



# CITY OF PERRIS

DEVELOPMENT SERVICES DEPARTMENT  
BUILDING AND SAFETY DIVISION  
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## **Requirements for Architect or Engineer of Record**

All new commercial and industrial projects, Tenant Improvements, hotels, motels, and apartment complexes shall have an architect or engineer of record. The following information must be provided:

1. In accordance with Section (A) 107.3.4, Chapter 1, 2022 CBC, the plans must indicate who is designated the architect or engineer of record. Just having the seal and signature on the plans is not enough. A note must be written on the plans specifying who that individual is.
2. The plan shall have a note that indicates the responsibilities of the architect or engineer of record. "The architect or engineer of record shall be responsible for reviewing and coordinating all submittal documents prepared by others, including deferred submittal items, for compatibility with the design of the building".
3. The plans shall have a note that indicates what the deferred submittals are. Deferred submittals are such items as truss drawings, fire sprinkler drawings, metal stud submittals, steel stairway shop drawing, and approval of alternate materials.
4. **All proposed deferred submittals shall have prior approval of the Building Official per Section (A) 107.3.4.1 of the 2022 CBC.**
5. The registered design professional in responsible charge shall list the deferred submittals on the construction documents for review by the Building Official.
6. **Documents for deferred submittal items shall be submitted to the registered design professional in responsible charge who shall review them and forward them to the Building Official with a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance to the design of the building. The deferred submittal items shall not be installed until the deferred submittal documents have been approved by the Building Official.**
7. **Additional Plan Review and Inspection Fees may be charged for the deferred submittal documents and items.**