



Americans with Disability Act Self Evaluation and Transition Plan

April 2023



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1.0 ADA Self-Evaluation and Transition Plan Development Process

1.1 Introduction

1.1.1 Overview

The Americans with Disabilities Act (ADA) is a comprehensive civil rights law for persons with disabilities in both employment and the provision of goods and services. The ADA states that its purpose is to provide a “clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities.” Congress emphasized that the ADA seeks to dispel stereotypes and assumptions about disabilities and to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for people with disabilities.

This ADA Self-Evaluation and Transition Plan is prepared to fulfill the requirements set forth in the ADA 1991 standards Title II Regulation. The ADA states that a public entity must reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities. This report will assist the City of Perris in identifying policy, program, and physical barriers to accessibility and in developing barrier removal solutions that will facilitate the opportunity of access to all individuals.

This report describes the process developed to complete the self-evaluation of City of Perris’ programs, policies, and facilities; presents the findings of that evaluation; and provides recommendations and a Transition Plan for ensuring accessibility.

This report also provides the planning and implementation of necessary program and facility modifications over the next several years. The ADA Self Evaluation and Transition Plan establishes the City of Perris’ ongoing commitment to the development and monitoring of policies, programs, and facilities to include all people.

1.1.2 Legislative Mandate

The development of a transition plan is a requirement of the federal regulations implementing the Rehabilitation Act of 1973, which require that all organizations receiving federal funds make their programs available without discrimination toward people with disabilities. The Act, which has become known as the “civil rights act” of persons with disabilities, states that:

No otherwise qualified handicapped individual in the United States shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. (Section 504)

Subsequent to the enactment of the Rehabilitation Act, Congress passed the Americans with Disabilities Act (ADA) on July 26, 1990. The Department of Justice’s Title II regulation adopts the general prohibitions of discrimination established under Section 504 and incorporates specific prohibitions of discrimination for the ADA. Title II provides protections to individuals with disabilities that are at least equal to those provided by the nondiscrimination provisions of Title V of the Rehabilitation Act. This legislative mandate, therefore, prohibits the City of Perris

from, either directly or through contractual arrangements, from:

- Denying persons with disabilities the opportunity to participate in services, programs, or activities that are not separate or different from those offered others, even if the City offers permissibly separate or different activities.
- Determining the location of facilities, making selections that have the effect of excluding or discriminating against persons with disabilities.

Title II of the ADA stipulates that public entities must identify and evaluate all programs, activities, and services and review all policies, practices, and procedures that govern administration of the programs, activities, and services for all government entities employing more than fifty people. These administrative requirements include:

- Completion of a self-evaluation;
- Development of an ADA complaint procedure;
- Provide noticing of programs, activities, and services in accessible formats;
- Designation of a person who is responsible for overseeing Title II compliance; and
- Development of a transition plan if the self-evaluation identifies any structural modifications necessary for compliance. The transition plan must be retained for three years.

In addition, the California Code of Regulations, Title 24, Part 2 mandates that all publicly funded buildings, structures, and related facilities shall be accessible to and usable by persons with disabilities. These regulations, which are often referred to as Title 24, pertain to the City of Perris buildings and facilities that were constructed using state, City, or municipal funds or that are owned, leased, rented, contracted, or sublet by the City. Title 24 regulations and standards were also incorporated in the evaluation of architectural barriers in the City of Perris.

1.1.3 Discrimination and Accessibility

There are two types of accessibility: physical accessibility and program accessibility. Absence of discrimination requires that both types of accessibility be provided.

Physical accessibility requires that a facility be barrier free. Barriers include any obstacles that prevent or restrict the entrance to or use of a facility. The ADA establishes requirements to ensure that buildings and facilities are accessible to and usable by people with disabilities. Design guidelines to achieve accessibility have been developed and are maintained by the U.S. Access Board under the jurisdiction of the ADA. The ADA Accessibility Guidelines (ADAAG) cover a wide variety of facilities (including buildings and outdoor recreation areas) and establish minimum accessibility requirements for new construction and alterations to these facilities.

Programmatic accessibility includes physical accessibility, but also entails all policies, practices, and procedures that permit people with disabilities to participate in programs and to access important information. Program accessibility requires that individuals with disabilities be

provided an equally effective opportunity to participate in or benefit from a public entity's programs and services.

The City may achieve program accessibility through a number of methods, both structural and non-structural:

- Structural methods such as altering an existing facility;
- Acquisition or redesign of equipment;
- Assignment of aides; and/or
- Providing services at alternate accessible sites.

When choosing a method of providing program access, the City will give priority to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities. In compliance with the requirements of the ADA, the City provides equality of opportunity but does not guarantee equality of results.

1.1.4 Undue Burden

The City does not have to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden. This determination can only be made by the ADA Coordinator, department head, or designee and must be accompanied by a statement citing the reasons for reaching that conclusion.

The determination that an undue financial burden would result must be based on an evaluation of all resources available for use in a program. For example, if a barrier removal action is judged unduly burdensome, the City must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity.

1.2 ADA Self-Evaluation and Transition Plan Development Requirements

The Self-Evaluation is the City's assessment of its current policies, practices, and procedures. It identifies and corrects those policies and practices that are inconsistent with the requirements of Title II of the ADA. In keeping with these requirements and as part of the Self-Evaluation, the City of Perris should:

- Identify all its programs, activities, and services; and
- Review all the policies, practices, and procedures that govern the administration of its programs, activities, and services.

The ADA also sets forth specific requirements for preparation of an acceptable Transition Plan. At a minimum, the elements of the plan should include:

- A list of the physical barriers in City facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;

- A detailed outline of the methods to be used to remove these barriers and meet the current standards and accessibility regulations;
- A schedule for taking the steps necessary to achieve compliance with Title II of the ADA; and
- The name of the individual responsible for the Transition Plan implementation.

1.3 Self-Evaluation Process

1.3.1 Introduction

Services and programs offered by the City of Perris to the public must be accessible. Accessibility applies to all aspects of a program or service, including advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, and transportation.

The goals of the Self-Evaluation were:

1. To develop policy recommendations for the City and each of its departments, divisions, and programs;
2. To ensure that the views and comments from the public, City staff and the disability community are included in the City's policies; and
3. To foster ties between City staff and representatives of the disability community.

The process of making City facilities and programs accessible to all individuals will be an on-going one, and the City will continue to review accessibility issues such as resolution of complaints and reasonable modifications to programs. The City will also periodically evaluate the success of improving access to programs by the practices and procedures developed during the Self-Evaluation process.

1.3.2 Program Accessibility Questionnaire

The Self-Evaluation of City of Perris' services, programs, and activities required and involved the participation of all departments of the City. The City distributed a program accessibility questionnaire (a copy can be found in Appendix B) to each department for its staff to complete. Staff members were asked to complete a written program accessibility questionnaire on services and programs provided to the public and the locations at which these were provided. The survey included a review of the following information:

- A summary of the program and its purpose, the specific activities that comprise the program, and the nature of any advertising or program material produced;
- Any program or admission eligibility requirements;
- An overview of participation in the program, including who participates and how participation is facilitated;
- The methods used by the department to provide accessibility;
- Any access complaints or requests for improving access to the program;
- A list of facilities, or portions of facilities, used for the program and the activity that takes

- place there;
- Program providers, including outside organizations;
 - Transportation services;
 - Communication, including television, audiovisual presentations, and the City's website;
 - Emergency evacuation procedures;
 - Public Telephones, Communication Devices, Accessible/Adaptive Equipment;
 - Customer Service;
 - Notice Requirements;
 - Printed Information;
 - Training and Staffing;
 - Program Eligibility Requirements and Admission;
 - Public Meetings;
 - Tours and Trips;
 - Use of Consultants;
 - Facilities; and
 - Special Events and Private Events on Public Properties

1.3.3 Review of Policies and Procedures

As part of the self-evaluation, a review of policies was completed that affect accessibility to the City's services. It is the City's intent to ensure that all individuals are knowledgeable of the requirements of the ADA and are informed on the process and resources used by the City to make services, activities, and programs accessible.

In addition to the survey questionnaires, discussions with staff members were also conducted regarding services provided to the public. The findings and recommendations are listed in Section 2.

1.3.4 Public Participation Process

The public participation process included survey input on programs and facilities from the community. The City posted a Notice to Public soliciting public input through a survey. Notice of the survey was posted on the City's website at <https://www.cityofperris.org/> in December 2023 through January 2023.

A copy of the notification and Feedback Form can be found in Appendix C.

Results from the survey are summarized as follows:

City of Perris Survey of Programs and Services

Respondents: 38

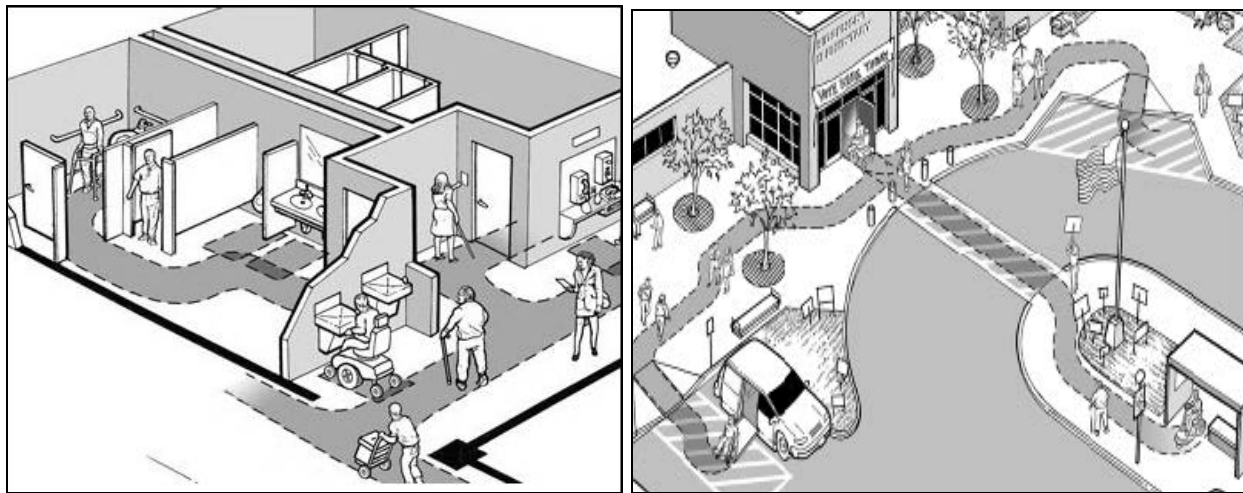
Areas of Concern in the City: Sidewalk Conditions (Trip Hazard, Broken-76%), Missing Sidewalks (65%) and Narrow Sidewalk/Obstructions (Pole, vegetation) (60%)

What Should the Highest Priority be: Shops and Supermarkets (73%) followed by Parks (63%)

1.4 Facilities Survey

The City conducted a survey of architectural barriers in its buildings and facilities used by the public for programs and services provided by the City. Only those areas open to the public were surveyed. The surveys provide the City an overview of the architectural barriers that prevent people with disabilities from using its facilities and participating in its programs.

The basis of this survey is to ensure general access to public spaces and amenities are available. At a very high level, the following photos demonstrate the point of view of the surveyor when conducting the survey.



The following facilities were assessed:

Buildings	Parks
<ul style="list-style-type: none"> • City Hall • Senior Center • Public Works • Animal Control • Housing Department • Development Services • Council Chambers • Bob Class Gym • Emergency Operations • Statler Building • Placentai Substation • Cesar Chavez Library 	<ul style="list-style-type: none"> • Banta Beatty Park • Bob Lang Park • Copper Creek Park • Fletcher Park • Foss Field Park • Frank Eaton Memorial Park • Goetz Park • Howard Shlundt Park • Liberty Park • Linear Park East • May Ranch Park • May Ranch Pocket Park • Mercado Park • Metz Park • Monument Ranch Park • Morgan Park

	<ul style="list-style-type: none">• Paragon Park• Patriot Park Sports Complex• Pocket Park (D Street)• Pocket Park (El Nido)• Pocket Park (Sparrow Way)• Rotary Park• Russel Stewart Park• Skydive Baseball Park
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Assessments were conducted January 2021 through February 2021 with aerial facility maps, measuring tape, leveler, photos, and the ADA checklist as a reference. Assessments were performed based on Americans with Disabilities Act Access Guidelines (ADAAG) and CCR Title 24 standards.

1.5 Curb Ramp Survey

The City conducted curb ramp surveys on Perris Boulevard from San Jacinto Avenue to East Ellis Avenue and 4th Street from A Street to Redlands Avenue within the City’s public right-of-way. Due to limited resources, priority of surveys conducted was limited to these areas. The City intends to survey the remaining curb ramps in the City’ right of way in the near future. The result of those surveys with barriers to accessibility will be documented, prioritized, and amended into this Transition Plan.

Curb ramps surveyed were performed in July 2021 through August 2021. The survey included the collection of a GPS location, physical conditions and obstructions that were adjacent or within the path of travel. Assessments were performed based on Access Guidelines (ADAAG) and CCR Title 24 standards.

1.6 Sidewalk Survey

The City conducted sidewalk surveys on Perris Boulevard from San Jacinto Avenue to East Ellis Avenue and 4th Street from A Street to Redlands Avenue within the City’s public right-of-way. Due to limited resources, priority of surveys conducted was limited to these areas. The City intends to survey the remaining sidewalks in the City’ right of way in the near future. The result of those surveys with barriers to accessibility will be documented, prioritized, and amended into this Transition Plan.

Sidewalks surveyed were performed in July 2021 through August 2021. The survey included the collection of a GPS location, physical conditions including obstructions in path of travel, vertical displacement and other findings that were adjacent or within the path of travel. Assessments were performed based on Access Guidelines (ADAAG) and CCR Title 24 standards.

2.0 Policies, Procedures, and Program Accessibility: Findings and Recommended Actions

2.1 Introduction

Services and programs offered by City of Perris to the public must be accessible. Accessibility applies to all aspects of a program or service, including advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, transportation, policies, and communication.

