walker (Seal)

**ACKNOWLEDGMENT**

State of California  
County of Riverside

On March 13, 2009 before me, Elizabeth Walker Notary Public  
(insert name and title of the officer)

personally appeared Janice Marie Smith  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Elizabeth Walker (Seal)

**ACKNOWLEDGMENT**

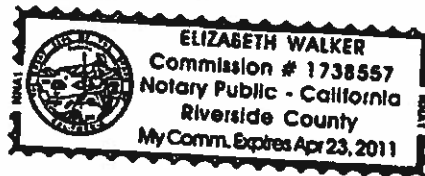
State of California  
County of Riverside

On March 13, 2009 before me, Elizabeth Walker, Notary Public  
(insert name and title of the officer)

personally appeared Darrell Gene Smith  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Elizabeth Walker (Seal)

**ACKNOWLEDGMENT**

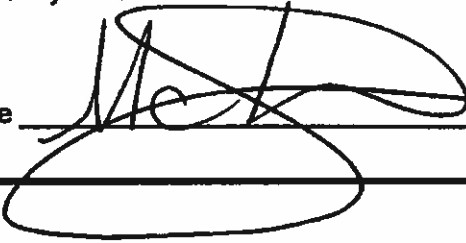
State of ~~California~~ Arizona  
County of Yuma

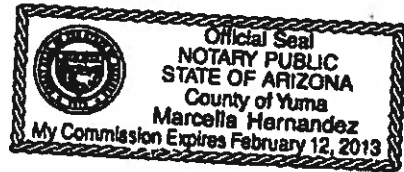
On Mar. 9, 2009 before me, Marcella Hernandez  
(insert name and title of the officer)  
Notary Public

personally appeared Denis Lee McBride and Ann McBride  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

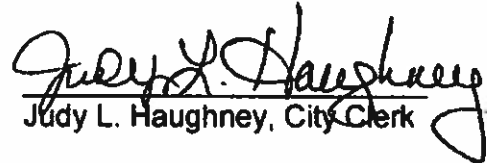
Signature  (Seal)



COUNTY OF RIVERSIDE )  
 )  
CITY OF PERRIS )

The City of Perris, a municipal corporation, consents to the hereinabove irrevocable Offer of Dedication, provided, however, this consent does not constitute acceptance of said Offer of Dedication until such time the improvements are installed and accepted by the City. The Undersigned Officer consents on behalf of the City Council pursuant to authority conferred by Resolution Number 1200 adopted on April 9, 1984 and the grantee consents to recordation thereof by its duly authorized officer.

Dated 4/14/09

  
Judy L. Haughney, City Clerk



# CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of Riverside

On 4/14/09 before me, Vicki Kasad, Notary Public  
(Here insert name and title of the officer)

personally appeared Judy L. Haughney, City Clerk

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Vicki Kasad  
 Signature of Notary Public

(Notary Seal)



## ADDITIONAL OPTIONAL INFORMATION

### DESCRIPTION OF THE ATTACHED DOCUMENT

\_\_\_\_\_  
(Title or description of attached document)

\_\_\_\_\_  
(Title or description of attached document continued)

Number of Pages \_\_\_\_\_ Document Date \_\_\_\_\_

\_\_\_\_\_  
(Additional information)

### CAPACITY CLAIMED BY THE SIGNER

- Individual (s)  
 Corporate Officer

\_\_\_\_\_  
(Title)

- Partner(s)  
 Attorney-in-Fact  
 Trustee(s)  
 Other \_\_\_\_\_

### INSTRUCTIONS FOR COMPLETING THIS FORM

*Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.*

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he/she/they~~, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
  - ♦ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
  - ♦ Indicate title or type of attached document, number of pages and date.
  - ♦ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document!



**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

**FOR RIGHT-OF-WAY ACQUISITION PURPOSES**

Those portions of Lots A, B, C, D, and E in Block 8 of Figadota Farms No. 17, in the City of Perris, County of Riverside, State of California as shown by Map on file in Book 17, page 32 of maps thereof, records of Riverside County, also being a portion of Lot 7 of Block 11 of the Riverside Tract as shown by Map on file in Book 14, Page 668 of Maps, San Diego County Records, also lying in Section 6, Township 4 South, Range 3 West, San Bernardino Base and Meridian, more particularly described as follows:

**Commencing** at the Northwest corner of Lot A, of Block 8 as shown on said Figadota Farms No. 17;

**Thence** South 00° 35' 05" West along the Westerly line of Lot A, a distance of 124.44 feet to the **Point of Beginning**, said point being the beginning of a non tangent curve concave Southwesterly, having a radius of 1247.00 feet and a radial bearing of North 78° 37' 32" East;

**Thence** Southeasterly along said curve, through a central angle of 11°22'28" an arc length of 247.55 feet to a line parallel with and distant 57.00 feet easterly of the centerline of said Barrett Avenue;

**Thence** South 00° 35' 05" West along said parallel line a distance of 207.00 feet;

**Thence** leaving said parallel line South 56° 18' 14" East a distance of 27.46 feet;

**Thence** South 00° 35' 05" West a distance of 20.00 feet to the Northerly Right-of-Way line of Ramona Expressway, formerly Martin Avenue, lying 69.00 feet Northerly of and parallel to the centerline of said Ramona Expressway;

**Thence** North 89° 24' 54" West a distance of 11.20 feet along said Right-of-Way;

**Thence** North 45° 28' 11" West a distance of 34.45 feet to a line parallel with and distant 44.00 feet Easterly of the centerline of said Barrett Avenue;

**Thence** North 00° 35' 05" East along said parallel line a distance of 121.09 feet;

**Thence** North 89° 24' 55" West a distance of 14.00 feet to the Westerly line of Lot D, being parallel with and distant 30.00 feet easterly of the centerline of said Barrett Avenue;

**Thence** North 00° 35' 05" East along said Westerly line a distance of 342.67 feet to the **Point of Beginning**.

The above described easement contains 0.21 acres, more or less.

**KCT CONSULTANTS, INC.**

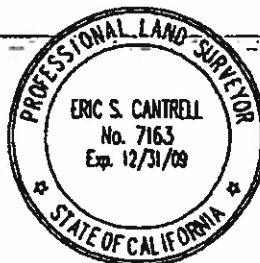
Prepared Under the Supervision of:



Eric Cantrell, PLS 7163

Date: 8-22-08

APN 302-060-041

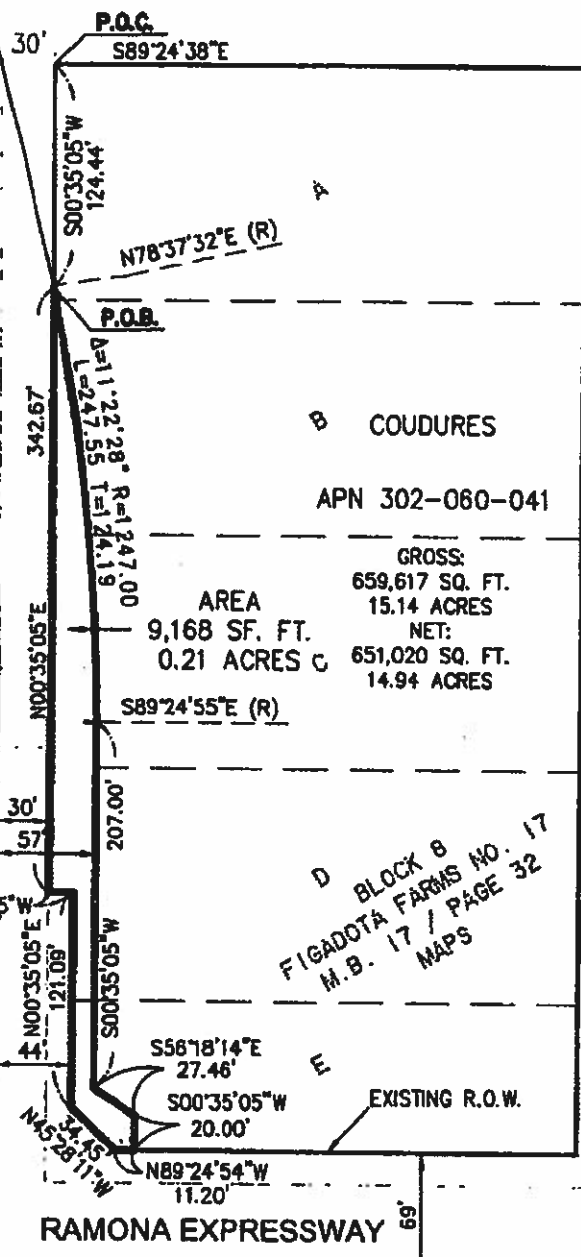




SCALE 1"=100'

APN 302-060-027

PROPOSED INDIAN AVE  
BARRETT AVENUE



### KCT CONSULTANTS, INC.

Civil Engineers - Surveyors - Planners  
 P.O. Box 5705 Riverside, CA 92517-5705  
 4344 Lathrop St., Suite 200, Riverside, CA 92501  
 Phone: 951-341-8948 Fax: 951-341-8943  
 e-mail: kctinfo@kctconsultants.com