2.2 Overview and Individual Findings of Departmental Programs, Activities, and Services

The following sections detail the review of current Citywide and unique policies, services, programs, and activities based on meetings with City staff and responses to the program accessibility questionnaire. The following departments completed or were interviewed on the ADA Programs, Services and Activities survey. The following departments were included in the review:

- Community Services
- Development Services (Animal Control, Building Department, Code Enforcement, Fire Marshal, Planning and Business Licensing)
- Economic Development
- Finance
- Fire
- Housing Authority
- Human Resources/Administrative Services
- Public Works (Engineering, Facilities, Street & Parks Maintenance, Water & Sewer)
- IT Information Technology Department -

All departments were grouped together as their findings and recommendations were similar. Action steps apply to all departments unless specifically specified.

All Departments

2.3 Description of Programs and Services

1. Community Services – aims at enhancing the “Quality of Life” for participants of all ages from youth to seniors by providing year-round centers for recreation, sports, leisure, cultural and educational activities.
2. Development Services – consists of multiple divisions that contribute to the well being of the community. Those divisions and their responsibilities consist of:

- a. Animal Control – enforces and communicates laws and ordinances pertaining to the treatment and control of animals and to educate the public on animal care.
 - b. Building Department - enforces state laws that affect, regulate, and control the design, construction and inspection of all new structures.
 - c. Code Enforcement – conducts proactive and reactive inspections of property within the City to ensure compliance with City standards.
 - d. Fire Marshal – provides fire inspection and emergency services coordination for the City.
 - e. Planning – is responsible for current planning and advanced planning with the City.
 - f. Business Licensing – reviews business applications for compliance with the City’s ordinance.
3. Economic Development – is dedicated to the elimination of blight and enhancement of the economic base of the City through marketing, job training, revitalizing existing properties, and the attraction and retention of business.
 4. Finance – includes financial management of the City's resources including the daily administration to long range financial planning. These responsibilities include administration, general accounting, accounts payable, payroll, and budget preparation.
 5. Housing Authority – aims to improve and expand the City’s housing stock, to build quality affordable housing, and address the needs of low and moderate-income and moderate-income residents through the creation and preservation of affordable housing programs which can improve the quality of life and revitalize the City of Perris neighborhoods.
 6. Human Resources/Administrative Services – is responsible for optimizing the City’s human capital by providing strategic human resource management solutions and services to various department through centralized employee programs, systems, and processes.
 7. Public Works - directs, administer, prioritize, and plans all activities of the department including streets, facilities, fleet maintenance, special districts, stormwater programs, and new development services. They also, manage, prioritize, coordinate design, and monitor the progress and implementation of Capital Improvement Projects.
 8. Information Technology (IT) – works to design, implement, manage, and support the City’s information, network, communication, and application systems.

2.4 Contact Information

City of Perris:

Bryant Hill, City ADA Coordinator
101 N. D Street
Perris, CA 92570
Email: publicutilities@cityofperris.org
Phone: (951) 657-3280 x615

2.5 Accessible/Adaptive Equipment

Self-Evaluation Findings:

- a) Most departments do not have adaptive aids for the hearing impaired for programs, services or activities offered. Adaptive aids were noted at the following:
 - Human Resources/Administrative Services – Provides utility payment kiosk with auxiliary aids given upon request.
 - Development Services – Computer at the front lobby with a designated space for ADA accessibility.
- b) Most departments will try to accommodate any requests for assistance from the public.

Actions Steps:

- 1) All departments - Establish guidelines and train staff on types of adaptive aids that can be available for use by individuals participating in the City's programs.
- 2) All departments – When appropriate and when requested, staff will provide or make auxiliary aids that allow a person with disabilities to participate in programs.
- 3) All departments - Select items that are easily adjustable or can be modified to accommodate a variety of physical and ergonomic needs when purchasing items such as furniture, site furnishings and office systems.

2.6 Customer Service

Self-Evaluation Findings:

- a) Customer service to the public is an important and primary function for the City. Overall, the City does not have understood established procedures for determining reasonable modifications to achieve program accessibility.
- b) Most departments are unaware if changes can be made to standard operating procedures, there are no formal procedures in place when including a person of disability.

- c) Most departments state that accessibility requests are currently not tracked mainly because none have been received, but there is no formal procedure for tracking.
- d) All departments do not charge an additional fee to persons with disabilities for modifying programs.

Action Steps:

- 1) All departments - Identify and provide training for staff using a relay service that can be used for telephone communications and/or use an alternative method of communication such as email.
- 2) Human Resources/Administrative Services - Work with the ADA coordinator to develop a process for receiving requests for a modification or assistance, evaluating, and meeting the requests. All requests should be tracked, monitored, and stored in a central location on a shared drive.
- 3) All departments – Provide training to staff to accommodate the needs of individuals with disabilities when providing customer service at the City counter, public meetings, programs, and events.

2.7 Notice Requirements

Self-Evaluation Findings:

- a) ADA and Title II regulation require the City to inform the public of the rights and protections provided by the ADA. Most staff were unaware of the requirements.
- b) There are non-discrimination notices in the Human Resource/Administrative Services and Development Services departments.
- c) Non-discrimination notices are listed on job posting information through the City of Perris Website but not in all public locations.

Action Steps:

- 1) ADA Coordinator - Include the following notices regarding the City's commitment to providing accessible services in the City's publications that provide general information about or registration information on the City's services, program, or activities. The notice should be produced and placed in departments at a location that will maximize public exposure.

“In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Perris to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with

disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at 951-657-3280 x615, at least two business days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. Email: publicutilities@cityofperris.org”

- 2) All departments - Non-discrimination language should appear on web and printed public notices, meeting agendas and posted in all public facilities.
- 3) ADA Coordinator - Publicize information about how and with whom to file a disability discrimination complaint using the City’s website.

2.8 Printed Information

Self-Evaluation Findings:

- a) Most departments produce printed information that is available to the public including: brochures on program and services, registration/application for programs and services, public agendas and notices, job applications, policies, and codes, permits, plans and specifications, budget reports, and other miscellaneous items.
- b) Most departments do not have any alternative formats for individuals with visual disabilities and noted that requests were rare.
- c) Most departments were unaware if printed information was in simple, easy to understand language for the general public.

Action Steps:

- 1) ADA Coordinator – Coordinate to provide training or written guidelines to each department on how to produce printed information in alternative formats for persons with various disabilities to ensure that requests are handled in a uniform and consistent manner.
- 2) All departments - Include the following notice on all or selected materials printed by the City that are made available to the public:

“This publication can be made available upon request in alternative formats, such as Braille, large print, audiotape, or computer disk. Requests can be made by contacting the ADA Coordinator at 951-657-3280 x615, or email publicutilities@cityofperris.org. Please allow two business days for your request to be processed.”
- 3) All departments - Identify and have available a list of interpreters, readers, etc. to be used to accommodate requests for these services.
- 4) All departments – Provide printed information in a variety of formats upon request

(for ex. In large print format for person with visual disabilities or in simple language for persons with cognitive disabilities, TDD service). Provide programmatic changes (for ex. Staff assistance) upon request to assist in filling out forms or when alternative formats are unavailable or not feasible.

- 5) All departments – Make an effort to include pictures or images in its publication of individuals with disabilities.

2.9 Website

Self-Evaluation Findings:

- a) Most departments are unaware if the City’s website included information about accessibility for individual with disabilities.

Action Steps:

- 1) ADA Coordinator - Include the City’s policy on non-discrimination (based on disability) on the website.
- 2) ADA Coordinator - Create a page/site identifying the ADA Coordinator and grievance procedures along with the forms.
- 3) All departments - Staff and departments who are posting materials on the website are properly trained and are aware of the ADA requirements.
- 6) All departments - Include the following notice on all or selected materials posted to the City website:

“Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Perris, should contact the office of Bryant Hill, Public Works Director/ADA Coordinator at 951-657-3280 x615, or email publicutilities@cityofperris.org, or California Relay at 7-1-1, as soon as possible. Please allow two business days for your request to be processed.”

2.10 Public telephones and communication devices

Self-Evaluation Findings:

- a) The City does not have TDD/TTY device for regular calls for service.

Action Steps:

- 1) ADA Coordinator – Coordinate with departments to educate and train staff to encourage TTY callers to take advantage of the national "711" Telecommunications Relay Service. The relay service allows people to dial “711” to access all relay services anywhere in the United States, 24 hours a day, free of any surcharges to all callers within the country.

2.11 Training and Staffing

Self-Evaluation Findings:

- a) Overall, staff is not fully aware of the everyday accessibility issues encountered by person with disabilities and what training is required.
- b) Staff members are unaware of the different types of reasonable accommodations available to make services accessible.
- c) All staff who have contact with the public would benefit from a formal training created on providing modifications and using assistive devices to make their programs and services accessible.

Action Steps

- 1.) All departments - Provide training to staff members who have contact with the public regarding providing modifications and using assistive devices to make their programs accessible. The customer training should focus on communicating with and providing modifications for persons with a variety of disabilities.
- 2.) ADA Coordinator - Develop a comprehensive disability access training program. Educate staff in their responsibilities under the ADA. The City's ADA Coordinator is responsible for ensuring that staff members receive training.
- 3.) ADA Coordinator - Develop standard guidelines for written materials. These guidelines should include language that appropriately describes the City's policy on people with disability and staff should receive training.
- 4.) ADA Coordinator - Provide staff with on-going awareness and sensitivity training. Resources online are available for training.

2.12 Program Eligibility and Admission

Self-Evaluation Findings:

- a) There were no programs noted in any departments that have eligibility requirements for participation.

Action Steps:

- 1) All departments - Provide training to staff regarding non-discrimination language in printed materials as well as on-going awareness and sensitivity training (Similar to Action Steps listed under 2.7, 2.8 and 2.11)

2.13 Public Meetings

Self-Evaluation Findings:

- a) The City adopted a “Reasonable Accommodations Policy” on January 10, 2023. This policy was approved for the meetings of the City Council and all City Commissions, Committees and Boards; and Directing City Staff to make such changes to the City’s agenda templates as may be necessary to implement the ADA Requirements of Assembly Bill No. 2449.
- b) Public meetings are held by Community Services, Finance, Administrative Services, Information Technology and Planning Division departments.
- c) Most departments hold meetings in accessible locations.

Action Steps:

- 1) All departments – Continue to ensure public meetings are held in accessible locations and provide reasonable accommodations when requested.
- 2) ADA Coordinator – Be sure staff are aware of the “ADA Reasonable Accommodations Policy” and what to do in the event a request is made for all meetings of the City Council and all City Commissions, Committees and Boards.

2.14 Transportation Services

Self-Evaluation Findings:

- a) There is no local transit. Transit services in Perris are operated through Riverside Transit Agency.

Action Steps: None

2.15 Tours and Trips

Self-Evaluation Findings:

- a) No department provides tours of their facilities.

Action Steps: None

2.16 Use of Consultants for Delivering Program Services

Self-Evaluation Findings:

- a) No departments are using consultants/vendors to conduct programs or services.

Action Steps: None

2.17 Emergency Evacuation Procedures

Self-Evaluation Findings:

- a) Overall, all departments and staff were unaware of any special equipment and/or procedures used to notify individuals with visual, hearing, mobility, or cognitive disabilities. There was a general understanding to assist individuals as needed and select facilities had evacuation signage.

Action Steps:

- 1) All departments - Review existing procedures and provide training with staff regarding emergency protocol to ensure that persons with disabilities can be alerted during an emergency. When requested provide all evacuation policies and procedures in alternative formats.
- 2) Be sure all facilities open to the public have working warning lights and audible sirens that are activated in cases of emergency evacuations and braille signage is located along the walls.

2.18 Facilities

Self-Evaluation Findings:

- a) Programs and services open to the public are held at various City facilities. A complete inventory and findings can be found in Appendix F.
- b) Staff members were not aware of any requests for improving accessibility to the City's facilities.

Action Steps:

- 1) ADA Coordinator - All requests/filing for accessibility and outcomes should be tracked and monitored by the ADA Coordinator.
- 2) All departments - Train staff on the procedure and how to direct or assist individuals with the filing.

2.19 Special Events on Public Properties

Self-Evaluation Findings:

- a) Community Services Department holds special events in parks and select facilities.

Action Steps:

- 1) Community Services – Be sure to make necessary accommodations for visual, hearing, mobility, or cognitive disabilities during regularly scheduled special event activities.
- 2) All Departments - Ensure department staff that facilities should be ADA accessible or reasonable accommodations will be available for individuals with disabilities.

2.20 Municipal Code Review

As part of the City's on-going effort to evaluate policies, procedures, and program accessibility, the City will review its Municipal Code to identify any provisions that may inadvertently reduce the accessibility of the programs, services, and activities available to the public. As a follow-up, the City will amend or modify the ADA Self Evaluation and Transition Plan to incorporate, if any, alternative municipal code language. The City will have its code review, findings and any recommendations included in the annual review at the end of every calendar year.

3.0 Transition Plan

3.1 Introduction

The Transition Plan for City Facilities combines the findings of the policy assessments, program evaluations, facilities, curb ramps and sidewalk surveys conducted by the City.

Policy and program recommendations can be found in Section 2. A complete list of findings and recommendation of facilities, curb ramps and sidewalks are included in Appendix F, G, and H.

It is the intent of the City to have its ADA Coordinator work together with department heads and budget staff to determine funding sources for the City's on-going program of architectural barrier removal projects. Once funding is identified, the ADA Coordinator will coordinate the placement of the projects in the City's Capital Improvement Plan.

3.2 Architectural Barrier for Facilities

The survey process was accomplished by physical assessments using measuring devices, facility diagrams, and survey forms.

3.2.1 Facility Reports

The surveys identified physical barriers in City facilities based on ADAAG and Title 24 standards. Maps identifying City facilities was generated. Where relevant, photos were taken and included with the surveys. The complete CASP report can be found in Appendix F, with map of facilities and summary listing.

The facility report for each site includes:

- Findings of barriers found to be in noncompliance with ADAAG and Title 24 standards.
- Planning level recommendations to address the barrier.
- Planning level construction estimate
- Priority Ranking (based on criteria set in 3.2.2 and 3.2.3)
- Photo reference where applicable

3.2.2 Criteria for Prioritizing the Plan for Facilities

Recognizing that the City has limited funds and may not immediately make all facilities fully accessible, City staff utilized the following criteria as the basis for prioritizing the removal of architectural barriers:

- Level of use by the public and accessibility.
- Uniqueness of the facility or program - some programs are unique to a building, facility or park and cannot occur at another location.
- Geographic distribution – selecting a facility that is central to the City will ensure

maximum access for the public.

3.2.3 Priorities for Facilities

The criteria listed below were used to assist in the determination of specific program-based barrier removal actions within a facility. Since not all barriers must be removed in order to provide program access, those barriers that limit access to public programs, services, and activities are given first priority. These criteria will also be used for prioritizing the removal of architectural barriers in future findings or projects.

- **Priority One:** The highest priority is placed on those barrier removal items that provide accessibility at the main entrance of a facility or improve a path of travel to the portion of the facility where program activities take place. Examples include:
 - a) Exterior facility entrance walk, ramps, and stairs
 - b) Exterior facility handrails
 - c) Exterior doors for entrance
 - d) Parking area for designated handicapped areas, sign, and striping
 - e) Exterior signage directing path of travel to facility, service, or activity
- **Priority Two:** A second level priority is placed on those barrier removal items that improve or enhance access to program use areas. Examples include:
 - a) Restrooms
 - b) Transaction counters
 - c) Offices and meeting areas
 - d) Interior stairs, handrails, and elevators
 - e) Staff Training
- **Priority Three:** A third level priority is placed on those barrier removal items that improve access to amenities serving program areas. Examples include:
 - a) Drinking fountains
 - b) Adjusting site furnishings
 - c) Interior Signage

3.2.4 New Construction and Renovations

For all future construction or renovations to the City's buildings and facilities, improvements must comply with Title II of the ADA and State of California standards for City-funded public developments. The City shall also:

1. Prior to construction, schedule a review with the City's ADA Coordinator of all City plans and specifications for the construction of facilities. No project should proceed to construction without a completed and clean document review.

2. Develop a procedure to ensure that the ADA Coordinator is informed of all plans prior to construction to ensure compliance with accessibility requirements. Existing barriers for facilities can often times be incorporated into new projects which reduces overall cost. The ADA Coordinator will track accessibility improvements performed in the City and update the Transition Plan accordingly.

3.2.5 Time Frames for Completion

The following table, *Facilities Summary List of Architectural Barriers* includes a list of facilities with barriers and recommendations, priority ranking and planning level construction costs.

The City of Perris reserves the right to change the barrier removal priorities in order to allow flexibility in accommodating community requests, petitions for reasonable modification from persons with disabilities, and changes in City's programs.

It is the intent of the City to have its ADA Coordinator work together with department heads and budget staff to determine the funding sources for architectural barrier removal projects. Once funding is identified, the ADA Coordinator will coordinate the placement of the projects in the City's Capital Improvement Plan to be addressed on a fiscal year basis. It is the intent of the City to address these barriers within the time frames noted below depending on immediate necessity, degree of complexity, funding, and sufficient staff resources.

PHASE ONE – The City's goal is to complete Priority 1 by FY 25/26

PHASE TWO - The City's goal is to complete Priority 2 by FY 27/28

PHASE THREE - The City's goal is to complete Priority 3 by FY 28/29

The City will review the list annually and update the schedule to reflect current needs.

Facilities Summary List of Architectural Barriers

Summary Total:

Priority 1 – \$303,198

Priority 2 - \$102,250

Priority 3 - \$81,050

Facility	Category	Finding	Recommendation	Construction Cost	Priority Ranking
City Hall	Pathway	No accessible path of travel exists	Provide accessible path	\$7,500	1
City Hall	Signage	No directional information to accessible entrance	Provide accessible directional information	\$500	1
City Hall	Signage	"Van accessible" pole sign not provided and are lower than required 60 inches	Re-adjust signage	\$250	1
City Hall	Door	Check door opening pressure for 5 pounds maximum	Modify door pressure	\$3,000	2
City Hall	Clearance	60 inch-deep exterior landing is required with 24-inch minimum strike side clearance	Modify clearance	\$3,500	1
City Hall	Walkway	Upon entering the building, a ramp exceeding the allowable 1:12 slope extends up and into lobby area. The ramp has one non-conforming handrail.	Modify slope and handrail for compliance	\$250	1
City Hall	Signage	Strike side tactile exit signs missing at exit doors	Install signage	\$4,500	1
City Hall	Drinking Fountain	Drinking fountain not located in an alcove and no forward approach knee clearance	Re-adjust drinking fountain for compliance	\$100	3

City Hall	Door	Door exceeds 5 pounds of opening pressure	Modify door pressure	\$100	2
City Hall	Clearance	Strike side clearance is less than 12 inches	Modify clearance	\$4,500	2
City Hall	Restroom Stall	Accessible stall is less than 60 inches wide and restroom mirror exceeds 40 inch maximum to bottom of reflective surface from floor	Re-adjust accessible stall and restroom mirror	\$500	2
City Hall	Restroom Stall	Coat hanger in the accessible toilet stall exceeds 48 inches and reach range for towel dispensers shall not exceed 48 inches	Re-adjust coat hanger and towel dispensers	\$400	2
City Hall	Restroom Stall	Coat hanger in the accessible toilet stall exceeds 48 inches	Re-adjust coat hanger and towel dispensers	\$150	2
City Hall	Door	Door exceeds 5 pounds of opening pressure	Modify door pressure	\$100	2
City Hall	Clearance	Strike side clearance is less than 12 inches	Modify clearance	\$4,500	2
City Hall	Grab Bar	Grab bar heights are lower than allowable 33-36 inches from finish floor and toilet is exceeding allowable 17-18 inches from center line of toilet to finish wall surface	Re-adjust grab bars	\$1,500	2
City Hall	Signage	ADA style restroom entry door sign missing	Install signage	\$250	2
City Hall	Pathway	Street side front entry is not accessible from the public way or from on-site walkways. Irregular surface walkways lead to the front entry	Provide accessible entry and repair irregular surface	\$750	1
City Hall	Stairs	Stairs do not have conforming handrails	Two-inch contrasting color stripes be installed on the nosing of the top and bottom treads of interior	\$3,500	2

			stairs and on each tread of exterior stairs		
Emergency Operations	N/A	Does not contain areas open to the public	N/A	\$0	N/A
Public Works	Parking Stall	Parking stall designated as van accessible has an offloading area less than the required 8 feet in width and the fall at the offloading area exceeds 2%	Re-adjust parking stall and modify fall	\$3,500	1
Public Works	Main Counter	Public counter in the small lobby exceeds the allowable 24 inches in height	Modify public counter for compliance	\$1,500	2
Animal Control	Pathway and Striping	The striping at the parking stall is faded and the surface at the stall, offloading space and path of travel leading toward the building entrance is cracked an uneven	Re-stripe parking stalls and offloading space	\$2,500	1
Animal Control	Walkway	Walkway that leads from the public way into the building exceeds 5% slope	Modify slope for compliance	\$3,500	1
Animal Control	Main Counter	Public counter exceeds allowable 34 inches in maximum height	Modify public counter for compliance	\$474	2
Animal Control	Signage	No tactile exit or exit route signs within the building	Install signage	\$1,500	1
Animal Control	Restroom & Signage	No accessible public restrooms in this part of the building or directional signage	Provide accessible restrooms and signage		2
Council Chambers	Route	Accessible side approach at the speaker's lectern does not have an equivalent facilitation provided for the microphone	Provide equivalent facilitation	\$300	2

Council Chambers	Signage	Exit doors missing Exit or Exit Route signs	Install signage	\$7,000	1
Council Chambers	Door	Door pressures exceed the maximum 5 pounds	Modify door pressure	\$3,200	2
Council Chambers	Grab Bar	Grab bar does not extend 24 inches from the centerline of the tank to the open side	Re-adjust grab bars	\$2,500	2
Council Chambers	Toilet	Reach range to the toilet seat protective paper covers exceeds the allowable 48 inches	Re-adjust toilet seat protector covers	\$200	2
Council Chambers	Door	Door pressure exceeds 5 pounds	Modify door pressure	\$3,000	2
Council Chambers	Door	Entry door pressure exceeds 5 pounds	Modify door pressure	\$750	2
Council Chambers	Grab Bar	Grab bar does not extend 24 inches from the centerline of the tank to the open side.	Re-adjust grab bars	\$500	2
Council Chambers	Toilet	Reach range to the toilet seat protective paper covers exceeds the allowable 48	Re-adjust toilet seat protector covers	\$100	2
Council Chambers	Signage	Confusion with the accessible door signage	Accessible door sign leading to the non-public area be removed to avoid confusion.	\$150	2
Council Chambers	Walkways	Repair raised or damage concrete walkways on site	Repair raised or damage concrete walkways on site	\$200	1
Council Chambers	Parking Stall	Accessible parking stall striping at the main entry to the Council Chambers is extremely faded and unreadable with no van accessible stall or compliant offloading area provided	Re-stripe parking stalls and provide van accessible stall or compliant offloading area	\$100	1

Council Chambers	Surface Level	Crossfall at the curb ramp exceeds two percent and is damaged requiring repair	Modify crossfall for compliance	\$100	1
Council Chambers	Surface Level	Transition between the concrete and DG walkway on the east side of building shall be flush	Modify transition for compliance	\$150	1
Council Chambers	Parking Stall	Accessible parking stalls on the east side of the building are not level exceeding the two percent allowable fall.	Modify accessible parking stall	\$200	1
Council Chambers	Signage	No pole mounted accessible parking signs at this location.	Install signage	\$0	1
Council Chambers	Lighting & Fire Extinguisher	Light sconces and fire extinguisher may exceed allowable protrusion limits	Check and measure for compliance	\$650	3
Housing Department	Parking	Accessible parking and/or an accessible route leading to the building entrance is not readily observable or evident	Provide accessible parking and route	\$8,500	1
Housing Department	Signage	Tactile exit sign is missing at the strike side exit door	Install signage	\$250	1
Development Services Department	Parking	Accessible parking and/or an accessible route leading to the building entrance is not readily observable or evident	Provide accessible parking and route	\$8,500	1
Development Services Department	Signage	Tactile exit sign is missing at the strike side exit door	Install signage	\$250	1
Cesar Chavez Library	Parking Stall	The offloading area for the van accessible parking stall shall be located on the passenger	Re-adjust off-loading area	\$2,000	1
Cesar Chavez Library	Parking Stall	Wall or pole mounted sign missing from northern most parking stall	Directional signage is recommended pointing towards the accessible building entrance.	\$250	1

Cesar Chavez Library	Door	Door opening pressure exceeds 5 pounds maximum and automatic door opener not operational at time of the inspection	Modify and check for door pressure and repair automatic door opener	\$500	1
Cesar Chavez Library	Signage	Tactile exit signs are missing at exit doors	Install signage	\$250	1
Cesar Chavez Library	Pantry, Sink & Door	Kitchen pantry does not have 60-inch turning radius. Forward approach sink is not accessible and the strike side clearance at the door is less than 18 inches	Modify kitchen pantry radius, provide accessible forward approach to the sink, and modify strike clearance	\$1,700	3
Cesar Chavez Library	Counter	Countertop height exceeds the allowable 34 inches and rear toilet seat grab bar is less than 24 inches from center line of toilet to the finish wall	Modify countertop height and re-adjust grab bar	\$150	2
Cesar Chavez Library	Towel Dispenser	Towel dispensers exceed 48-inch maximum reach range	Re-adjust towel dispensers	\$1,500	2
Cesar Chavez Library	Counter	Countertop height exceeds allowable 34 inches	Modify countertop height	\$150	2
Cesar Chavez Library	Grab Bar	Rear toilet grab bar is less than 24 inches from center line of toilet to the finish wall	Re-adjust grab bars	\$500	2
Cesar Chavez Library	Toilet	Toilet flush valve shall be on the open side	Re-adjust toilet flush valve	\$150	2
Cesar Chavez Library	Restroom	Towel dispensers exceed 48-inch maximum reach range	Re-adjust towel dispensers	\$4,000	2
Senior Center	Parking Stalls	Parking stalls and offloading areas have fall in excess of 2%. The striping leading toward the street side entrance is faded	Modify fall and re-stripe parking lot	\$3,000	1

Senior Center	Parking Lot	Transition from AC parking lot to the concrete at the south entrance is damaged and raised. No evident accessible path of travel from onsite parking leading toward the south entry	Repair transition and provide accessible path of travel	\$4,000	1
Senior Center	Entrance	Threshold exceeds one half inch in height	Modify threshold	\$150	1
Senior Center	Main Counter	Main service counter exceeds the allowable 34-inch maximum height	Modify main service counter	\$1,500	2
Senior Center	Kitchen	Kitchen area is not accessible. Forward approach to sink is required if a range is provided and reach ranges exceed maximum 48 inches	Provide accessible kitchen area and modify sink for compliance	\$250	3
Senior Center	Signage	Exit Route signs are required unless leading directly to an accessible exit	Install signage	\$1,500	2
Senior Center	Tables	No accessible tables provided at the dining area adjacent to the commercial kitchen	Provide accessible tables	\$1,500	2
Senior Center	Walkway	No accessible route leading onto the stage from the community room	Provide accessible route	\$3,200	2
Senior Center	Water Closet	Water closet exceeds the allowable 17–18-inch range measured to the center line from the finish wall surface	Re-adjust water closet	\$3,000	2
Bob Glass Gym	Parking Stalls	No accessible parking stalls have been provided near or adjacent to the Gym entrance	Provide accessible parking	\$500	1
Bob Glass Gym	Door	Main entry door pressure exceeds the allowable 5 pounds	Modify door pressure	\$474	2