RIDGE INDIAN AVENUE

## EXHIBIT

### RIGHT-OF-WAY ACQUISITION

1

OF 1 SHEETS

FOR: RIDGE  
PROPERTY TRUST

W.O. F.B. FILE NO. 1386-03

**ACKNOWLEDGMENT**

State of California  
County of San Bernardino

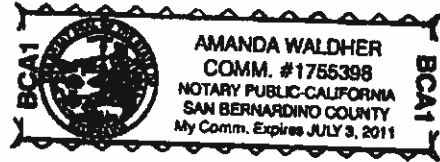
On March 14, 2009 before me, Amanda Waldher, Notary Public  
(insert name and title of the officer)

personally appeared Michael Paul McBride  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/hers/their authorized capacity(ies), and that by his/hers/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Amanda Waldher (Seal)



**ACKNOWLEDGMENT**

State of California  
County of San Bernardino

On March 14, 2009 before me, Amanda Waldher, Notary Public  
(insert name and title of the officer)

personally appeared Marian E. McBride  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Amanda Waldher (Seal)



**ACKNOWLEDGMENT**

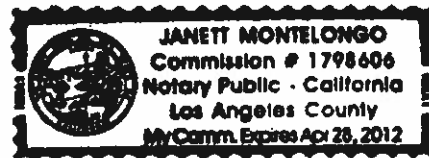
State of California  
County of LOS ANGELES

On MARCH 10, 2009 before me, Janett Montelongo, Notary Public  
(insert name and title of the officer)

personally appeared Marie C. Johnston and Charles F. Johnston  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature *Janett Montelongo* (Seal)

**ACKNOWLEDGMENT**

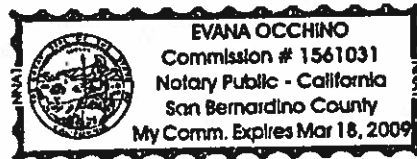
State of California  
County of San Bernardino

On 3-7-09 before me, EVANA OCCHINO Notary Public  
(insert name and title of the officer)

personally appeared Charles J. Johnston  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/hers/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Evana Occhino (Seal)

**ACKNOWLEDGMENT**

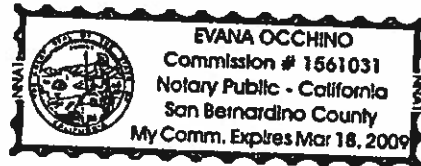
State of California  
County of San Bernardino

On 3-7-09 before me, EVANA OCCHINO Notary Public  
(insert name and title of the officer)

personally appeared Rose M. Thommen  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Evana Occhino (Seal)

**Exhibit “B”**

**Certificate of Acceptance**

[on following page]



RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:

City Clerk, City Hall  
101 N. "D" Street  
Perris, CA 92570

FREE RECORDING: This instrument is  
for the benefit of the City of Perris  
and is entitled to be recorded  
without fee. (Gov. Code § 6103)

---

**CERTIFICATE OF ACCEPTANCE**

This is to certify that the City of Perris, a California municipal corporation ("City"), by and through its City Council, hereby accepts the Offer of Dedication recorded in the Official Records of the Recorder of the County of Riverside, California, on April 21, 2009 as Instrument No. 0195380 and re-recorded with the correct Assessor's Parcel Number ("APN") on December 18, 2009 as Instrument No. 0652278, executed by **MIJO INVESTMENTS, LP**, a California limited partnership, as to an undivided interest of twenty-four and seventy-five hundredths percent (24.75%), **THE COUDURES FAMILY MANAGEMENT COMPANY**, a California corporation, as to an undivided interest of one percent (1%), **LOUISE C. MARTIN**, as Trustee of the Martin Family Trust, UDT dated November 13, 1989, as to an undivided interest of eight and five hundred ninety-four thousandths percent (8.594%), **JEANNE LOUISE SCHULTE**, a married woman as her sole and separate property, as to an undivided interest of eight and seventy-eight thousandths percent (8.078%), **DARRELL GENE SMITH** and **JANICE MARIE SMITH**, as Trustees of The Family Trust of Darrell Gene Smith and Janice Marie Smith, UDT dated July 27, 2004, as to an undivided interest of eight and seventy-eight thousandths percent (8.078%), **MICHAEL PAUL McBRIDE**, as Trustee of the Denise C. McBride Revocable Living Trust, UDT dated January 29, 1990, as to an undivided interest of sixteen and seventy-six thousandths percent (16.076%), **DENIS LEE McBRIDE** and **ANN McBRIDE**, as Trustees of The Denis L. McBride and Ann McBride Revocable Trust, UDT dated October 19, 2005, as to an undivided interest of four and three hundred twenty-three thousandths percent (4.323%), **MICHAEL PAUL McBRIDE** and **MARIAN E. McBRIDE**, as Trustees of The McBride Family Trust, UDT dated May 26, 2005, as to an undivided interest of four and three hundred fifty-one thousandths percent (4.351%), **MARIE C. JOHNSTON** and **CHARLES F. JOHNSTON**, as Trustees of the Johnston Revocable Living Trust, UDT dated January 29, 1990, as to an undivided interest of seven and four hundred eleven thousandths percent (7.411%), **CHARLES J. JOHNSTON** and **ROSE M. THOMMEN**, as Trustees of the Charles J. Johnston and Rose M. Thommen Revocable Trust, UDT dated May 14, 2002, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%), and **CHARLES J. JOHNSTON**, as Trustee of the Mikela Bernal Irrevocable Trust, UDT dated November 25, 1998, as to an undivided interest of eight and six hundred seventy thousandths percent (8.670%), of a portion of APN 302-060-041, and

hereby consents to the recordation hereof by its duly authorized officer. This acceptance is made pursuant to the authority conferred by City Resolution No. \_\_\_\_\_ adopted on \_\_\_\_\_, 2022.

Dated: \_\_\_\_\_, 2022

CITY OF PERRIS, a California municipal corporation

By: \_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



# CITY OF PERRIS

## CITY COUNCIL

### AGENDA SUBMITTAL

6.A.

**MEETING DATE:** July 12, 2022

**SUBJECT:** Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

**REQUESTED ACTION:** 1) **Adopt** Resolution No. (next in order) approving the Final Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

**CONTACT:** Michele Ogawa, Economic Development and Housing Manager

---

#### BACKGROUND/DISCUSSION:

On May 13, 2022, HUD announced their Fiscal Year 2022-2023 allocations. The City of Perris has been allocated \$884,125 for FY 2022-2023. The primary purpose of CDBG funds is to benefit persons that earn less than 80% of the area median income (AMI) and reside in an eligible area. The funds must support: 1) decent housing; 2) suitable living environments; and 3) expand economic opportunities for income qualified individuals. Activities must meet one of three national HUD objectives for CDBG: 1) serve low-moderate income persons; 2) aid in the elimination of slum and blight; or 3) address recent, urgent health or welfare needs (e.g., natural disaster). An activity may be eligible because it either benefits an area (activity serves a census tract which has 51% or more low-moderate income persons) or a limited clientele (persons and families with low-to-moderate income).

The following is a breakdown of CDBG-eligible funding categories with their maximum allowed caps for FY 2022-2023:

CDBG CATEGORY	CAP	AMOUNT
Planning/Administration	20%	\$176,825
Public Service	15%	\$132,618
Non-Public Service Activities	No cap	\$574,682

This year, the City received thirteen applications for CDBG funds, excluding Administration. A list of the agencies that submitted applications is on file with the Perris Housing Authority. The CDBG Committee reconvened on June 15, 2022, to re-evaluate their preliminary funding recommendations as the HUD allocation received was \$36,954 less than anticipated. Based on this re-evaluation, the following final funding recommendations are as follows:

<b>Administration</b>	
CDBG Staff salaries, training, supplies	\$176,825
<b>CDBG Administration</b>	<b>\$176,825</b>
<b>Public Service Allocations</b>	
Voices for Children	\$10,000
Riverside Fair Housing Council: Fair Housing Program	\$32,450
Life Lifters International: Community Life Program	\$10,000
Family Service Association: Senior Nutrition Program	\$20,000
Boys & Girls Club of Menifee Valley: Before & After School Program	\$20,000
Love 4 Life Association: Unbreakable Project	\$26,492
City of Perris Economic Development Dept.: Perris Employment Program	\$13,676
<b>TOTAL PUBLIC SERVICE ALLOCATIONS</b>	<b>\$132,618</b>
<b>Non-Public Service Allocations</b>	
Habitat for Humanity: Minor Home Repair Program	\$143,247
City of Perris Economic Development Dept.: Commercial Façade	\$231,435
City of Perris Public Works Dept.: Landscape Project	\$200,000
<b>TOTAL NON-PUBLIC SERVICE ALLOCATIONS</b>	<b>\$574,682</b>
<b>TOTAL ESTIMATED CDBG ALLOCATIONS</b>	<b>\$884,125</b>

### **California Environmental Quality Act (CEQA)**

The FY 2022-2023 Annual Action Plan as planning documents are not subject to the California Environmental Quality Act (CEQA), as they would not result in a direct or reasonably foreseeable physical change in the environment pursuant to State CEQA Guidelines 15060 (c)(2), nor be considered a project pursuant to State CEQA Guidelines 15060 (c)(3).

### **Recommendation**

The City Council approved preliminary funding recommendations on April 12, 2022. It is requested that Council approve final funding recommendations based on the projected FY 2022-2023 CDBG Entitlement amount of \$884,125. These final allocations will be submitted to HUD through the Annual Action Plan no later than July 13, 2022, as mandated by federal regulation.

A public notice for this meeting was published on June 8, 2022, in the Perris Progress Newspaper (consistent with the City's Citizen Participation Plan) regarding the Action Plan Development and planned Council Meetings to provide citizens with an opportunity to comment on the CDBG Final 2022-2023 Annual Action Plan prior to adoption of the plan.

---

**BUDGET (or FISCAL) IMPACT:** The fiscal impact to the FY 2022-2023 City Operating Budget is an increase in revenue.

---

Prepared by: Sara Cortes de Pavon, Principal Management Analyst

**REVIEWED BY:**

City Attorney \_\_\_\_\_

Assistant City Manager \_\_\_\_\_

Deputy City Manager \_\_\_\_\_

Attachments: 1. Resolution No. (Next in order), including Final CDBG Annual Action Plan FY 2022-2023

Consent:

Public Hearing: X

Business Item:

Presentation:

Other:

# **ATTACHMENT ONE**

**Resolution No. (next in order), approving the Final FY 2022-2023 Annual Action Plan with proposed funding for the Community Development Block Grant (CDBG) federal entitlement program, including the Final FY 2022-2023 Annual Action Plan**

**RESOLUTION NO. (Next in order)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS,  
APPROVING THE FINAL FY 2022-2023 ANNUAL ACTION PLAN WITH  
PROPOSED FUNDING FOR THE COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) FEDERAL ENTITLEMENT PROGRAM**

**WHEREAS**, the City of Perris, pursuant to 24 CFR 91.200 (d) and 91.220 (b), developed a FY 2022-2023 Annual Action Plan that coordinates all elements of planned community development in the City to include housing, neighborhood development, economic development, and public services; and

**WHEREAS**, the City of Perris, pursuant to Federal regulations, has solicited public input on the Draft FY 2022-2023 Annual Action Plan which includes proposed funding of CDBG related programming and that were reviewed and approved by a City Council appointed CDBG committee; and

**WHEREAS**, On April 12, 2022, the City Council approved preliminary funding recommendations for the Draft FY 2022-2023 Annual Action Plan for the CDBG Federal Entitlement Program; and

**WHEREAS**, On July 12, 2022, the City Council considered the FY 2022-2023 Annual Action Plan for the CDBG Federal Entitlement Program; and

**WHEREAS**, the approval herein are final for inclusion in the FY 2021-2022 Annual Action Plan; and

**WHEREAS**, the FY 2022-2023 Action Plan as planning document is not subject to the California Environmental Quality Act (CEQA) as they would not result in a direct or reasonably foreseeable physical change in the environment pursuant to State CEQA Guidelines 15060 (c)(2) nor considered a project pursuant to State CEQA Guidelines 15060 (c)(3).

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Perris, as follows:

**SECTION 1.** That the City Council has determined that the FY 2022-2023 Annual Action Plan as planning documents are not subject to CEQA pursuant to Sections 15060 (c)(2) and 15060 (c)(3).

**SECTION 2.** That the City Council hereby approves the FY 2022-2023 Annual Action Plan for the CDBG Federal Entitlement Program.

**SECTION 4.** That the City Clerk shall attest and certify to the passage of this resolution and it shall thereupon take effect and be in full force.

**PASSED, APPROVED, AND ADOPTED ON JULY 12, 2022, BY THE FOLLOWING VOTE:**

---

MAYOR, MICHAEL M. VARGAS

ATTEST:

---

City Clerk, Nancy Salazar

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) §  
CITY OF PERRIS            )

I, Nancy Salazar, City Clerk of the City of Perris, do hereby certify that the foregoing Resolution Number \_\_\_\_\_ was duly adopted by the City Council of the City of Perris at a regular meeting thereof held on the 12<sup>th</sup> day of July 2022, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

City Clerk, Nancy Salazar

Resolution Exhibits:

**Exhibit A:** Final FY 2022-2023 CDBG Allocations  
**Exhibit B:** Final FY 2022-2023 Annual Action Plan



# **EXHIBIT A**

Final FY 2022-2023 CDBG Allocations

Exhibit A

# FINAL FY 2022-2023 Allocations

<b>Administration</b>	
CDBG Administration	\$176,825
<b>TOTAL ADMINISTRATION ALLOCATED</b>	<b>\$176,825</b>
<b>Public Service Allocations</b>	
Boys & Girls Club of Menifee Valley: Before & After School Program	\$20,000
Family Services Association: FSA More than a Meal	\$20,000
Fair Housing Council of Riverside Co.: Fair Housing Services	\$32,450
Life Lifters International: Community Life Program	\$10,000
City of Perris Economic Development Dept.: Perris Employment Program	\$13,676
Voices for Children	\$10,000
Love 4 Life Association: Unbreakable Project	\$26,492
<b>TOTAL PUBLIC SERVICE ALLOCATED</b>	<b>\$132,618</b>
<b>Non-Public Service Allocations</b>	
City of Perris Economic Development Dept: Commercial Façade	\$231,435
City of Perris Public Works: Landscape Project	\$200,000
Habitat for Humanity: Minor Home Repair	\$143,247
<b>TOTAL NON-PUBLIC SERVICE ALLOCATED</b>	<b>\$574,682</b>
<b>TOTAL CDBG ALLOCATION</b>	<b>\$884,125</b>

# **EXHIBIT B**

Final FY 2022-2023 Annual Action Plan

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Perris's One Year Action Plan for Fiscal Year (FY) 2022-2023 includes the activities the City will undertake to address its priority needs and local objectives as outlined in its approved 2019-2024 Consolidated Plan. These activities will be addressed using funds received for the FY 2022-2023 program year under the Community Development Block Grant (CDBG), Community Development Block Grant COVID (CDBG-CV), State HOME Investment Partnership (HOME) funds, and General Funds. This Action Plan is a yearly funding plan.

The primary purpose of CDBG funds is to benefit persons who earn up to 80% of the area median income (AMI) or reside in an eligible area. Eligible low to moderate income areas were determined by the 2010 Census and updated per the FY 2020 ACS 5-year 2011-2015 Low-and-Moderate-Income Summary Data. Eligible activities include, but are not limited to, public service activities, infrastructure improvements, park improvements, code enforcement and housing improvement programs.

Activities detailed in the Plan meet one of the following objectives:

1. Benefit low to moderate-income persons;
2. Aid in the prevention or elimination of slums or blight;
3. Meet community development needs having a particular urgency;
4. Create or preserve affordable housing; and
5. Provide services to the homeless and aid in the prevention of homelessness.

Additionally, activities meet the following goals and objectives for Community Planning and Development (CPD) Programs of the U.S. Department of Housing and Urban Development (HUD):

1. To ensure decent housing;
2. To create and maintain a suitable living environment; and
3. To expand economic opportunities.

**2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

**GOAL 1: DECENT HOUSING**

**HOUSING STRATEGIES**

**Objective 1: Rehabilitate and Preserve Homeownership**

- Minor Home Repair Program

**Outcome:** Sustainability of decent housing to low-income persons

**Objective 2: Expand Affordable Housing**

- Affordable Housing Development through new construction, acquisition and/or rehabilitation.