Bob Glass Gym	Signage	Tactile exit or exit route signs missing throughout the building	Install signage	\$600	1
Bob Glass Gym	Office Equipment	Office equipment at the accessible public counter at the entry lobby should be relocated to provide accessibility and usability	Re-locate office equipment	\$250	2
Bob Glass Gym	Signage	ADA compliant restroom door signage is missing from restrooms in the lobby area	Install signage	\$3,000	2
Bob Glass Gym	Door	Door pressures exceed 5 pounds	Modify door pressure	\$700	2
Bob Glass Gym	Drinking Fountain	Drinking (low) fountain in the lobby required a minimum 27-inch roll under	Modify drinking fountain for compliance	\$6,500	3
Bob Glass Gym	Toilet Seat Grab Protector	Toilet seat grab protector grab portion exceeds 48 inches allowable reach	Modify toilet seat grab protector	\$7,500	2
Bob Glass Gym	Water Closet	Water closet exceeds 18 inches from the finish wall to the centerline of the fixture	Re-adjust water closet	\$100	2
Bob Glass Gym	Serving Counter	Community room (south end of the building) kitchen serving counter exceeds 34 inches	Modify kitchen serving counter	\$0	2
Bob Glass Gym	Path	The only accessible path of travel is made by a platform lift that is non-operational	Repair platform lift	\$300	2
Bob Glass Gym	Door	Door hardware leading to the weight room area is not accessible	Provide accessible door	\$100	1
Bob Glass Gym	Door	Restroom door pressures exceed 5 pounds	Modify door pressure	\$300	2
Bob Glass Gym	Equipment	No accessible space for weight room equipment	Provide an accessible space at each type of weight room equipment	\$3,200	2
Bob Glass Gym	Path	Provide a clear path of travel throughout the weight room/gym areas	Accessible stairs leading both to the gym/weight room level and to the	\$1,500	2

			bleachers maintain the contrasting stripe at the top and bottom treads		
Bob Glass Gym	Spaces	Provide and identify an accessible viewing area adjacent to the bleachers	Provide accessible viewing area	\$1,000	1
Bob Glass Gym	Platform Lift	The lift leading from the basketball courts to the stage is inoperable at this time and platform lift entry door does not have adequate strike clearance of 18 inches	Repair lift and modify clearance	\$100	1
Bob Glass Gym	Door, Ramp & Stairs	Doors, ramp, and stairs of the front of the building are not accessible and do not have an accessible route from the public way.	Directional signage is recommended to identify the location of the accessible entrance at the rear of the building adjacent to the parking lot	\$700	1
Bob Glass Gym	Stairs	Stairs from the public way (City sidewalk) onto the side does not constitute an accessible path of travel	Provide accessible path of travel	\$300	1
Bob Glass Gym	Pathway	No accessible path of travel from the vehicular way	Provide accessible path of travel	\$3,500	1
Bob Long Park	Parking Stall	The striping at the accessible stall is extremely faded and should be restriped.	Restripe parking stall	\$300	1
Bob Long Park	Signage	"Van Accessible" pole sign is damaged and standard accessible pole sign is missing.	Repair and install signage	\$250	1
Bob Long Park	Seating Area	No designated accessible spaces at the bleachers	Provide accessible spaces	\$500	1
Bob Long Park	Mirror	Mirrors exceed the allowable 40 inches to the bottom of the reflective portion and the finish floor.	Re-adjust mirrors	\$150	2

Placentia Building	N/A	Does not contain areas open to the public	N/A	\$0	N/A
Metz Park	Signage	Accessible parking space pole mounted signs at the north end of the park are damaged and not facing toward the parking stall	Repair signage	\$750	1
Metz Park	Parking Stall	Offloading area for the van accessible stall shall be on the passenger side	Modify vehicle space	\$2,500	1
Metz Park	Parking Stall	Offloading areas are uneven at surface transitions and at infilled tree well conditions	Modify vehicle space for compliance	\$3,000	1
Metz Park	Bridge	Bridge from north parking path of travel to the ballfield does not have a protective wheel guide with a drop off of 10 inches	Modify bridge for compliance	\$1,500	1
Metz Park	Viewing	No designated space for an accessible viewing area at the bleachers	Provide accessible viewing area	\$700	1
Metz Park	Route	No accessible route to the ball diamond dugouts	Provide accessible route	\$1,500	1
Metz Park	Drinking Fountain	Water fountain is not accessible and no hard surface approach	Provide accessible water fountain and hard surface approach	\$1,200	3
Metz Park	Parking Stall	Accessible parking stalls on both the north and south sides of the restrooms require wheel stops	Install wheel stops	\$500	1
Metz Park	Parking Stall	Pole mounted accessible parking signs are missing on north and south sides for restrooms.	Install signage	\$3,000	1
Metz Park	Walkway & viewing	Walkway leading toward the middle ball diamond exceeds 5 percent and the crossfall exceeds two percent.	Modify crossfall for compliance	\$700	1

Metz Park	Viewing	No designated accessible spectator viewing has been provided the bleachers	Provide accessible viewing area	\$4,500	1
Metz Park	Pathway	No accessible path of travel onto the playing field or to the dugouts has been provided.	Provide accessible path of travel	\$1,800	1
Metz Park	Bench	Benches are not accessible with no hard surface access.	Provide accessible path to benches	\$2,000	1
Metz Park	Signage	Men's and women's restrooms do not have compliant accessible door signage	Install compliant signage	\$500	2
Metz Park	Grab Bar	Rear grab bars at both men and women shall project 24 inches from the center line of the toilet toward the open side of the stall	Re-adjust grab bars	\$300	2
Metz Park	Ramp	Fall and cross fall leading to the restroom entrance exceeds two percent fall and crossfall.	Modify crossfall for compliance	\$2,500	2
Metz Park	Stairway	Steps not striped and there is no hard surface landing at the bottom of the stairway	Include stripes and modify surface landing	\$3,500	1
Paragon Park	Pathway	Accessible route leading to the skate park and basketball courts exceeds two percent crossfall in some areas	Provide accessible route and modify crossfall for compliance	\$3,000	1
Paragon Park	Water Closet	Water closet flush valve shall be located on the open side of the stall.	Re-adjust water closet flush valve	\$8,500	2
Paragon Park	Restroom	Both restroom lavatory traps shall be protectively wrapped.	Provide wrapping for lavatory traps	\$500	2
Paragon Park	Toilet Dispensers	Toilet paper dispensers shall be located between 7 and 9 inches from the front of the toilet.	Re-adjust toilet paper dispensers	\$600	2

Paragon Park	Bench	Accessible picnic benches have not been provided	Provide accessible picnic benches	\$150	3
Paragon Park	Pathway	Components within the grassy areas do not have a hard surface path of travel leading to them	Install path of travel	\$1,400	1
Copper Creek Park	Bench	Benches, and picnic benches within the park are either not accessible or do not have an accessible path of travel leading to them	Provide accessible benches and pathway	\$8,500	3
Copper Creek Park	Restroom	If portable restrooms are provided, they should include accessible units.	Install accessible units	\$150	3
Foss Field Park	Ramp	Curb ramp slope at the east side parking access exceeds allowable 1:12	Modify curb ramp slop for compliance	\$3,000	2
Foss Field Park	Parking	Transition from the accessible parking offloading into the concrete walkway exceeds the allowable change in elevation	Modify transition for compliance	\$2,500	1
Foss Field Park	Walkway	Walkway leading to the ball diamond on the north end of the park exceeds 5% slope	Modify walkway slope for compliance	\$2,000	1
Foss Field Park	Seating	No provision is made for accessible spectator viewing at the ball diamond bleachers and no designated accessible viewing space is provided	Provision for accessible spectator and designated accessible viewing space needed	\$1,500	1
Foss Field Park	Entrance	The entrance to the dugouts is not accessible	Provide accessible entrance	\$500	1
Foss Field Park	Walkway	The transition from the hard surface walkway to the playing field exceeds the allowable change in elevation	Modify transition for compliance	\$3,500	1

Foss Field Park	Walkway	Raised areas of walkways throughout the park exceeds the allowable change in elevation.	Modify raised areas for compliance	\$3,500	1
Foss Field Park	Bench	Accessible picnic benches shall have a minimum 27-inch knee clearance	Provide accessible picnic benches	\$500	3
Foss Field Park	Stairway	Stair handrails shall be between 34 and 38 inches measured vertically from the nosing of the tread to the top of the handrail.	Check stair handrails for correct handrail extensions and handrail heights. Modify to meet required height.	\$2,500	2
Foss Field Park	Walkway	Change in surface level at tree wells exceeds one half inch. Walking surfaces are cracked and irregular	Modify surface level for compliance and repair walking surfaces	\$6,000	1
Foss Field Park	Drinking Fountain	Drinking fountain is not accessible.	Provide accessible drinking fountain and solid surface wheelchair space.	\$0	3
Foss Field Park	Signage	Signage at entrances is incorrectly located and are not ADA compliant	Provide correct signage at men's and women's restrooms	\$1,000	1
Foss Field Park	Urinal	The urinal lip exceeds the allowable 17 inches and the small push button controls may not be accessible	Modify urinal lip for compliance and provide accessible small push button controls	\$1,200	2
Foss Field Park	Grab Bar	Rear grab bar is missing at the water closet	Install rear grab bar	\$1,500	2
Foss Field Park	Toilet	Flush controls at toilet are located behind the toilet and are not accessible	Provide accessible flush controls	\$3,500	2
Foss Field Park	Toilet Paper Dispenser	Toilet paper dispensers shall not exceed 9 inches from the front of the toilet	Re-adjust dispenser	\$500	2
Foss Field Park	Toilet	Toilet exceeds 18 inches to the center line of the toilet measured from the near adjacent wall.	Re-adjust toilet for compliance	\$1,200	2
Foss Field Park	Grab Bar	Grab bars are improperly located on wrong side	Move restroom grab bars to the correct side	\$2,500	2

Foss Field Park	Push Button	The push button flush valve is not accessible located behind and above the toilet	Provide accessible push button flush valve	\$2,500	2
Foss Field Park	Toilet	The toilet is over 18 inches from the side wall	Re-adjust toilet for compliance	\$3,000	2
Foss Field Park	Toilet Paper Dispenser	Toilet paper dispensers shall not exceed 9 inches from the front of the toilet	Re-adjust dispenser	\$300	2
Foss Field Park	Drinking Fountain	Drinking fountains are not accessible. A solid surface wheelchair space is required at drinking fountains and push-button controls are missing or damaged	Provide accessible drinking fountain, solid surface wheelchair space, and push-button controls	\$1,500	3
Foss Field Park	Pathway	Path of travel to basketball court is approached by a ramp exceeding 1:12 (8.33 %) slope.	Modify slope for compliance	\$200	1
Foss Field Park	Pathway	Ramp leading to play area exceeds 1:12 (8.33 percent) slope.	Modify slope for compliance	\$3,200	1
Foss Field Park	Picnic Table	Accessible picnic tables shall have a hard surface 32X36 inch space for a wheelchair at the table with a table 34 inches high maximum and 27 inches low minimum under the table. A hard surface path of travel shall lead to that space	Provide accessible picnic table and path of travel	\$150	3
Foss Field Park	Pathway	Volleyball courts do not have a hard surface path of travel to the court itself	Install path of travel	\$1,500	1
Foss Field Park	Entrance	Gated entrance on the south side of the tennis courts is locked and not accessible	Provide accessible entrance by unlocking gate	\$3,200	1
Foss Field Park	Walkway	Walkway leading from the north side tennis court parking exceeds five (5) percent slope.	Modify slope for compliance	\$150	1

Foss Field Park	Parking	Offloading area has a one inch plus lip leading to the curb ramp and is inaccessible	Provide accessible offloading area	\$2,000	1
Foss Field Park	Ramp	Crossfall at curb ramp landing exceeds two percent	Modify crossfall for compliance	\$3,500	1
Foss Field Park	Parking Stall	No van accessible parking stall at this location	Provide van accessible parking stall	\$4,000	1
Foss Field Park	Signage	Accessible parking on the east side of the tennis courts near the entrance gate do not have pole or wall mounted "no parking" signs for van accessible or standard accessible parking	Provide signage	\$3,500	1
Foss Field Park	Walkway	Walkways adjacent to the tennis courts have raised, uneven and misaligned sections that may constitute a tripping hazard	Repair walkway for compliance	\$1,500	1
Foss Field Park	Picnic Table	Picnic table adjacent to tennis court is not accessible	Provide accessible path to picnic tables	\$500	3
Frank Eaton Memorial Park	Parking Stall	Parking stall striping is extremely faded and should be restriped	Restripe parking stall	\$3,500	1
Frank Eaton Memorial Park	Picnic Table	Accessible picnic tables are not provided	Provide accessible picnic tables	\$500	3
Frank Eaton Memorial Park	Walkway	Walkway leading from the play area to the restrooms exceeds the allowable 1:12 (8.33%) slope	Modify slope for compliance	\$200	1
Frank Eaton Memorial Park	Signage	Restrooms accessible door signage is not correct	Install correct signage	\$2,000	2
Frank Eaton Memorial Park	Lavatory	Lavatory top exceeds 40 inch maximum	Modify lavatory for compliance	\$3,500	2

Frank Eaton Memorial Park	Mirror	Bottom of mirror exceed 40 inches from the finish floor to the reflective surface	Re-adjust mirror	\$250	2
Frank Eaton Memorial Park	Toilet	Toilet exceeds the allowable 17-18 inches to the center line (21 inches to the center line existing).	Re-adjust toilet	\$1,500	2
Frank Eaton Memorial Park	Grab Bar	Rear grab bar shall measure 24 inches from the center line of toilet toward the open side	Re-adjust grab bars	\$150	2
Frank Eaton Memorial Park	Push Button	Push button controls for the restroom fixtures are very small and may not be accessible.	Modify push buttons to be accessible	\$3,200	2
Frank Eaton Memorial Park	Toilet Paper Dispensers	Toilet paper dispensers shall be with 7-9 inches from the front of the toilet	Re-adjust toilet paper dispensers	\$150	2
Frank Eaton Memorial Park	Restroom	Lavatory top height exceeds 34 inches	Re-adjust lavatory	\$1,500	2
Frank Eaton Memorial Park	Water Closet	Water closet exceeds 18 inches from to the centerline of the toilet to the finish wall surface.	Re-adjust water closet flush valve	\$150	2
Frank Eaton Memorial Park	Toilet Paper Dispenser	Toilet paper dispensers shall be with 7-9 inches from the front of the toilet.	Re-adjust toilet dispensers	\$1,500	2
Frank Eaton Memorial Park	Grab Bar	Rear grab bar shall measure 24 inches from the center line of toilet toward the open side.	Re-adjust grab bars	\$3,200	2
Frank Eaton Memorial Park	Push Button	Pushbutton controls for the restroom fixtures are very small and may not be accessible.	Modify push buttons to be accessible	\$150	2
Frank Eaton Memorial Park	Drinking Fountain	Knee clearance for the drinking fountain adjacent to the restroom is less than 27 inches minimum.	Modify drinking fountain for compliance	\$150	3