**Outcome:** Affordability of decent housing to low-income persons

**Objective 3: Increase affordable housing opportunities to first-time homebuyers**

- First-Time Homebuyer Program (HOME)

**Objective 4: Increase affordable rental and mortgage opportunities for those financially affected by COVID-19**

- CDBG-CV Rental/Mortgage Assistance program
- American Rescue Plan Act (ARPA) Rental/Mortgage Assistance program

**Outcome:** Affordability of decent housing to low-income persons

**Objective 5: Increase affordable rental opportunities for low-to-moderate income persons**

- State HOME Tenant Based Rental Assistance (TBRA)

**Outcome:** Affordability of decent housing to low-income persons

## **FAIR HOUSING STRATEGY**

### **Objective 1: Affirmatively Further Fair Housing**

- Fair Housing Services

Outcome: Availability/accessibility of decent housing for low-income persons

## **GOAL 2: SUITABLE LIVING ENVIRONMENT**

## **HOMELESS STRATEGY**

### **Objective 1: Improve access to homeless services through street outreach**

- Homeless Outreach Program

Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

### **Objective 2: Improve access to homeless services through the hotel voucher program**

- CDBG-CV Homeless Services Program

Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

## **PUBLIC SERVICE STRATEGIES**

### **Objective 1: Provide Community and Support Services for the Elderly, Youth, Veterans, and Special Needs Populations**

Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

### **Objective 2: Provide support services for those financially affected by COVID-19**

- CDBG-CV Utility Assistance Program
- American Rescue Plan Act (ARPA) Utility Assistance program

Outcome: Support activities that assist with basic needs and provide quality services

## **COMMUNITY DEVELOPMENT STRATEGY**

### **Objective 1: Public Infrastructure Improvements in Eligible Areas**

- City streetscape/landscape improvements

Outcome: Availability/accessibility of improved public infrastructure/facilities for a suitable living environment for low-income persons

**Objective 2:** Improve recreational and community facilities located in low-to-moderate income neighborhoods

Outcome: Availability/accessibility of improved parks/neighborhood facilities for a suitable living environment for low-income persons

**Objective 3:** Public Facilities Improvements in Eligible Areas

Outcome: Availability/accessibility of improved public infrastructure/facilities for a suitable living environment for low-income persons

### GOAL 3: ECONOMIC OPPORTUNITIES

#### **ECONOMIC DEVELOPMENT STRATEGY**

**Objective 1:** Expand Economic Development Opportunities

- Small Business Assistance Program
- Commercial Façade Improvement Program

Outcome: Availability/Accessibility of economic opportunities for low-income persons

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Perris is in the third year (FY 2021-2022) of its current Consolidated Plan period (2019-2024). The COVID-19 pandemic continues to affect delivery of services to residents. Further, global supply chains and shipments slowed resulting in shortages affecting construction and housing rehabilitation project implementation. COVID-19 mandates and restrictions also affected the availability of staff. However, subrecipients were able to make accommodations for public service activities by adjusting their service delivery to a virtual mode while construction and housing rehabilitation projects maintained communication providing updates to CDBG staff and their contractors. Below is a summary of activities reported in the City's 2020 Consolidated Annual Performance Report (CAPER):

Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

<b>FY 2020-2021 Results At A Glance</b>			
<b>Activity</b>	<b>Goal</b>	<b>Assisted</b>	<b>Percentage Attained</b>
Fair Housing Council of Riverside County: Fair Housing Services	1,660	1,481	89%
Boys & Girls Club of Menifee Valley: Afterschool program	61	23	38% Equaling to 800 visits
Life Lifters International: Youth Art Program	45	44	98%
Love 4 Life Association: Youth Anti-bullying & Suicide Prevention Program	30	31	103%
Family Service Association: Senior Nutrition Program	105	92	88%
TrueCare: Health Services Program	402	99	25%
<b>Housing Rehabilitation and Capital Improvement Projects</b>			
Habitat for Humanity: Senior Home Repair	Completed two (2) properties which included termite repairs, exterior home painting, replacement of HVAC system, and installation of new smoke/carbon monoxide detectors. Agency was affected by COVID-19 with scheduling inspections, construction, and SHPO review approval delays from the State.		
Getting Everyone to Actively Ride (GEAR) Program	GEAR program provided 6.6 miles of Class III bikeway in the downtown CDBG target area.		
<b>CDBG-CV</b>			
Rental & Mortgage Assistance	Provided rental & mortgage assistance for up to six (6) months to 74 low-to-moderate income households.		
Utility Assistance	Provided gas, water, electrical utility assistance for up to three (3) months to 73 low-to-moderate income households.		
Homeless Services	Provided hotel vouchers for up to ninety (90) days for ten (10) homeless individuals.		
Administration	Hired two (2) paid interns to assist with processing of CDBG-CV applications.		

Annually, public meetings were held, along with other outreach activities in an effort to assist the city in choosing goals or projects that would best meet community needs. Projects funded included public service activities that focused on the youth and seniors, both of which were identified, as high priority needs. In addition, non-public service projects which addressed high priority infrastructure needs.



The City continues to carry out its programs as identified in its approved Consolidated Plan (2019-2024). To date, the city has allocated all funding sources to complete programming outlined in Annual Action Plans. The City has provided all requested certifications as required by HUD and have been fair and impartial to entities applying for federal funds to assist in program implementation. The city has not hindered Consolidated Plan implementation through either willful action or through inaction.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

In accordance with Federal regulations at 24 CFR 91.105 and 91.200, the City implemented a citizen participation process during the development of the Action Plan. In an effort to broaden public participation, the city encouraged residents and community-based organizations to provide input on community needs.

The following is a summary of the Citizen Participation Plan Process for development of the Action Plan:

##### Action Plan Development

Citizens and stakeholders were invited to provide input into development of the Annual Action Plan, through one or more of the following mechanisms: community meetings/stakeholder focus groups, community needs survey, public comment period and public hearing process.

Community-Based Service Providers provided input through a Request for Proposals (RFP) process with high priority funding requests. In addition, to ensure citizen participation in the development of the FY 2022-2023 Annual Action Plan, on October 1, 2021, a Community Needs Survey was made available to Perris residents to solicit community input. The survey was placed on the City's website for online completion. In addition, the survey was made available at the virtual community meetings held on October 14, 2021, November 4, 2021, and January 20, 2022, in addition to advertising and linking the survey on the City of Perris Facebook, Twitter, and Instagram social media accounts. With COVID-19 restrictions lifted, the City was able to administer the survey at the Cruise & Care, Veteran's Day Parade, Harvest Festival, City of Perris Trunk or Treat, Christmas Day Parade, and Christmas Tree Lighting event, which comprised the majority of completed surveys in the past. A total of 269 survey responses were received.

Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

Surveys by Neighborhood		Resident Type		Survey Access	
Avelina	16	Renter	87	Cruise & Care 10/2/2021	33
Classic Pacific	6	Homeowner	104	Harvest Festival 10/15/21	63
Downtown	97	Other	24	Truck or Treat 10/29/21	28
Enchanted Hills	17	Skipped question	54	Veterans Day Parade 11/6/21	65
Green Valley	5	Survey Format		Tree Lighting 12/3/21	35
May Ranch	22	Online	70	Christmas Day Parade 12/11/21	38
Monument Ranch	6	Paper	199	Online 10/7/21	7
Villages of Avalon	8				
Other	92				

Public Hearings and/or Meetings

Public hearings provide a major source of citizen input on proposed programs and activities. The city will conduct two public hearings and public Council meetings in order to address housing and community development needs. Both will be held before the proposed Annual Plan is adopted.

Public Notification

All notices regarding such hearings, including the date, time and location, were published in a local newspaper of general circulation at least ten (10) days prior to the date of public hearing.

Evaluation/Review and Comment

Citizens were given the opportunity to review and comment on the Draft Annual Action Plan from March 9, 2022, through April 12, 2022. The city published a public notice in an English and Spanish language local newspaper informing interested persons about the Draft Annual Action Plan review/comment period (see appendices for a copy of the public notice).

Access to Information/Availability to the Public - As required by Federal regulations the Action Plan was made available at the City of Perris Housing Authority.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments will be inserted here after comment period.

**October 14, 2021, Community Outreach Meeting**

Insert comments here

**November 4, 2021, Stakeholder Meeting**

1. Nika Hogue – GRID Alternative Riverside
  - Installed solar panels in Moreno Valley
  - Will be submitting an application
  - Aims to have a holistic approach
  - Environmental justice portion covered by CDBG by installing solar panels, reduces electricity bills for those who participate, create job opportunities
  - Solarist future program in high school, free training with solar panel
  
2. Habitat for Humanity Inland Valley
  - Sent postcards 2 months ago- Response was huge
  - Roof repair with GRID Alternatives, maybe
  - Housing rehab – if it is incidental to the program, maintenance is not covered
  - Community clean ups are covered by CDBG
  
3. Voices for Children
  - Community welfare program
  - Child abuse hotline calls increasing due to domestic violence
  - Works directly with children removed from their homes due to abuse
  - Case management skills
  
4. Hispanic Chamber
  - Loitering, graffiti, drinking in parking lot
  - West of Perris Blvd. trash/ overgrown in weeds
  - Code enforcement / public works activity should increase
  - Less cannabis shops
  - Illegal dumping
  - CDBG can help with capacity business programs
  - Teach individuals to build their own businesses
  
5. Harvest Landing

- Affordable housing development
  - Community engagement
  - Partnered with Todec
6. City of Perris – Public Health Department
- Potential partnership with organizations to have stand alone events covered by CDBG
7. Code Enforcement Concerns
- Individuals loitering outside a liquor store are posing a problem for neighboring businesses.
  - CDBG can potentially fund a program to help small business. Capacity building, how to build your business/ start a business, rights as a business owner, etc.
  - Did community outreach

**November 4, 2021, Community Outreach Meeting**

No comments received.

**January 20, 2022, Community Outreach Meeting**

No comments received.

**April 12, 2022, Public Hearing**

Jessica Muñoz, Executive Director for Voices for Children thanked the council for their support in recommending their agency for funding and provided an brief overview of their services and the benefit to the Perris community.

Councilwoman Nava thanked staff and councilmembers on the CDBG committee for preparing the recommendations.

Mayor Vargas noted that the Commercial Façade program recommended for funding would help the business community. He also mentioned he did meet with Voices for Children a few weeks ago and mentioned that the agency is the only agency that provides those services for foster youth in the county.

**Comments Received During 30-Day Comment Period**

Insert comments here

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

**7. Summary**

In conclusion, the Citizen Participation component of the Consolidated Plan requires major outreach to citizens and other stakeholders. Despite the COVID-19 restrictions, the City of Perris made every effort to reach the greatest number of persons possible to solicit input on community development and housing needs. All public comments received will be incorporated in the Action Plan.

DRAFT

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	PERRIS	
CDBG Administrator		Perris Housing Authority

**Table 1 – Responsible Agencies**

**Narrative (optional)**

A completed Annual Action Plan describes the lead agency responsible for overseeing the development and implementation of the plan. It also includes a summary of the citizen participation process, public comments, and efforts made to broaden public participation in preparing the plan. The Perris Housing Authority along with the Lead Agency, the City of Perris, administers the City's CDBG programs.

**Consolidated Plan Public Contact Information**

For matters concerning the City of Perris' CDBG programs, please contact:

Sara Cortes de Pavon, Principal Management Analyst  
 101 North D. Street  
 Perris, CA, 92570  
 (951) 943-5003  
 Scortes-depavon@cityofperris.org

**AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**1. Introduction**

Development of the City of Perris' FY 2022-2023 Annual Action Plan is a result of consultation with a wide spectrum of public and private agencies. The city conducted outreach to consult and coordinate with nonprofit agencies, affordable housing providers, and government agencies to determine community needs and gaps in resources. A public notice was published informing Citizens, Community-Based Organizations, City Departments and the business community of the Annual Action Plan Development process and requirements for submitting project proposals and requesting comments on community needs. A Community Needs Survey was also distributed to residents to receive community input. The city also held public hearings for input on community development and housing needs by residents and stakeholders.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

In order to perform outreach to various agencies and organizations, the city compiled an outreach list consisting of agencies, including:

- Nonprofit service providers that cater to the needs of low- and moderate-income households and persons with special needs, including persons with disabilities;
- Affordable housing providers;
- Housing advocates;
- Housing professionals;
- Public agencies;
- Economic development and employment organizations; and
- Community and neighborhood groups.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Perris is within the County of Riverside Continuum of Care (CoC). The County of Riverside Continuum of Care (COC) is the lead agency. The city attends regular Continuum of Care meetings and Board of Governance meetings that are conducted by the COC. The meetings are specifically designed to link communities and coordinate the efforts addressing the needs of homeless persons and those at-risk of homelessness.

The Continuum of Care Strategy was consulted to provide information on homelessness and resources available. Agencies that provide housing and supportive services for the homeless and those at risk of becoming homeless were invited to attend the Stakeholder Meeting and

Community Meeting. These include The Fair Housing Council of Riverside County, Social Work Action Group (SWAG), and Family Service Association.

The city participated in the 2013, 2015 thru 2019, and 2022 Homeless Point in Time (PIT) Counts to conduct complete counts of every census track within the city boundaries for Homeless Counts. Data from the count was provided to the County of Riverside Continuum of Care. Due to the COVID-19 pandemic and ensure staff and volunteer safety, the City of Perris did not conduct a PIT Count for 2020 and relied on the observational count that Riverside County conducted.

On April 27, 2022, the city announced a Request for Proposals (RFP) to operate its Perris Homeless Services Program to assist persons experiencing homelessness or at risk of being homeless. The city received three responses to the RFP. The intent of the RFP was to increase services by identifying a subject matter expert to work towards building a coordinated homeless service system with the capacity to:

- Quickly identify and engage people at risk of experiencing homelessness or currently experiencing homelessness.
- Intervene to prevent the loss of housing and diverting people from entering the homelessness services system.
- Provide immediate access to shelter and crisis services, without barriers to entry, while permanent stable housing and appropriate supports are being secured.
- When homelessness does occur, quickly connect people to housing assistance and services—tailored to their unique needs and strengths—to help them achieve and maintain stable housing.
- Provide outreach and engagement, case management, housing navigation, supplemental program implementation, and maintain timely administrative requirements.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Not applicable. The City's HUD allocation for entitlement grants currently does not include ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<p><b>Agency/Group/Organization</b></p>	<p>FAIR HOUSING COUNCIL OF RIVERSIDE COUNTY, INC.,</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Public Housing Needs Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p>	<p>The agency was consulted through workshops, meetings and survey.</p>
	<p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The anticipated outcome of the consultation is to garner feedback on community needs and create partnerships with agencies to meet those needs. Agency attended the application workshop on January 13, 2022.</p>
2	<p><b>Agency/Group/Organization</b></p>	<p>FAMILY SERVICE ASSOCIATION</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Elderly Persons</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p>	<p>The agency was consulted through workshops, meetings and survey.</p>
	<p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The anticipated outcome of the consultation is to garner feedback on needs for elderly persons in the community. Agency attended the application workshop on January 13, 2022.</p>
3	<p><b>Agency/Group/Organization</b></p>	<p>LIFE LIFTERS INTERNATIONAL</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children Services-Elderly Persons Services-Education Services-Employment</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>

Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The agency was consulted through workshops, meetings and survey. The anticipated outcome of the consultation is to garner feedback on community needs and create partnerships with agencies to meet those needs. Agency attended the stakeholder meeting and application workshop on January 13, 2022.</p>
4	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p>	<p><b>BOYS AND GIRLS CLUB OF MENIFEE VALLEY</b></p> <p>Services-Children</p> <p>Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The agency was consulted through workshops, meetings, and survey. The anticipated outcome of the consultation is to garner feedback on needs for children in the community. Agency attended the application workshop on January 20, 2022.</p>
5	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p>	<p><b>GRID ALTERNATIVES</b></p> <p>Services-Housing Solar</p> <p>Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The agency was consulted through workshops, meetings, and survey. The anticipated outcome of the consultation is to garner feedback on the housing/solar needs for low-income persons in the community. Agency attended the stakeholder workshop on November 4, 2021, application workshop on January 13, 2022.</p>
6	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p><b>PERRIS VALLEY CHAMBER OF COMMERCE</b></p> <p>Services-Business</p>

Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

	<p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Non-Homeless Special Needs</p> <p>The agency was consulted through workshops, meetings and survey. The anticipated outcome of the consultation is to garner feedback on the business community needs and create partnerships with agencies to meet those needs. Agency attended the application workshop on November 4, 2021.</p>
7	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>LOVE 4 LIFE ASSOCIATION</p> <p>Services-Children</p> <p>Non-Homeless Special Needs</p> <p>The agency was consulted through workshops, meetings and survey. The anticipated outcome of the consultation is to garner feedback on needs for youth and children in the community. Agency attended the application workshop on February 8, 2022.</p>
8	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>HABITAT FOR HUMANITY INLAND VALLEY</p> <p>Services - Housing</p> <p>Non-Homeless Special Needs</p> <p>The agency was consulted through workshops, meetings, and survey. The anticipated outcome of the consultation is to garner feedback on community needs and create partnerships with agencies to meet those needs. Agency attended the stakeholder meeting on November 4, 2021, and application workshop on January 13 and 20, 2022.</p>

Community Development Block Grant (CDBG) Annual Action Plan FY 2022-2023

9	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>LEGACY SHELTERS</p> <p>Services-Homeless</p> <p>Homeless Special Needs</p> <p>The agency was consulted through workshops, meetings and survey. The anticipated outcome of the consultation is to garner feedback on homeless housing/shelter needs and create partnerships with agencies to meet those needs. Agency attended the application workshop on February 8, 2022.</p>
10	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>CITY OF PERRIS- PUBLIC HEALTH DEPARTMENT</p> <p>Services-Health</p> <p>Non-Homeless Special Needs</p> <p>The agency was consulted through workshops, meetings and survey. The anticipated outcome of the consultation is to garner feedback on community health needs and create partnerships with agencies to meet those needs. Agency attended the stakeholder meeting on November 4, 2021, and application workshop on January 13, 2022.</p>
11	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>CITY OF PERRIS- CODE ENFORCEMENT</p> <p>Services-Housing</p> <p>Services- Business</p> <p>Non-Homeless Special Needs</p> <p>Homeless Special Needs</p>

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The agency was consulted through workshops, meetings and survey. The anticipated outcome of the consultation is to garner feedback on homeless housing/shelter needs and business needs to create partnerships with agencies to meet those needs. Agency attended the stakeholder meeting on November 4, 2021.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

The city strived to conduct a comprehensive outreach program. The city utilized a variety of outreach methods to solicit participation from a wide range of agencies and organizations involved in providing housing and community development services. No specific types of relevant agencies were excluded from the process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Riverside	Through the outreach process, the City has identified homelessness and homelessness prevention services as a priority for the CDBG program. These services will complement the Continuum of Care Strategy. The COC homeless services goals and initiatives coincide with the City Consolidated Plan and Annual Action Plan goals.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

No additional narrative.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting**

The following is a summary of the Citizen Participation Plan Process for the development of the Annual Action Plan:

**Annual Action Plan Development-** Citizens were invited to provide input into development of the Annual Action Plan, including identification of priority needs and setting goals and objectives, through one of more of the following mechanisms: community/stakeholder meetings, community needs survey, requests for funding proposals (RFPs), public comment period and public hearing process.