Frank Eaton Memorial Park	Parking Stall	Accessible parking at the south side of the park is extremely faded and should be restriped.	Re-stripe parking stall	\$1,500	1
Frank Eaton Memorial Park	Signage	Sign heights	Check sign heights for compliance	\$4,000	1
Frank Eaton Memorial Park	Drinking Fountain	Drinking fountains adjacent to the basketball court and the ball diamond are not accessible	Provide accessible drinking fountains	\$2,000	3
Frank Eaton Memorial Park	Walkway	No accessible path of travel leading up to the dugouts	Provide accessible path of travel	\$3,500	1
Frank Eaton Memorial Park	Walkway	Change in level from the walkway to the play area exceeds one inch.	Modify surface level for compliance	\$2,000	1
Rotary Park	Parking Stall	Crossfall for these stalls exceeds the two percent allowable crossfall.	Modify crossfall for compliance	\$3,200	1
Rotary Park	Parking Stall	No van accessible parking sign and the offloading area is less than the required eight feet for a van accessible parking stall.	Provide signage and modify parking stall	\$3,000	1
Rotary Park	Ramp	Curb ramp leading from the accessible parking to park sidewalk exceeds the allowable maximum slope of 1:12 (8.33 percent). Curb gutter exceeds the allowable fall at this location	Modify curb ramp slope and gutter for compliance	\$12,000	1
Rotary Park	Drinking Fountain	Control button at the single free standing drinking fountain is damaged.	Repair control button	\$500	3
Rotary Park	Pathway	No accessible paths of travel to the baseball diamonds, dugouts or bleachers.	Provide accessible path of travel	\$1,500	1

Mercado Park	Parking Stall	Accessible parking stalls exceed the allowable two percent fall. Ribbon gutter at the bottom may constitute a tripping hazard	Modify parking stall fall for compliance and repair ribbon gutter	\$4,500	1
Mercado Park	Pathway	The raised picnic area lacks an accessible path of travel and not accessible.	Provide accessible path to picnic tables	\$1,500	1
Mercado Park	Restroom	Men's and woman's restrooms appear to be fully compliant except that the small pushbutton fixture controls may not be accessible	Provide accessible push button fixture	\$500	2
Mercado Park	Drinking Fountain	Push button control at the drinking fountain adjacent to the basketball court is damaged.	Repair push button control	\$2,000	3
Monument Ranch Park	Walkway	DG walkways require maintenance and repair	Repair DG walkways and provide maintenance	\$10,000	1
Monument Ranch Park	Space	The accessible floor space at this table is not level with a slope over the allowable two percent slope.	Modify slope for compliance	\$2,000	2
Monument Ranch Park	Water Closet	Water closet exceeds the 17 to 18 minimum and maximum requirements	Re-adjust water closet	\$3,200	2
Monument Ranch Park	Lavatory	Top of lavatory exceeds the allowable 34 inch maximum. Lavatory traps shall be wrapped.	Re-adjust top of men's lavatory and wrap lavatory traps	\$1,800	2
Monument Ranch Park	Signage	ADA compliant accessible door sign is missing	Install signage	\$250	2
Monument Ranch Park	Restroom	Top of women's lavatory exceeds the 34-inch maximum height	Re-adjust top of women's lavatory	\$1,500	2
Monument Ranch Park	Restroom	Traps are not wrapped.	Wrap toilet traps	\$300	2

Monument Ranch Park	Restroom	Water closet exceeds the 17 to 18 minimum and maximum requirements.	Re-adjust the water closet	\$3,200	2
Monument Ranch Park	Drinking Fountain	Drinking fountain bottle filler control button exceeds the 48 inches maximum reach range.	Re-adjust the drinking fountain bottle filler control button	\$700	3
Monument Ranch Park	Surface Level	Crossfall at the east side park entrance exceeds two percent, up to seven percent in some places.	Check all crossfalls for a maximum of two percent Check for raised concrete areas with the path of travel. Cross falls on all walkways within the park shall not exceed two percent. Walkways that exceed five percent fall shall be considered as ramps.	\$500	1
Morgan Park	Signage	Pole mounted accessible parking signs appear damaged	Repair signage	\$300	1
Morgan Park	Parking Stall	Wheel stop at this location is damaged presenting a possible hazardous tripping condition.	Repair wheel stop	\$5,000	1
Morgan Park	Walkway	DG walkways throughout the park require maintenance	Repair DG walkways	\$3,000	1
Morgan Park	Picnic Table	Picnic tables adjacent to the play area are not accessible.	Provide accessible path to picnic tables	\$750	3
Morgan Park	Restroom	Lavatory in the woman's restroom top exceeds the allowable maximum of 34 inches	Modify lavatory for compliance	\$500	3
Morgan Park	Flush Valve	Flush valves have small buttons which may not be accessible for a person with disabilities	Provide accessible flush valves	\$150	2
Morgan Park	Toilet Paper Dispenser	Toilet paper dispensers shall be located between 7 and 9 inches from the front of the toilet.	Re-adjust toilet paper dispensers	\$300	2

Morgan Park	Pathway	Barbecues areas have a DG surface underneath that requires maintenance to be restored to a level hard surface flush with adjoining concrete	Repair DG pathway	\$9,000	2
Morgan Park	Pathway	Basketball court does not have a hard surface path of travel to the court itself	Provide pathway	\$1,500	1
Morgan Park	Signage	Pole mounted sign at the accessible parking on the far west side of the park is damaged.	Repair signage	\$2,500	1
Patriot Park Sports Complex	Pathway	No accessible path of travel leading to the bleachers.	Provide accessible path of travel	\$1,000	1
Patriot Park Sports Complex	Seating	No designated accessible viewing areas at the bleachers	Provide accessible viewing area	\$500	1
Patriot Park Sports Complex	Handrail	Stairs leading to the field are missing a handrail on one side and does not have an accessible landing at the top of the stairway.	Install and repair handrail	\$300	2
Patriot Park Sports Complex	Striping	Striping at the two accessible parking areas at the north parking lot are faded and may require maintenance and or restriping.	Restripe parking stall	\$500	1
Patriot Park Sports Complex	Seating	Bleachers here do not have designated accessible viewing spaces	Provide accessible viewing area	\$3,000	1
Patriot Park Sports Complex	Stairway	Stairway lacking contrasting stripes	Contrasting stipes should be painted on the nosing of the stair treads leading into the park.	\$500	1
Skydive Baseball Park	Parking Stall	Accessible stall striping is very faded and unreadable and requires repainting.	Restripe parking stall	\$2,000	1
Skydive Baseball Park	Parking Stall	No observable offloading area for the van parking.	Provide offloading area	\$3,500	1

Skydive Baseball Park	Parking Stall	Ribbon gutter at the back of the stalls impinges upon the full length of the offloading area.	Re-adjust ribbon gutter	\$500	1
Skydive Baseball Park	Surface Level	Tree wells should be brought flush with the adjoining surface or equivalent treatment.	Re-adjust tree wells	\$500	1
Skydive Baseball Park	Seating Area	No designated accessible seating area at the bleachers is provided.	Provide accessible seating area	\$1,500	1
Skydive Baseball Park	Drinking Fountain	Damage to the controls and the roll under is less than the allowable 27-inch minimum clearance.	Provide repair to drinking fountain	\$2,000	3
Skydive Baseball Park	Push Button	Small push button lavatory controls at both the men's and women's restrooms may not be accessible.	Provide accessible push button	\$10,000	2
Banta Beatty Park	Pathway	No access from the City sidewalk and no on-site accessible parking.	Provide accessible access and parking	\$6,000	1
Banta Beatty Park	Pathway	No accessible route or accessible wheelchair spaces at the picnic benches within the park.	Provide accessible route and wheelchair spaces	\$5,500	1
Fletcher Park	Walkway	Walkway extending from the park to Paris St exceeds five percent. Walkway is damaged and raised in various places	Modify and repair walkway	\$3,200	1
Goetz Park	Parking Stall	Parking stalls and offloading area are not level and exceed the maximum two percent fall and crossfall.	Modify parking stall and off-loading area level for compliance	\$250	1
Goetz Park	Pathway	Maintenance access road on the south side of the park should be restricted to "authorized personnel only" as it exceeds the allowable five percent slope for a walkway	Restrict access to authorized personnel	\$2,500	1

Goetz Park	Handrail	Handrail extensions at the top of the north stairway leading down into the park is less than the required level portion of 12 inches	Modify handrail extensions	\$6,500	1
Howard Schlunt Park	Surface Level	No access to the picnic table and walkway is raised with changes in elevation exceeding the allowable	Provide accessible picnic table and modify change in elevation	\$7,000	1
Liberty Park	Restroom	Accessible portable toilets are not provided	Provide accessible portable' restrooms	\$150	3
Liberty Park	Pathway	Changes of surface levels at tree wells and raised concrete walkways within the path of travel	Modify surface level and raised concrete for compliance	\$2,500	1
Liberty Park	Picnic Table	No accessible picnic tables located withing the park	Provide accessible path to picnic tables	\$12,000	3
Linear Park East	Ramp	Landing at the top of the ramp on the east side exceeds two percent cross fall and ramp exceeds the maximum 8.33 percent slope in various places along the ramp.	Modify slope for compliance	\$4,500	1
Linear Park East	Ramp	Each landing at the top of each section of the ramp exceeds two percent fall or crossfall	Modify crossfall for compliance	\$3,500	1
Linear Park East	Handrail	Handrails are rusted and separating in places and require maintenance or repair	Provide repair handrails	\$250	2
Linear Park East	Signage	Walkway on the south of Avalon Parkway may be a service road and is very steep dropping off abruptly into the turf area.	Directional signage is recommended pointing toward the accessible walkway and away from the potentially hazardous access road.	\$1,000	2

Linear Park East	Surface Level	Maintenance is required at transitions where there changes in surface level at DG walkway from Bradley Road to Evans Road	Maintain access leading to the exercise stations is required with firm flush transitions.	\$100	2
May Ranch Park	Door	Door opening pressure at the restroom doors substantially exceeds the five-pound maximum.	The middle door between the two accessible restrooms is incorrectly marked as accessible. The sign should be removed. Modify door pressure	\$1,000	2
May Ranch Park	Drinking Fountain	Drinking fountains within the park appear to be either not operational or inaccessible.	Repair and provide accessible drinking fountains	\$4,000	3
May Ranch Park	Handrail	Due to the configuration of the City fence at the top of the Walnut St stairs, the handrail extensions have been eliminated	Contrasting color stripes should be applied on the stair treads at this location.	\$2,000	2
May Ranch Pocket Park	Picnic Table	Picnic table does not have an accessible space	Provide accessible picnic space	\$3,500	3
Pocket Park (D Street)	Surface Level	Walking surfaces are level but somewhat uneven.	Repair walking surface levels	\$4,500	1
El Nido Pocket Park	Walkway	Walkway at the entrance exceeds five percent slope.	Modify walkway slope for compliance	\$0	1
Sparrow Way Pocket Park	N/A	No features within this park that require accessibility	N/A	\$500	N/A
Russel Stewart Park	Walkway	Walkways within the park are generally level except for some raised areas and changes in elevation that may create a tripping hazard	Contrasting stipes should be on the treads leading down from the gazebo and modify walkway	\$500	1
Russel Stewart Park	Walkway	The transition between the concrete and the DG walkway shall be maintained flush and the DG walkways shall be maintained in a smooth, compacted, flush	Maintain and repair DG walkway	\$1,000	1

		condition.			
Statler Building	Signage	Pole mounted parking sign should be in front of the parking stall and not in the offloading area and the sign is lower than the required 60 inches from the bottom of the sign	Re-adjust signage	\$300	1
Statler Building	Counter	Reception counter exceeds the allowable 34 inches maximum height	Modify reception counter height	\$1,500	1
Statler Building	Drinking Fountain	Single drinking fountain spout exceeds the maximum height 36 inches from the finish floor	Modify drinking fountain for compliance	\$150	3
Statler Building	Signage	Single accommodation restroom door sign exceeds the allowable 60 inches to the bottom of the tactile lettering	Re-adjust signage	\$3,200	2
Statler Building	Toilet	Toilet exceeds the allowable 17-18 inches from the center line of the toilet to the finish wall	Re-adjust toilet	\$500	2
Statler Building	Trash Bin	Trash container is impinging on door clearance	Relocate trash container impinging on the required 18-inch strike side door clearance requirement	\$2,000	3
Statler Building	Sink	Break room sink does not have a forward approach and side approach is blocked by trash receptacles	Re-locate trash receptables and modify breakroom sink	\$0	3
Statler Building	Floor	Floor transition from lobby to work room exceeds the allowable change in height	Modify floor transition for compliance	\$4,000	2

Interim Measures - In accordance with the requirements of the ADA, when barriers are scheduled to be removed over a period of time, interim measures to provide program access will be implemented. Interim measures may include the redesign of equipment, assignment of aides

to beneficiaries, delivery of services at alternate accessible sites, or the use of accessible conveyances. In addition, other methods may be employed that result in accessible, programs and activities being readily accessible to and usable by individuals with disabilities.

3.3 Barriers at Curb Ramps

Title II of the ADA requires that public entities having responsibilities for or authority over streets, roads, and/or areas meant for pedestrian use, to develop a Transition Plan. The Plan provides inaccessible facilities onto environments that are accessible to and functional for individuals with disabilities and provides an outline for implementation and scheduling of improvements to provide ADA complying curb ramps within the City.

3.3.1 Curb Ramp Survey

The survey process was accomplished by physical assessments using measuring devices, GIS software and maps. The surveys identify physical barriers and condition of curb ramps and adjacent areas using ADAAG and Title 24 standards. Each location was identified and tracked using GPS. Aerial maps were generated using the GPS location of curb ramp surveyed. Where relevant, photos were taken and included with the surveys.