**Community Needs Survey-** A Community Needs Survey was made available to Perris residents to solicit community input. The survey was placed on the City’s website for online completion and advertised on all City of Perris social media platforms, Facebook, Twitter, and Instagram. With COVID-19 restrictions lifted, the City was able to administer the survey at the Cruise & Care, Veteran’s Day Parade, Harvest Festival, City of Perris Trunk or Treat, Christmas Day Parade, and Christmas Tree Lighting event, which comprised the majority of completed surveys in the past. A total of 269 survey responses were received.

**Public Hearings and/or Meetings-** Public hearings provide a major source of citizen input on proposed programs and activities. The city will conduct two public hearings in order to address housing and community development needs on April 12, 2022, and July 12, 2022. Public hearings will be held before the proposed Annual Plan is adopted.

**Public Notification-** All noticed regarding such hearings, including the date, time, and location, were published in an English and Spanish language local newspaper of general circulation at least ten (10) days prior to the date of public hearing.

**Evaluation/Review and Comment-** Citizens were given the opportunity to review and comment on the Draft One-Year Action Plan from March 9, 2022, through April 12, 2022, and the Final One-Year Action Plan from June 8, 2022, through July 12, 2022. The city published a public notice in an English and Spanish language local newspaper informing interested persons about the Annual Action Plan review/comment period.

**Access to Information/Availability to the Public-** As required by Federal regulations, the Annual Action Plan was made available at the City of Perris Housing Authority.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Stakeholder Meeting	Community Stakeholders	A total of seven (7) agencies attended the stakeholder meeting.	A summary of the comments received is included in Appendix: A	All comments were accepted	
2	Community Meeting	Minorities Non-English Speaking-Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of public and assisted housing	A total of twelve (12) community members attended the community meetings.	A summary of the comments received is included in Appendix: A	All comments were accepted.	



Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Survey	Minorities Non-English Speaking-Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of public and assisted housing	A total of 269 community needs surveys were received from residents.	A summary of comments received is included in Appendix: A.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/Attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking-Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of public and assisted housing</p>	<p>A public review of the Draft Annual Action Plan was provided from March 9, 2022, through April 12, 2022.</p> <p>A public review of the Final Annual Action Plan was provided from June 8, 2022, through July 12, 2022.</p>	<p>A summary of the comments received is included in Appendix: A.</p>	<p>All comments were accepted.</p>	

**Table 4 – Citizen Participation Outreach**

**Expected Resources**

**AP-15 Expected Resources – 91.220(c)(1,2)**

**Introduction**

This Annual Action Plan for FY 2022-2023 (July 1, 2022 - June 30, 2023) is the fourth year of the implementation for the five-year Consolidated Plan (2019-2024). Several housing and community development resources are currently available to the City of Perris, and are indicated below:

**Anticipated Resources**

Program	Source of Funds	Use of Funds	Amount Available Year 4				Expected Amt Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-Federal	Acquisition Admin and Planning Econ. Development Housing Public Improvements Public Services	TBD	0	TBD at close of current FY	TBD	Admin and Planning Econ. Development Housing Public Improvements Public Services	
CDBG-CV	Public-Federal	Admin and Planning Homeless Services Public Services	0	0	TBD at close of current FY	TBD	Admin and Planning Homeless Services Public Services	

Program	Source of Funds	Use of Funds	Amount Available Year 4				Expected Amt Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
State HOME	Public-State	Housing	0	0	TBD at close of current FY	500,000	0	First Time Homebuyer (FTHB) and Tenant Based Rental Assistance (TBRA). A State formula-based program that annually allocated funds to support affordable housing.
ARPA	Public-Federal	Econ. Development Housing Public Improvements Public Services	\$11 mil	0	\$11 mil	\$22 mil	TBD	Econ. Development Housing Public Improvements Public Services

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City and HUD share an interest in leveraging resources to the maximum extent feasible in order to deliver high-quality, creative and efficient housing programs, neighborhood improvement programs, supportive services and economic development programs. The city will continue to pursue opportunities to obtain additional funding which can help leverage internal resources with other federal, state and local funding sources. The following represents descriptions of the Federal and State resources available during FY 2020-

2021:

Community Development Block Grant (CDBG/CDBG-CV)- CDBG funds are awarded to cities on a formula basis to develop viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities to low-moderate income persons.

HOME Investment Partnership Act (HOME)- HOME funds are awarded to cities on a formula basis and can be used for various housing activities that assist low-to moderate income households. These activities include new construction, acquisition, rehabilitation, homebuyer assistance, tenant based rental assistance, and program planning/administration.

American Rescue Plan Act (ARPA)- ARPA funds were awarded to assist the city respond to the COVID-19 public health emergency or its negative economic impacts. Funds will be used for public service, administrative, economic development, infrastructure, and public facilities.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable.

**Discussion**

See discussion above.

**Annual Goals and Objectives**

**AP-20 Annual Goals and Objectives**

**Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Suitable Living Environment	2022	2023	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG-eligible Areas	Rehabilitate and Preserve Homeownership Affirmatively Furthering Fair Housing Improve Access to Homeless Services Provide Community and Supportive Services Provide Infrastructure Improvements Provide Public Facility Improvements Planning and Administration	CDBG: HOME:	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 866 Persons Assisted Homeowner Housing Rehabilitated: 10 Household Housing Unit Direct Financial Assistance to Homebuyers: 7 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 50 Households Assisted Homeless Person Overnight Shelter: 50 Persons Assisted Businesses assisted: 30 Businesses Assisted Other: 1500 Other

**Table 6 – Goals Summary**



## Goal Descriptions

1	Goal Name	Suitable Living Environment
	<p><b>Goal Description</b></p> <p>Promote Fair Housing through Fair Housing services including tenant/landlord mediation services and anti-discrimination;</p> <p>Preserve affordable housing through minor home repair;</p> <p>Provide social public services, including but not limited to recreational, educational and health services;</p> <p>Improvements to public infrastructure and facilities such as sewer project, sidewalk projects, and</p> <p>Provide planning and administration of the CDBG program.</p> <p>CDBG-CV Funds Round 1 &amp; 3:</p> <p>Continue to provide the following activities under CDBG-CV allocations for rounds 1 and 3</p> <p>Provide Rental &amp; Mortgage Assistance</p> <p>Provide Utility Assistance</p> <p>Provide Homeless Services (hotel vouchers)</p>	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

This Action Plan outlines the steps that the City of Perris will use to address housing and community development needs in the city. The plan includes a listing of activities that the City will undertake during FY 2022 (July 1, 2022, through June 30, 2023) using CDBG funds. The following represents a summary of the projects/activities to be undertaken during FY 2022-2023 utilizing CDBG, CDBG-CV, HOME, & ARPA funds.

#### Projects

#	Project Name
1	2022 Planning and Administration
2	2022 Court Appointed Special Advocate
3	2022 Fair Housing Services
4	2022 Community Life Program
5	2022 More than a Meal
6	2022 Before & After School Program
7	2022 Unbreakable Project
8	2022 Perris Employment Program
9	2022 Minor Home Repair
10	2022 Commercial Façade Program
11	2022 Landscape Program

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Approximately twenty-seven percent (27%) of CDBG funds will be targeted to construction or housing projects that are within target areas/CDBG-eligible areas such as the Minor Home Repair, Commercial Façade Program, and the Landscaping Program. The remaining funds will benefit low-income residents city-wide. One hundred percent (100%) of CDBG funds will be dedicated to project that will benefit low-moderate income residents citywide. One of the greatest challenges in meeting the underserved needs of low- and moderate-income person is having limited financial resources. The city will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including those at risk of homelessness, seniors, youths, and low-income families. The city also proactively seeks additional resources to better meet the underserved needs.

**AP-38 Project Summary**

**Project Summary Information**

<b>1</b>	<b>Project Name</b>	2022 Planning & Administration
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	\$176,825
	<b>Description</b>	provide general CDBG program oversight and management.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The CDBG Program will be administered from Perris City Hall and will support the CDBG Program citywide.
	<b>Location Description</b>	Citywide- City of Perris
	<b>Planned Activities</b>	CDBG Program management and oversight.
<b>2</b>	<b>Project Name</b>	2022 Fair Housing Services
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Affirmatively Furthering Fair Housing Provide Community and Supportive Services
	<b>Funding</b>	\$32,450
	<b>Description</b>	Provide fair housing services.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1,500 persons may be assisted.

	<b>Location Description</b>	4164 Brockton Ave. Riverside, CA 92501 Mon. - Fri. 8 am to 5 pm 23890 Alessandro Blvd. Moreno Valley, CA 92553 Mon. - Fri. 8 am to 5 pm 100 N. D St. Perris, CA 92570 First Tuesday of March, June, September, and December. 1 pm to 4 pm
	<b>Planned Activities</b>	Provide fair housing services which include counseling, tenant/landlord mediation and anti-discrimination services.
3	<b>Project Name</b>	2022 Boys & Girls Club: Before & After School Program
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Community and Supportive Services
	<b>Funding</b>	\$20,000
	<b>Description</b>	This program will provide financial assistance to youth to pay for discounted programming.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 60 low-moderate income children will benefit from this program.
	<b>Location Description</b>	904 South D. Street, Perris, CA 92570
	<b>Planned Activities</b>	This program will provide financial assistance to youth to pay for discounted programming.
4	<b>Project Name</b>	2022 Community Life Program
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Community and Supportive Services
	<b>Funding</b>	\$10,000
	<b>Description</b>	Provide art classes to youth.
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 10 eligible residents will benefit from this program.
	<b>Location Description</b>	100 North D. Street, Perris, CA 92570
	<b>Planned Activities</b>	Provide art classes to low-to-moderate income youth.
5	<b>Project Name</b>	2022 Unbreakable Project
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Community and Supportive Services
	<b>Funding</b>	\$26,492
	<b>Description</b>	Provide after school activities on bullying and suicide prevention, self-esteem, spreading kindness, giving resources, creating friendships and more. Provide parent component to educate them on identifying signs and provide resources.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 45 low-moderate income youth and parents will benefit from this program.
	<b>Location Description</b>	100 North D. Street, Perris, CA 92570
	<b>Planned Activities</b>	Provide after school activities on bullying and suicide prevention, self-esteem, spreading kindness, giving resources, creating friendships and more. And parent education component and resources.
6	<b>Project Name</b>	2022 More Than a Meal
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Community and Supportive Services
	<b>Funding</b>	\$20,000
	<b>Description</b>	This program will provide nutritious meals to senior citizens, age 62 and over, at the City of Perris Senior Center.

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 110 senior citizens, age 62 and over, will benefit from this program.
	<b>Location Description</b>	100 North D. Street, Perris, CA 92570
	<b>Planned Activities</b>	Provide nutritious meals to senior citizens, 62 years of age and older, in a group setting at the City of Perris Senior Center. A registered dietician regulates nutrient value of each meal that will be served. The meals are provided in a setting to help encourage socialization among seniors to support their physical, social, spiritual, emotional, mental and economic well-being.
7	<b>Project Name</b>	2022 Court Appointed Special Advocate
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Community and Supportive Services
	<b>Funding</b>	\$10,000
	<b>Description</b>	Provide a court appointed special advocate to 5 foster youth who will advocate on their behalf in court, at school, and in the community.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 5 low-moderate income individuals will benefit from this program.
	<b>Location Description</b>	11870 Pierce Street, Riverside, CA 92505
	<b>Planned Activities</b>	Advocates for foster youth.
8	<b>Project Name</b>	2022 Perris Employment Program
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Community and Supportive Services
	<b>Funding</b>	\$13,676

	<b>Description</b>	Provide youth with soft skills training and paid three month paid internship.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 12 low-moderate income individuals will benefit from this program.
	<b>Location Description</b>	135 North D. Street, Perris, CA 92570
	<b>Planned Activities</b>	Funds will be used to provide 12 youth with soft skills training and paid internship
<b>9</b>	<b>Project Name</b>	2022 Minor Home Repair
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Rehabilitate and Preserve Homeownership
	<b>Funding</b>	\$143,247
	<b>Description</b>	Preserve and maintain existing affordable housing for 15 low-moderate income eligible homeowners.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 15 households will benefit from this program.
	<b>Location Description</b>	27475 Ynez Road #390, Temecula, CA 92591
	<b>Planned Activities</b>	Homeowner housing improvements/rehabilitation. Projects will include roof repairs/replacement, replacing broken windows, reinforcing accessibility access, exterior painting, and furnace/AC repairs/replacement.
<b>10</b>	<b>Project Name</b>	2022 Commercial Façade Program
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	\$231,435

	<b>Description</b>	Provide grants up to \$30,000 that can be used towards the approved improvements of the façade of business building for up to 5 businesses.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 5 businesses will benefit from this program.
	<b>Location Description</b>	135 North D. Street, Perris, CA 92570
	<b>Planned Activities</b>	Grants for commercial façade improvements for businesses
<b>11</b>	<b>Project Name</b>	2022 Landscape Program
	<b>Target Area</b>	CDBG-eligible Areas
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Provide Infrastructure Improvements
	<b>Funding</b>	\$200,000
	<b>Description</b>	Construction of streetscape improvements to include an extensive landscaping improvement along sections of the following streets; Nuevo Road; San Jacinto Avenue; Redlands Avenue; A Street; Ellis Avenue; Perris Boulevard; and Citrus Avenue.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 12,430 low-income persons will benefit from this program.
	<b>Location Description</b>	1015 South G. Street, CA 92570
<b>Planned Activities</b>	Construction of streetscape improvements to include an extensive landscaping improvements.	



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

100% of the funds are allocated to projects that meet the low-moderate income clientele, low-moderate housing, or low-moderate area national objective. A summary of the proposed projects indicates that twenty-seven percent (27%) of the funding will be distributed to projects in low-moderate areas, while the other seventy-three percent (73%) will be distributed to projects based on low-moderate clientele.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CDBG-eligible Areas	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The priority needs identified in the City’s FY 2022-2023 Annual Action Plan are in line with the City’s FY 2019-2024 Consolidated Plan and form the basis for allocation investments geographically within the jurisdiction during FY 2022. The established priorities are:

#### **High Priority**

- Rehabilitate and Preserve Homeownership
- Affirmatively Furthering Fair Housing
- Provide Community and Supportive Services for the Elderly, Youth, Veterans and Special Needs Population
- Provide Infrastructure Improvements in Eligible Areas
- Provide Public Facility Improvements in Eligible Areas
- Planning and Administration

#### **Low Priority**

- Expand Affordable Housing
- Improve Access to Homeless Services Through Street Outreach
- Create Economic Development Opportunities

### **Discussion**

The Priority Level is relevant only for the use of CDBG funds. A Low Priority need does not necessarily mean the City will not address that need with other funding mechanisms or activities. The City will use CDBG funds to fund activities that address High Priority needs. As funding

permits during the Consolidated Plan period, the city may also pursue activities that address the Low Priority Needs.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City plans to utilize CDBG & HOME funds to support housing activities for FY 2022-2023. Below is a summary of Affordable Housing Goals for FY 2022-2023:

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	10
Non-Homeless	30
Special-Needs	0
Total	40

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	30
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	40

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

No further discussion.

**AP-60 Public Housing – 91.220(h)**

**Introduction**

There is no public housing in the City of Perris.

**Actions planned during the next year to address the needs to public housing**

Not applicable- The City does not have public housing.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable- The City does not have public housing.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable- The City does not have public housing.

**Discussion**

No further discussion.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The needs of homeless and chronic homeless persons range from outreach, case management and referral services to transportation and rental assistance among the many essential services needed to assist with permanent shelter. The City of Perris is a part of Riverside County’s Continuum of Care for the homeless. The Continuum of Care is the region’s plan for supporting and providing needs and services for homeless individuals and families in Riverside County. The City supports all agencies that address homelessness in the community.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

On April 27, 2022, the city announced a Request for Proposals (RFP) to operate its Perris Homeless Services Program to assist persons experiencing homelessness or at risk of being homeless. The city received three responses to the RFP. The intent of the RFP was to increase services by identifying a subject matter expert to work towards building a coordinated homeless service system with the capacity to:

- Quickly identify and engage people at risk of experiencing homelessness or currently experiencing homelessness.
- Intervene to prevent the loss of housing and diverting people from entering the homelessness services system.
- Provide immediate access to shelter and crisis services, without barriers to entry, while permanent stable housing and appropriate supports are being secured.
- When homelessness does occur, quickly connect people to housing assistance and services—tailored to their unique needs and strengths—to help them achieve and maintain stable housing.
- Provide outreach and engagement, case management, housing navigation, supplemental program implementation, and maintain timely administrative requirements.