The City conducted curb ramp surveys on **Perris Boulevard from San Jacinto Avenue to East Ellis Avenue and 4th Street from A Street to Redlands Avenue** within the City's public right-of-way. Due to limited resources, priority of surveys conducted was limited to these areas. The City intends to survey the remaining curb ramps in the City' right of way within the next 1 to 2 years. The result of those surveys with barriers to accessibility will be documented, prioritized, and amended into this Transition Plan.

A total 89 locations were surveyed. A map was prepared identifying the location and overall ranking and a complete listing with attributes collected can be found in Appendix G. The curb ramp report for each site includes:

- Location of street and quadrant
- If a curb ramp exists and if not, is one needed
- Non-compliance features noted included: detectable warning surfaces, excessive slopes, displacements of ½" and more, and obstructions within the path of travel
- Ranking Priority for: Location, Physical and Overall

3.3.2 Criteria for Prioritizing Barrier Removal of Curb Ramps

The City's goal is to promote efficiency and improve pedestrian accessibility. It must be emphasized that the City's intent is for all individuals with disabilities be reasonably accommodated. High priorities were allocated to those locations that:

- Provide access to state, local offices and facilities that provide public services and programs;
- Provide access to places of accommodation including public, commercial, medical, recreation use;
- Provide access to public transit; and
- Provide access to improve pedestrian crossings at heavily used corridors.

3.3.3 Priorities of Curb Ramps

Recognizing that the City has limited funds and cannot immediately install/retrofit ADA compliant curb ramps at all locations, City staff established a ranking system for prioritizing the curb ramp improvements. The Overall Priority established is based upon the location and physical ranking of each location.

The following methodology was used to determine the ranking:

Physical Ranking - evaluates the curb ramp with respect to its physical condition and function to City's programs.

- P1** Ramps not ADA compliant serving a City program/service
Reconstruct or install ramps to allow for accessible path of travel to a City program/function
- P2** Install NEW ramps where one does NOT exist
Ramp will provide access to a City program/service
- P3** Utility conflict or physical barriers that reduces width of travel at a location
- P4** Ramp will be reconstructed when it does not meet current ADA federal or state standards
 - P4a** Missing detectable warning system, width, and slopes non-compliance
 - P4b** All other deficiencies
- P5** No observed deficiencies

Location Ranking - evaluates the curb ramp with respect to its physical location within the City and surrounding land use adjacent to the curb ramp.

- L1** Requested by the public/residents and validated by City staff.
- L2** Government programs/services
 - L2-a** Within 120 feet of a City program/service
 - L2-b** Within 120 of other governmental programs/service
- L3** Public locations with high occupancy (privately owned) within 120 feet buffer
 - Arterial/Major thoroughfare Streets
 - Hospitals, medical facilities, senior facilities
 - Shopping strips
- L4** Signalized Intersections
- L5** Residential Areas

Overall Ranking: determined by the ranking of Location and Physical ranking.

- O1** Highest ranking will be given when a ramp is rated
- L1** Requested by the public/residents and validated by City staff
 OR
 L2 City programs and services serving the public
- AND
 P1 Install NEW ramps where one does NOT exist
- O2** This ranking will be given when a ramp is rated:
- L2-b** Within 120 of other governmental programs/service
 OR
 L3 Public locations with high occupancy (privately owned) within 120 feet buffer
- AND
 P2 Install NEW ramps where one does not exist
- O3** This ranking will be given when a ramp is rated:
- L2-b** Within 120 of other governmental programs/service
 OR
 L3 Public locations with high occupancy (privately owned) within 120 feet buffer
- AND
 P3 Utility conflict or physical barriers that reduces width of travel at a location
- O4** This ranking will be given when a ramp is rated:
- L4** Signalized Intersections
- AND
 P2 Install NEW ramps where one does not exist
 OR
 P3 Utility conflict or physical barriers that reduces width of travel at a location
 OR
 P4a/4b Ramp will be reconstructed when it does not meet current ADA federal or state standards
- O5** This ranking will be given when a ramp is rated:
- L2-b** Within 120 of other governmental programs/service
- AND
 P4a Missing detectable warning system, width, and slopes non-compliance

- O6** This ranking will be given when a ramp is rated:
- L3** Public locations with high occupancy (privately owned) within 120 feet buffer
- AND
- P4a** Missing detectable warning system, width, and slopes non-compliance
- O7** This ranking will be given when a ramp is rated:
- L5/L6** Residential Areas AND All other Areas
- AND
- P2** Install NEW ramps where one does not exist
- O8** This ranking will be given when a ramp is rated:
- L5/L6** Residential Areas AND All other Areas
- AND
- P3** Utility conflict or physical barriers that reduces width of travel at a location
- O9** This ranking will be given when a ramp is rated:
- L2-b** Within 120 of other governmental programs/service
- OR
- L3** Public locations with high occupancy (privately owned) within 120 feet buffer
- AND
- P4b** All other deficiencies
- O10** This ranking will be given when a ramp is rated:
- L5/L6** Residential Areas AND All other Areas
- AND
- P4a** Missing detectable warning system, width, and slopes non-compliance
- OR
- P4b** All other deficiencies
- O11** All other ramps not meeting the above criteria

3.3.4 Time Frames for Completion

The City of Perris reserves the right to change the curb ramp priorities in order to allow flexibility in accommodating community requests, petitions for reasonable modification from persons with disabilities, and changes in City's programs. The City will continue to implement its *Service Accommodation Request Program*.

It is the intent of the City to have its ADA Coordinator work together with department heads and budget staff to determine the funding sources for the ADA Transition Plan. Once funding is

identified, the ADA Coordinator will coordinate the placement of the projects in the City’s Capital Improvement Plan to be addressed on a fiscal year basis.

It is the intent of the City to address non-compliant curb ramps within a time frame of thirty (30) years of this report depending on immediate necessity, degree of complexity, and overall cost.

PHASE ONE – The City’s goal is to complete curb ramp improvements with Overall Ranking O1 through O3 by FY 25/26

PHASE TWO – The City’s goal is to complete curb ramp improvements with Overall Ranking O4 through O5 by FY 27/28

PHASE TWO – The City’s goal is to complete curb ramp improvements with Overall Ranking above O6 by FY 28/29

The City will review the list annually and update the schedule to reflect current needs.

The following table includes a summary of the overall rankings based on the ranking priority based on Section 3.3.3 Priorities of Curb Ramps. The table summarizes total curb ramps in each ranking and estimated cost for construction.

Curb Ramp Summary List of Rankings

Overall Rank	Total Locations	Planning Level Cost
O1	5	\$19,000
O2	8	\$60,500
O3	1	\$5,000
O4	0	\$0
O5	0	\$0
O6	24	\$100,000
O7	4	\$30,000
O8	2	\$10,000
O9	3	\$13,500
O10	13	\$36,000
O11	29	\$0
TOTALS:	89	\$274,000

3.3.4 General Policies and Practices

The City does not have any set programs or funding to increase pedestrian accessibility. Accessibility improvements are done when feasible and within the project limits of an existing transportation improvement project and as new development occurs.

The City overall practice is to perform the following:

- 1) Street-Related Capital Improvement Projects – Curb ramps are installed, repaired and/or brought into compliance in all street-related capital improvement projects.
- 2) The ADA Coordinator will establish a Service Request Accommodation Program which will be posted on the website and other public locations that will allow residents to request for a curb ramp modification/installation. Requests shall be tracked and maintained on the Curb Ramp database. Public work staff shall be trained on the guidelines.
- 3) Once a year, the Curb Ramp ranking list shall be updated, supplemented, and reviewed as part of the City’s on-going responsibilities to improve accessibility for pedestrians. Outreach of the review and process should include pertinent departments and local groups in the community.

3.4 Barriers at Sidewalks

Title II of the ADA requires that public entities having responsibilities for or authority over streets, roads, and/or areas meant for pedestrian use, to develop a Transition Plan. The Plan provides inaccessible facilities onto environments that are accessible to and functional for individuals with disabilities and provides an outline for implementation and scheduling of improvements to provide ADA complying sidewalks within the City.

3.4.1 Sidewalk Survey

The survey process was accomplished by physical assessments using measuring devices, GIS software and maps. The surveys identify physical barriers using ADAAG and Title 24 standards. Each location was identified and tracked using GPS. Where relevant, photos were taken and included with the surveys.

The City conducted sidewalk surveys on Perris Boulevard from San Jacinto Avenue to East Ellis Avenue and 4th Street from A Street to Redlands Avenue within the City’s public right-of-way. Due to limited resources, priority of surveys conducted was limited to these areas. The City intends to survey the remaining sidewalk in the City’ right of way within the next 1 to 2 years. The result of those surveys with barriers to accessibility will be documented, prioritized, and amended into this Transition Plan.

A total of 30 defects were assessed resulting in 14 sidewalk units identified. A map was prepared identifying the location and overall ranking and a complete listing with attributes collected can be found in Appendix H. For cost feasibility and efficiency of ranking, a sidewalk unit is measured from cross street to cross street. The ranking is based on each sidewalk unit. The sidewalk report for each unit includes:

- Location of street and address of barrier;
- Non-compliance features noted includes: obstruction type, cross slope, displacement, and quantity and length were measure;
- Ranking Priority for: Location, Physical and Overall.

3.4.2 Criteria of Prioritizing Barrier Removal for Sidewalks

Recognizing that the City has limited funds and cannot immediately install/retrofit for ADA compliant sidewalks at all locations, City staff established a ranking system for prioritizing sidewalk improvements. The Overall Priority established is based upon the location and physical ranking of each location. For cost feasibility and efficiency of ranking, a sidewalk unit is measured from cross street to cross street. The ranking is based on each sidewalk unit. The following methodology was used to determine the ranking:

Physical Ranking: evaluates the sidewalk with respect to its physical condition and function to City's programs.

- P1 Sidewalks not ADA compliant serving a City program/service
- P2 Sidewalks with 11 or more deficiency findings per sidewalk unit
- P3 Sidewalks with 6 to 10 deficiency findings per sidewalk unit
- P4 Sidewalks with 5 or less deficiency findings per sidewalk unit

Location Ranking: evaluates the sidewalk with respect to its physical location within the City and surrounding land use adjacent to the sidewalk.

- L1 Requested by the public/residents and validated by City staff.
- L2 City and Governmental programs/services
 - L2-a** City programs/services
 - L2-b** Governmental programs/services
- L3 Public locations with high occupancy (privately owned)
 - Arterial/Major thoroughfare Streets
 - Hospitals, medical facilities, senior facilities
 - Shopping strips

L4 Residential Areas

Overall Ranking: determined by the Location and Physical rankings.

O1 Highest ranking will be given when a sidewalk is rated:

L1 Requested by the public/residents and validated by City staff

OR

L2-a Sidewalk serving or adjacent to a City program/service

AND

P1 Sidewalk not ADA compliant serving a City program/service

O2 This ranking will be given when a sidewalk is rated:

L2-b Sidewalk serving or adjacent to governmental programs/service

AND

P2 Sidewalk unit has 11 or more deficiency findings

O3 This ranking will be given when a sidewalk is rated:

L3 Public locations with high occupancy (privately owned)

AND

P2 Sidewalk unit has 11 or more deficiency findings

O4 This ranking will be given when a sidewalk is rated:

L2-b Sidewalk serving or adjacent to governmental programs/service

AND

P3 Sidewalk unit has 6 to 10 deficiency findings

O5 This ranking will be given when a sidewalk is rated:

L3 Public locations with high occupancy (privately owned)

AND

P3 Sidewalk unit has 6 to 10 deficiency findings

O6 This ranking will be given when a sidewalk is rated:

L2-b Sidewalk serving or adjacent to governmental programs/service

OR

L3 Public locations with high occupancy (privately owned)

AND

P4 Sidewalk unit with 5 or less deficiency findings

O7 This ranking will be given when a sidewalk is rated:

L4/L5 Residential Areas AND All other Areas

AND

P2 Sidewalk unit has 11 or more deficiency findings

O8 This ranking will be given when a sidewalk is rated:

L4/L5 Residential Areas AND All other Areas

AND

P3 Sidewalk unit has 6 to 10 deficiency findings

O9 This ranking will be given when a sidewalk is rated:

L4/L5 Residential Areas AND All other Areas

AND

P4 Sidewalk unit with 5 or less deficiency findings

3.4.3 Time Frames for Completion

The City of Perris reserves the right to change the sidewalk priorities in order to allow flexibility in accommodating community requests, petitions for reasonable modification from persons with disabilities, and changes in City’s programs. The City will continue to implement its *Service Accommodation Request Program*.

It is the intent of the City to address non-compliant sidewalks within a time frame listed below depending on immediate necessity, degree of complexity, and overall cost.

PHASE ONE – The City’s goal is to complete sidewalk improvements with Overall Ranking O1 through O3 by FY 25/26

PHASE TWO – The City’s goal is to complete sidewalk improvements with Overall Ranking O4 through O6 by FY 27/28

PHASE TWO – The City’s goal is to complete sidewalk improvements with Overall Ranking O7 through O9 by FY 28/29

The City will review the remaining list annually and update the schedule to reflect current needs.

The following table includes a summary of the overall rankings based on Section 3.4.2 Ranking of Sidewalk. The table summarizes total sidewalk in each ranking and estimated cost for construction.

Sidewalk Summary List of Rankings

Overall Rank	Total Units	Planning Level Cost
O1	1	\$4,000
O2	0	\$0
O3	0	\$0
O4	0	\$0
O5	6	\$49,000

O6	12	\$62,500
O7	0	\$0
O8	0	\$0
O9	11	\$98,000
TOTALS:	30	\$213,500

3.4.4 General Policies and Practices

The City does not have any set programs or funding to increase pedestrian accessibility. Accessibility improvements are done when feasible and within the project limits of an existing transportation improvement project and as new development occurs.

The City overall practice is to perform the following:

- 1) Street-Related Capital Improvement Projects – Sidewalks are installed, repaired and/or brought into compliance in all street-related capital improvement projects, where applicable.
- 2) The ADA Coordinator will establish a Service Request Accommodation Program which will be posted on the website and other public locations that will allow residents to request for a sidewalk modification/installation. Requests shall be tracked and maintained on the Sidewalk database. Public work staff shall be trained on the guidelines.
- 3) Once a year, the Sidewalk ranking list shall be updated, supplemented, and reviewed as part of the City’s on-going responsibilities to improve accessibility for pedestrians. Outreach of the review and process should include pertinent departments and local groups in the community.

4.0 ADA Coordinator

ADA and Title II regulations require the City identify an ADA Coordinator. The City of Perris's ADA Coordinator is:

Bryant Hill, City ADA Coordinator
101 N. D Street
Perris, CA 92570
Email: publicutilities@cityofperris.org
Phone: (951) 657-3280 x615

4.1 Complaint Procedures for Discrimination Based on Disability

Self-Evaluation Findings:

- a) ADA and Title II regulations require the City have in place a complaint procedure. One is currently in place and is posted on the website.

Action Steps:

- 1) The ADA Coordinator will be responsible for: maintaining the complaint procedures process which is posted on the website and other public locations as needed, follow up with all requests, track and update database as necessary, Train public work staff and other departmental staff about the procedures.

5.0 Program Accessibility Guidelines, Standards & Resources

5.1 Introduction

In order to facilitate access to all City Programs and Departments, the City will maintain these program accessibility guidelines, standards, and resources. This information is available to all employees and volunteers. The City will add to these guidelines when necessary to address its needs and include information and technological devices that help staff and volunteer members communicate with individuals with a variety of disabilities. The City will periodically review the components of this section, as new technologies are developed in order to ensure that the best types of modifications are included. This section also contains the accessibility standards of care that govern new construction and alterations to facilities.

5.2 Federal Accessibility Standards & Regulations & Resources

There are both State and Federal regulations for accessible facilities. Below are resources for both the State of California and Federal facility regulations.

U.S. Department of Justice

- **The U.S. Department of Justice**, <http://www.ada.gov>. The US DOJ provides many free ADA materials including the Americans with Disability Act (ADA) text. Printed materials may be ordered by calling the ADA Information Line [1.800.514.0301 (Voice) or 1.800.514.0383 (TDD)]. Publications are available in standard print as well as large print, audiotape, Braille, and computer disk for people with disabilities. Documents, including the following publications, can also be downloaded from the Department of Justice website.
- **ADA Regulation for Title II**, http://www.ada.gov/regs2010/titleII_2010/titleII_2010_regulations.htm. This publication describes Title II of the Americans with Disabilities Act, Pub. L. 101-336, which prohibits discrimination on the basis of disability by public entities. Title II of the ADA protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all state and local governments. This rule adopts the general prohibitions of discrimination established under section 504, as well as the requirements for making programs accessible to individuals with disabilities and for providing equally effective communications. It also sets forth standards for what constitutes discrimination on the basis of mental or physical disability, provides a definition of disability and qualified individual with a disability, and establishes a complaint mechanism for resolving allegations of discrimination.
- **Title II Technical Assistance Manual and Yearly Supplements**, <https://www.ada.gov/taman2.htm>. This manual explains in lay terms what state and local governments must do to ensure that their services, programs, and activities are provided to the public in a nondiscriminatory manner.
- **Current Text of the Americans with Disabilities Act of 1990**, including changes made by the ADA Amendments Act of 2008 (P.L. 110-325), <http://www.ada.gov/pubs/adastatute08.pdf>. The ADA prohibits discrimination and ensures

equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.

- **ADA Information for Law Enforcement**, <http://www.ada.gov/policeinfo.htm>. This page contains compliance assistance materials to help state and local law enforcement officers understand how to interact with victims, witnesses, suspects, and others who have disabilities.

US Access Board

- **The US Access Board**, <http://www.access-board.gov/>. The US Access Board writes Federal regulations for Facilities, Public Rights-of-Way, Transportation, and Communications. This page also contains research papers, newsletters, annual reports and more. In addition to regular print, publications are available in large print, disk, audiocassette, and Braille. Multiple copies of publications can be ordered by sending a request to pubs@access-board.gov. In addition to the guidelines, guidance material is also available to assist staff in understanding and implementing federal accessibility guidelines. Copies of Advisory Committee Reports that have been written but not yet adopted as law are also provided.
- **ADA and ABA Accessibility Guidelines**, <https://www.access-board.gov/buildings.html> <http://www.access-board.gov/guidelines-and-standards>. Includes ADA and ABA guidelines and standards.

5.3 State of California Accessibility Standards & Regulations & Resources

Title 24, California Building Code

- **The State of California** has also adopted a set of design guidelines for accessible facilities, which can be found in the California Code of Regulations, Title 24, Part II, California Building Code (CBC), www.iccsafe.org. CBC contains general building design and construction requirements relating to fire and life safety, structural safety, and access compliance. CBC provisions provide minimum standards to safeguard life or limb, health, property, and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures and certain equipment. Although California has adopted most of the ADAAG requirements, there are some differences. In general, the more restrictive requirement (whether federal or state) should be applied when designing accessible facilities. The complete Title 24 or any of its parts is available for purchase from the International Code Council (ICC), 1.800.423.6587, www.iccsafe.org or at various bookstores that carry technical books.

Since the CBC is updated every three years, the City should have an ongoing program of regularly reviewing these changes and updating policies and procedures related to accessibility to keep them current.

Division of the State Architect

- **The Division of State Architect (DSA)**, <https://www.dgs.ca.gov/DSA/Publications>, also provides information and resources for accessible or universal design. The DSA's website is <https://www.dgs.ca.gov/DSA>. For technical assistance contact DSA's Access Compliance Program at 1130 K Street, Suite 101, Sacramento, California 95814 (916.322.4700).
- **DSA California Access Compliance Reference Materials.** <https://www.dgs.ca.gov/DSA/Resources/Page-Content/Resources-List-Folder/Access-Compliance-Reference-Materials> The provides resources on access compliance plus the current and historical access compliance advisory manual which provides commentary on selected requirements.

5.4 General Disability Etiquette

A guide to disabilities and disability etiquette should be assembled and distributed to staff and volunteers in addition to staff training. The guide will ensure that staff and volunteers are familiar with a variety of types of disabilities and that they are sensitive to the abilities and needs of people with disabilities in order not to offend or demean them. The guide should be periodically updated to ensure that it includes current acceptable language for talking about disabilities. Some examples of disability etiquette guides:

- **Easter Seals** <https://www.easterseals.com/explore-resources/facts-about-disability/disability-etiquette.html>
- **United Spinal Association** <https://unitedspinal.org/disability-etiquette/>.

5.5 State, and National Organizations who Provide Disability Services and Information

- **ADA Coordinator's Toolkit**, <http://nwadacenter.org/toolkit/ada-best-practices-tool-kit-state-and-local-governments-doj>
- **United Cerebral Palsy of Central California**, <http://www.ccucp.org>. United Cerebral Palsy of Central California is a non-profit social service organization dedicated to serving men, women, and children with disabilities. Programs include adaptive services, assistive technology services, summer programs, life skills training, and a center for arts and technology.
- **Disability Resources, Inc.**, <https://driabilene.org/>. Disability Resources, Inc. is a national nonprofit organization that provides information about resources for independent living. DRI maintains an on-line directory of assistive technology resources.
- **Assistive Technology**, <https://www.dor.ca.gov/Home/AssistiveTechnology> The California Department of Rehabilitation hosts a program called Assistive Technology that promotes access to assistive technologies, related services, and information to enable people with

disabilities to be successful, independent, and productive. It also has resources including assistive technology vendors and service providers for Hard of Hearing/Deaf, Learning Disabled, Mobility/Physical/Orthopedic, Speech/Language, visually impaired/Blind.

- **The Center for Accessible Technology**, <https://www.cforat.org/>. CFORAT provides access to computers for people with disabilities. Their goal is for children with disabilities to succeed in school, adults with disabilities can find (and keep) jobs and all people with disabilities can use the internet, email, and benefit from the digital revolution.
- **American Association of People with Disabilities Telecommunications and Technology Policy Initiative**, <http://www.aapd.com/what-we-do/technology/> . The American Association of People with Disabilities (AAPD), the country's largest cross-disability membership organization, organizes the disability community to be a powerful voice for change – politically, economically, and socially. The mission of the Telecommunications and Technology Policy Initiative (TTPI) is to ensure that all technology products and services are designed with disability users in mind.

5.6 Accessible Websites

State & National Organizations who Provide Information about Creating & Maintaining Accessible Websites

How to tell if your web site is accessible

- **Compliance Sherriff**, <https://www.compliancesheriff.com/>. This company provides accessible software consulting.
- **Free website accessibility checker** provided by HiSoftware <http://www.cynthiasays.com>
- **Web Accessibility Initiative for Evaluating Website Accessibility**, <http://www.w3.org/WAI/eval/Overview.html>. This is a list of resources which provide general procedures and tips for evaluation in different situations, from evaluation during Web site development to ongoing monitoring of existing sites. This list is intended to supplement other content management and quality assurance procedures.

Resources for Web developers

- **Accessibility of State and Local Government Websites to People with Disabilities**, <http://www.ada.gov/websites2.htm>. Publications providing guidance on making state and local government websites accessible.
- **Rich Media Home**, <http://ncam.wgbh.org/access-ncam> . A growing collection of resources for developers and users interested in ways to make rich media accessible to people with disabilities.
- **Section 508 on-line accessible software development training**, <http://training.section508.gov/>

5.7 Emergency Preparedness

National Resources for Emergency Preparedness Plans

- **The Access Board Emergency Evacuation Plan Checklist**, <https://www.osha.gov/SLTC/etools/evacuation/checklists/eap.html> An overview of these the Access Board’s design requirements. Also included are links to information developed by other organizations on evacuation planning and disaster preparedness.
- **United States Department of Labor Emergency Preparedness for People with Disabilities**, <https://www.dol.gov/agencies/odep/program-areas/employment-supports/emergency-preparedness>. The Office of Disability Employment Policy (ODEP) assumed a leadership role on the Interagency Coordinating Council as chair of the Subcommittee on Emergency Preparedness in the Workplace. The subcommittee has developed **Preparing the Workplace for Everyone**, a framework of guidelines for federal agencies related to including employees and visitors with disabilities in emergency plans: http://www.dol.gov/odep/pubs/ep/preparing/Workplace_Final.pdf
- **Federal Agency for Emergency Management**, <https://www.ready.gov/disability>. This site has helpful information on preparing for emergencies for individuals with special needs.
- **National Center for Accessible Media** led the Accessible Emergency Alerts for People with Disabilities, http://ncamftp.wgbh.org/ncam-old-site/file_download/AccessAlertsFinalRecs.pdf The Access to Emergency Alerts project united emergency alert providers, local information resources, telecommunications industry and public broadcasting representatives, and consumers in a collaborative effort to research and disseminate replicable approaches to make emergency warnings accessible.

5.8 Funding for Projects

CalTrans has references on available transportation funding

<https://dot.ca.gov/programs/transportation-planning/economics-data-management/transportation-economics/transportation-funding-in-ca>

The website and applicable documents provide concise, high-level overviews of several Federal and State transportation funding programs available to local agencies.

Appendix A

Accessibility Definitions

The following is a summary of many definitions found in the ADA and ADAAG. Please refer to the Americans with Disabilities Act of 1990, the Title II Technical Assistance Manual, and the ADA Accessibility Guidelines for Buildings and Facilities (ADAAG) as amended through September 2002 for the full text of definitions and explanations.

Accessible Route

An *accessible route* is a continuous unobstructed path that connects all accessible elements and spaces of a building or facility and that complies with Chapter 4 of ADAAG. Interior accessible routes may include corridors, floors, ramps, elevators, lifts, and clear floor space at fixtures. Exterior accessible routes may include parking access aisles, curb ramps, crosswalks at vehicular ways, walks, ramps, and lifts.

ADA

Acronym for the Americans with Disabilities Act.

Adaptive/Auxiliary Aids and Services

The term *auxiliary aids and services* includes:

- Qualified interpreters or other effective methods of making orally delivered materials available to individuals with hearing impairments;
- Qualified readers, taped texts, or other effective methods of making visually delivered materials available to individuals with visual impairments;
- Acquisition or modification of equipment or devices; and
- Other similar services and actions.

ASL

American Sign Language. Manual (hand) language with its own syntax and grammar used primarily by people who are deaf.

Complaint

A *complaint* is a claimed violation of the ADA.

Curb Ramp

A *curb ramp* is a short ramp cutting through a curb or built up to it.

Detectable Warning

Detectable warnings are standardized surface features built in or applied to walking surfaces or other elements to warn individuals with visual impairments of hazards on a circulation path.

Disability

The term *disability* means, with respect to an individual:

- A physical or mental impairment that substantially limits one or more of the major life activities of such individual;
- A record of such impairment; or
- Being regarded as having such impairment.

A. Qualified Individual with a Disability

A *qualified individual with a disability* means an individual with a disability who, with or without reasonable modification to rules, policies, or practices; the removal of architectural, communication, or transportation barriers; or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by the City.

B. Regarded as Having a Disability

An individual is disabled if she or he is treated or perceived as having an impairment that substantially limits major life activities, although no such impairment exists.

Discrimination on the Basis of Disability

Discrimination on the basis of disability means to:

- Limit, segregate, or classify a citizen in a way that may adversely affect opportunities or status because of the person's disability;
- Limit, segregate, or classify a participant in a program or activity offered to the public in a way that may adversely affect opportunities or status because of the participant's disability;
- Participate in a contract that could subject a citizen with a disability to discrimination;
- Use any standards, criteria, or methods of administration that have the effect of discriminating on the basis of disability;
- Fail to make reasonable modifications to accommodate known physical or mental limitations of an otherwise qualified individual with a disability unless it can be shown that the modification would impose an undue burden on the City's operations;
- Use selection criteria that exclude otherwise qualified people with disabilities from participating in the programs or activities offered to the public; and
- Fail to use tests in a manner that ensures that the test results accurately reflect the qualified applicant's skills or aptitude to participate in a program or activity.

Having a Record of Impairment

An individual is disabled if he or she has a history of having an impairment that substantially limits the performance of a major life activity; or has been diagnosed, correctly or incorrectly, as having such impairment.