On June 14, 2022, the City of Perris city council approved entering into a contract with City Net as the new homeless provider beginning July 1, 2022, through June 30, 2024. The City of Perris is a participant in Riverside County’s Continuum of Care for the Homeless. The Riverside County Homeless Program Unit’s primary purpose is to develop and maintain an effective

county-wide Continuum of Care, which is the region’s plan on organizing, delivering supportive social services, and providing outreach and assessment that meet the specific needs of homeless individuals and families. The goal of the Continuum of Care is to support homeless individuals move toward stable housing and maximum self-sufficiency.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The city will continue to participate in the County of Riverside’s Continuum of Care and support non-profit agencies who address homeless and other special needs populations. Agencies that undertake activities to address homeless prevention, emergency shelter, transitional housing and supportive housing include, but not limited to, Lutheran Social and Welfare Services, U.S. Veterans Initiative and Riverside County Department of Social Services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Chronically homeless individuals are those who have lived in a place not meant for human habitation for a year, or for three or more times within four years. Additionally, chronically homeless individuals have the barrier of living with a disability. These combined factors often lead to isolation and a survival mentality. Moving people from chronic homelessness to living in and maintaining permanent housing requires multi-level efforts.

The City’s partnering agencies address reducing homelessness through outreach efforts to persons in need, assessments for medical and essential service needs, options for permanent housing and other needs. The City’s new partnership with City Net provides:

#### **1. Outreach & Engagement**

- Engage homeless individuals on the street, near abandoned buildings, cars/vans/RVs, encampment areas, and anchor-outs. This will be done independently and in coordination with the City’s Housing Authority, Code Enforcement, Riverside County Sheriff special operations teams: Homeless Outreach Team (HOT), Problem Oriented Policing (POP) team.
- Complete the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT)
- Enter person’s information into Coordinated Entry System (CES) and the Homeless Management Information System (HMIS)
- Link individuals to housing network to explore housing options
- Help individuals to acquire paperwork and documents needed

- Obtain/complete verification of homelessness
- Entitlement and benefits application and assistance
- Obtaining Medi-Cal
- General Relief or CalFresh
- Cash Assistance Program for Immigrants (CAPI)
- Welfare-to-Work
- Make spontaneous and regularly scheduled drop-ins at local shelters, encampments, hotel/motels for voucher participants, etc.
- Flexible and innovative housing solutions (i.e. diversion, family reunification)
- Link individuals to resources in the community and provide a warm hand-off to service providers
- Support individuals in their interactions with other service providers
- Provide or arrange for transportation to services appointments
- Purchases for clients that promote housing and engagement
- Assist in increasing income
- Referrals to employment
- Linkage to provider to assist in obtaining Social Security Disability Income
- Provide field-based psychoeducation, system navigation training, health navigation training, and other types of individual and community education as needed
- Participate and coordinate the logistics of the 2023 and 2024 Point in Time (PIT) count with City Housing, Code Enforcement staff, and Riverside County Sheriff's Homeless Outreach Team (HOT) to include:
  - Identification of homeless encampments within the Perris incorporated city limits
  - Conduct the "soft count" as instructed by the CoC
  - Create map of city identifying encampment locations to utilize for the count and submit to the CoC as requested
  - Create teams of City staff, Sheriff Deputies, community volunteers, and their own staff to conduct the count.
  - Provide volunteer training in preparation for the count.

## 2. Case Management

- Individual Service and Support Plan development
- Coordination with medical, dental, and mental health providers
- Coaching and Crisis intervention
- Transportation to appointments
- Independent living skills coaching
- Linkages to education, job skills training, and employment or assist with acquiring benefits
- Prevention services. Prevention refers to supports for individuals or households at imminent risk of homelessness. Homelessness prevention programs are intended to quickly support people who are at imminent risk of homelessness by helping them quickly regain stability in their current housing. Prevention activities include housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent an individual or family from becoming homeless

### 3. Housing Navigation

- Seek to move homeless individuals off the streets into shelters, hotels, transitional or bridge housing
- Develop a housing plan with each homeless individual
- Identify barriers to housing and plan to address them
- Help individuals to acquire paperwork and documents needed for housing
- Arrange for and accompany individual/family through housing process
- Complete applications to landlords
- Complete subsidy applications and recertifications
- Offer assistance to tenants in requesting and obtaining a reasonable accommodation
- Provide/Arrange for security deposits
- Assist tenant with move in once housing is obtained
- Acquire basic necessities
- Arrange for utility deposits
- Advocating with Property Management and other services providers

### 4. Administrative Requirements and Supplemental Programs

- Work with City staff to apply for additional funding
- Administer homeless services programming funded from local, county, state, and federal funding awarded. City will take into account Responder's capacity to administer programming.
- Attend the following meetings as requested:
  - City Council
  - Homelessness Subcommittee
  - Continuum of Care (CoC) and Board of Governance (BOG)
  - Administrative Meetings

City Net is often the primary source for referrals and assistance to homeless persons, and primary contact for unsheltered individuals in Perris.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will continue to participate in the County of Riverside's Continuum of Care and support non-profit agencies who address homeless and other special needs of the homeless and those at risk of becoming homeless.

Many local non-profit faith-based organizations and those partnering with the Riverside County



Continuum of care provide essential services such as: food, clothing, infant supplies, and utility assistance to extremely low, low- and moderate-income families and individuals. The City of Perris also has a Family Resource Center which offers basic needs, shelter, utility assistance, childcare, health, and rental housing assistance.

**Discussion**

No further discussion.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

One of the largest barriers to affordable housing in the City is the lack of affordable units. While all segments of the low- and moderate-income population need more affordable housing, the greatest need is affordable units for families. The availability of funding for affordable housing has also been severely affected by the dissolution of Redevelopment in the State of California. Different types of housing funds such as Low-Income Housing Tax Credits, HOME, CalHOME and the Multifamily Housing Program are not sufficient to finance an affordable housing project alone.

Barriers to affordable housing include:

1. The reluctance of builders to invest in affordable housing projects.
2. The lack of sufficient financial resources for development of affordable units.
3. The overall relatively slow growth of income versus the rapid increase in population growth and relative increase in housing prices.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Keeping housing affordable by providing owner-occupied minor repair services is an effective way to reduce barriers to affordable housing. The Senior Minor Home Repair Program will target low income senior households and provide repairs to their homes including condominiums, mobile homes and single-family homes, preserving the affordable housing stock.

### **Discussion:**

No further discussion.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following proposed actions will be undertaken to address the areas indicated below:

### **Actions planned to address obstacles to meeting underserved needs**

One of the greatest challenges in meeting the underserved needs of low- and moderate-income persons is having limited financial resources. The City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including those at risk of homelessness, youths, seniors, and low-income families. Such programs include homeownership assistance, housing rehabilitation, rental assistance, health and public services, and fair housing services. The City also proactively seeks additional resources to better meet the underserved needs.

### **Actions planned to foster and maintain affordable housing**

The City will contribute to the preservation of the existing affordable housing stock through the Minor Home Repair Program. In FY 2022 \$143,247 in CDBG funds will be used to assist homeowners address minor repairs to the interior and exterior of their homes. This activity is expected to provide repair assistance to 15 households.

Through HOME funds the City will provide Tenant Based Rental Assistance (TBRA) to bridge the affordability gap and a First Time Homebuyer Program (FTHB). Through CDBG-CV and ARPA funds, the City will provide Rental & Mortgage Assistance and Utility Assistance to low-moderate income residents who have been financially affected by the Coronavirus pandemic.

### **Actions planned to reduce lead-based paint hazards**

The city continues to work to reduce lead-based paint (LBP) hazards to comply with 24 CFR Part 35. While the number of units considered to contain lead-based paint is relatively low, the City will address the problem of LBP hazard with inspections and risk assessments in conjunction with all housing programs.

### **Actions planned to reduce the number of poverty-level families**

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private and non-profit agencies involved in providing services to low- and moderate-income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

During FY 2022-2023, the City will continue to implement its strategy to help impoverished families achieve economic independence and self-sufficiency. The City will allocate 15 percent of CDBG funds to public service agencies that offer supportive services in the fight against poverty. The City will fund public service programs that assist extremely low and low-income persons, including but not limited to food programs, free or low price health service program, etc.

#### **Actions planned to develop institutional structure**

The City has an including institutional structure approach that uses a variety of organizations and departments within the City to carry out its housing, homeless, and community development plan. The City continues to streamline and to make improvements to the delivery system to best serve the community through activities and services. As the needs of low to moderate income residents change, the demand for types of services and programs will also change. This may result in future revisions to the Annual Action Plan through amendments as necessary.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City coordinates with non-profit providers, community and faith-based organizations, public institutions and City Departments in the development of the Action Plan. The City will continue to coordinate in the future to ensure quality services are being made available to low income persons.

#### **Discussion:**

See discussion above.

**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.220(l)(1,2,4)**

**Introduction:**

The following describes other program-specific requirements.

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

**Other CDBG Requirements**

1. The amount of urgent need activities	0
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The City does not anticipate generating any program income during the FY 2022-2023 planning period.

Of the City’s FY 2022-2023 CDBG allocation, 20 percent is being allocated for eligible planning and administration activities. These activities are not subject to the low- and moderate-income benefit requirements. Of the remaining 80 percent, 100 percent will be used to benefit low- and moderate-income persons

**Attachments**

**Citizen Participation Comments will be inserted here**

**Public Hearing Notices inserted here when become available**

**Grantee SF-424 and Certifications will be entered here with the final Action Plan**