Hearing Impairment

Partial or total deafness.

Learning disabilities

Any form of physical or mental disability that delays development or acquisition of knowledge.

Marked Crossing

A *marked crossing* is a crosswalk or other identified path intended for pedestrian use in crossing a vehicular way.

Mobility disabilities/mobility impairment

A condition limiting physical ability; generally considered to include lack of a limb or loss of limb use due to disease, amputation, paralysis, injury, or developmental condition; or limitation of movement due to cardiovascular or other disease.

Physical or Mental Impairments

Physical or mental impairments may include, but are not limited to: vision, speech, and hearing impairments; emotional disturbance and mental illness; seizure disorders; mental retardation; orthopedic and neuromotor disabilities; learning disabilities; diabetes; heart disease; nervous conditions; cancer; asthma; hepatitis B; HIV infection (HIV condition); and drug abuse if the drug user has successfully completed or is participating in a rehabilitation program and no longer uses illegal drugs.

The following conditions are not physical or mental impairments: transvestitism; transexualism; current illegal drug use; homosexuality or bisexuality; compulsive gambling; kleptomania; pyromania; pedophilia; exhibitionism; voyeurism; pregnancy; height; weight; eye color; hair color; left-handedness; poverty; lack of education; a prison record; and poor judgment or quick temper that are not symptoms of a mental or physiological disorder.

Program Accessibility

A public entity's services, programs, or activities, when viewed in their entirety, must be readily accessible to and usable by individuals with disabilities. This standard, known as *program accessibility*, applies to all existing City facilities.

Reasonable Modification

If individuals' disabilities prevent them from performing the essential functions of the program or activity, it is necessary to determine whether *reasonable modification* would enable these individuals to perform the essential functions of the program or activity.

Reasonable modification is any change in program or activity or in the way things are customarily done that enables an individual with a disability to enjoy equal program

opportunities. Modifications may mean adjustments:

- To a registration or application process to enable an individual with a disability to be considered for the program or activity; and
- That enables individuals with disabilities to enjoy equally the benefits of the program or activity as other similarly situated individuals without disabilities enjoy.

Modification includes making existing facilities and equipment used by individuals readily accessible and usable by individuals with disabilities.

Modification applies to:

- All decisions and to the application or registration process;
- All services provided in connection with the program or activity; and
- Known disabilities only.

Modification is not required if:

- It changes the essential nature of a program or activity;
- It creates a hazardous situation; or
- It poses an undue burden.

Service Animal

The ADA defines a service animal as any guide dog, signal dog, or other animal individually trained to provide assistance to an individual with a disability. If they meet this definition, animals are considered service animals under the ADA regardless of whether they have been licensed or certified by a state or local government. Service animals perform some of the functions and tasks that the individual with a disability cannot perform for him or herself. Some of the typical uses of service animals are:

- Guiding persons with visual impairments;
- Alerting persons with hearing impairments to sounds;
- Pulling wheelchairs or carrying and picking up things for persons with mobility impairments; or
- Assisting persons with mobility impairments to maintain their balance.

Although a number of states have programs to certify service animals, agencies or businesses may not insist on proof of state certification before permitting the service animal to accompany the person with a disability.

SETP

Acronym for Self-Evaluation and Transition Plan.

Substantial Limitation of Major Life Activities

An individual is disabled if she or he has a physical or mental impairment that:

- Renders her or him unable to perform a major life activity, or
- Substantially limits the condition, manner, or duration under which she or he can perform a particular major life activity in comparison to other people.

Major life activities are functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

In determining whether a physical or mental impairment *substantially limits* the condition, manner, or duration under which an individual can perform a particular major life activity in comparison to other people, the following factors shall be considered:

- The nature and severity of the impairment;
- The duration or expected duration of the impairment; and
- The permanent or long-term impact (or expected impact) of or resulting from the impairment.

TDD

A Telecommunication Device for the Deaf allows a person to transmit typed messages over the phone lines to another person with a TDD. Most TDD's include a keyboard for typing messages to send and a display and/or printer to receive messages.

TTY

TTY stands for Text Telephone and is a registered trademark for a specific kind of TDD.

Appendix B

Self-Evaluation Questionnaire

1 AMERICANS with DISABILITIES AC

2 PROGRAMS/SERVICES/ACTIVITIES

3 SELF-EVALUATION QUESTIONNAIRE

BACKGROUND:

The purpose of this questionnaire is to gather data on how your department's programs¹ are, or are not, accessible to people with disabilities. Questions are in the areas of:

Description of Program Activities

Accessible/Adaptive Equipment

Customer Service

Notice Requirements

Printed Information

Television and Audiovisual Public Information

Website

Public Telephones and Communication Devices

Training and Staffing

Program Eligibility Requirements and Admission

Public Meetings

Transportation Services

Tours and Trips

Use of Consultants

Emergency Evacuation Procedures

Facilities

Special Events and Private Events on Public Properties

Your participation in completing this questionnaire will assist your department in improving its ability to serve the needs of people with disabilities.

INSTRUCTIONS:

Please fill out a separate questionnaire for each program or service offered by your Department. For example, The Police Department operates programs/services in several Divisions. A separate questionnaire needs to be filled out for each program.

After completing the questionnaire, please submit to publicutilities@cityofperris.org via email or drop off at 101 D Street Perris, CA 92570. Supporting materials such as forms, brochures, etc. can be included as well.

General description of the programs¹

Department/Division:

Date program questionnaire filled out:

Name/title of person completing this questionnaire:

Telephone #: _____

Email: _____

Program/Service

name: _____

Brief description of
program/service: _____

¹ "Programs", when used in this questionnaire, refers to programs, activities and services offered to the public by the City.

A. Accessible/ Adaptive Equipment

- A1** Do you allow the public to use electronic equipment (i.e. copying machines, personal computers, microfilm readers, etc.) in your programs?

Yes___ No___ N/A___

Please describe:

- A2** Do you ensure that electronic equipment is accessible to and usable by individuals with disabilities by providing equipment such as workstations, easily reachable equipment, or staff assistance?

Yes___ No___ Don't know___

If yes, please describe:

- A3** Are auxiliary aids (such as tools, access to equipment, moveable light sources, adjustable worktable levels, paper, and pen, etc.) provided to assist persons with disabilities?

Yes___ No___

If yes, please describe:

B. Customer Service

- B1** If any of the department's programs (activities or services) have eligibility requirements for participation, do they contain any of the following?

Physical or mental fitness or performance requirements? Yes___ No___

If yes, please describe:

Safety Standards? Yes___ No___

If yes, please describe:

- B2** How do you ensure that these policies do not discriminate against people with disabilities?
Please write your answer here:

- B3** Does your department make changes to standard operating procedures to include a person with disabilities?

Yes___ No___ Don't
Know___

If yes, please briefly describe this process:

B4 Is there a formal procedure for making changes to standard operating procedure?

Yes___ No___
Don't Know___

If yes, please briefly describe the process you have established:

B5 Do you track accessibility requests? Yes___ No___ Don't Know___

If yes, how many requests have you received and what type:

B6 Does your program charge an additional fee for people with disabilities for modifying programs?

Yes___ No___ Don't Know___

If yes, please briefly describe the fees or charges:

B7 Does your department consult or work with any outside organizations that assist people with disabilities?

Yes___ No___ Don't Know___

If yes, please provide a list of organizations:

C. Notice Requirements

C1 Do you have a non-discrimination statement that includes persons with disabilities?

Yes___ No___ Don't Know___

Please describe:

C2 Is a non-discrimination statement that includes information about how to reach the ADA coordinator posted in all departments in a location that maximizes public exposure?

Yes___ No___ Don't Know___

Please describe:

C3 Do you notify all persons that your meetings, hearings, interviews, and conferences will be held in accessible locations and that adaptive/auxiliary aids (such as assistive listening devices, readers for the blind, pen and paper) will be provided, upon request, to participants with disabilities?
Yes___ No___ Don't Know___

C4 How do you notify all persons about how and with whom to file a disability discrimination complaint and what procedures are they told to follow? Please describe the process here:

D. Printed Information

D1 Do you provide printed information to the public?
Yes___ No___ Don't Know___

D2 What type of printed documents do you publish and distribute to the public? (Only answer if you answered "yes" to D1) Please describe:

D3 Are all the program documents controlled centrally? (Only answer if you answered "yes" to D1)
Yes___ No___ Don't Know___

D4 How do you make documents and publications available to individuals with visual disabilities? (check all that apply):

- ___ Audiotape
- ___ Large print
- ___ Braille
- ___ Electronic Copy
- ___ Do not provide any alternative formats upon request
- ___ Other: If so, please list them:

D5 Do you make the content of documents and publications available in simple, easy-to-understand language for individuals with learning disabilities?
Yes___ No___ Don't Know___
If yes, provide a sample copy of the document or publication.

D6 Do you show images of people in your publications? Yes___ No___ Don't Know___

- D7** Do you also include images of people with disabilities? Yes___ No___ Don't Know___
If yes, provide a sample copy of the document or publication.

E. Television and Audiovisual Public Information

- E1** Does your department prepare audiovisual or televised presentations or website demonstrations/webinars for the public or make audiovisual presentations to the public?
Yes___ No___ Don't Know___

- E2** How do you make audiovisual or televised or on-line presentations prepared or presented by your department to the public accessible to individuals with disabilities?

- ___ Captioning
- ___ Transcription
- ___ Do not provide alternative formats upon request
- ___ Other: If so, please list them:

- E3** What type of audiovisual presentations (film, videotape, television) does your department provide? (Only answer this question if you answered "yes" to E1). Please describe:

- E4** Do you show images of people in your audiovisual presentations? (Only answer this question if you answered "yes" to E1).
Yes___ No___ Don't Know___

If yes, provide a sample copy of the presentation.

- E5** Do you also portray individuals with disabilities in your audiovisual presentations? (Only answer this question if you answered "yes" to E4).
Yes___ No___ Don't Know___

If yes, provide a sample copy of the presentation.

F. Website

- F1** Does your department have a website? Yes___ No___ Don't Know___

- F2** What is your department's website? What information is provided on this site?
Please describe briefly what information is provided:

- F3** Does your department's website include information about accessibility of facilities (parking, bathrooms, assistive listening devices, etc.) where programs or services are offered? (Only answer if you answered "yes" to F1).

Yes___ No___ Don't Know___

Please describe briefly what information is provided about accessible features:

- F4** Does your department ensure that its website is usable by individuals with disabilities, including those who use speaking browsers?

Yes___ No___ Don't Know___

- F5** Are the documents provided on your website for downloading accessible to persons with visual disabilities?

Yes___ No___ Don't Know___

Please describe:

G. Public Telephones and Communication Devices

- G1** How do you communicate by telephone with individuals with hearing or speech difficulties?

Please describe:

- G2** If you use Text Telephones (TTY's) or Telecommunication Devices for the Deaf (TDD's), list the location, telephone number, and organization of TTY/TDD directories in which the TTY/TDD number is listed:

- G3** Do you use the California relay service (711)?

Yes___ No___ Don't Know___

Please describe:

- G4** Do you publish your TTY/TDD number or California Relay Service numbers in all materials where a phone number is listed?

Yes___ No___ Don't Know___

Please describe:

- G5** Do you train your staff in operating TTY/TDD's and in other means of communicating over the telephone with a person with a hearing or speech disability?

Yes___ No___ Don't Know___

Please describe:

H. Training and Staffing

- H1** Do any staff members have contact with the public?

Yes___ No___ Don't Know___

- H2** How do you inform staff members who have contact with the public of your department's obligations and policies that enable persons with disabilities to participate in programs or activities? Please describe:

- H3** How have you trained these staff members? (Only answer if you answered "yes" to H2). Please describe:

- H4** Are there staff members in your department who provide emergency services to the public?

Yes___ No___ Don't Know___

If yes, describe:

- H5** If yes, have they had training in American Sign Language (ASL) or other means of communicating in emergency situations with people who have hearing or speech impairments? Please describe:

- H6** Are there other staff members who would be able to provide better customer service if they had training in American Sign Language (ASL) or other means of communicating with people who have hearing impairments?

Yes___ No___ Don't Know___

Please describe:

I. Program Eligibility Requirements and Admission

- I1** Are there any limitations or ratios for the number of people with disabilities who may participate in or be admitted to any department program?

Yes___ No___ Don't Know___

If yes, please briefly describe the programs:

- I2** Does your program use any criteria (for example good health, residency, letters of recommendation) or written and/or oral tests (including level of skill or achievement, or other factor being tested) in the admissions process?

Yes___ No___ Don't Know___

- I3** If yes, please list and describe participation requirements. (Only answer if you answered "yes" to I3).

- I4** Are there any forms required for admission to the program (for example, tests and/or the submission of other admissions criteria such as certificates?).

Yes___ No___ Don't Know___

If yes, please list the forms or email them to the contact person listed on first page.

- I5** Do the forms contain a notice that your organization does not discriminate against people with disabilities?

Yes___ No___ Don't Know___

Please describe:

- I6** Is an interview required prior to an applicant's entrance into the program?

Yes___ No___ Don't Know___

Please describe:

J. Public Meetings

J1 Does your department hold public meetings? Yes___ No___ Don't Know___

J2 Do you require that public meetings, hearings, and conferences be held in accessible locations?

Yes___ No___ Don't Know___

J3 Are interpreters, readers, or adaptive equipment provided when requested for meetings, interviews, and conferences?

Yes___ No___ Don't Know___

J4 How much advance notice do you request? (Only answer if you answered "yes" to J3).

J5 Do you ensure that all individuals with hearing disabilities who do not read sign language can participate effectively in meetings, conferences, and hearings via assistive listening devices or other means?

Yes___ No___ Don't Know___

Please describe:

K. Transportation Services

K1 Do you provide transportation to volunteers, program participants, visitors, and others who participate in your programs?

Yes___ No___ Don't Know___

K2 What procedures does your department follow to make transportation accessible to persons who have visual disabilities? Please describe:

K3 What procedures does your department follow to make transportation accessible to persons who have hearing disabilities? Please describe:

K4 What procedures does your department follow to make transportation accessible to persons who have mobility disabilities? Please describe:

K5 What procedures does your department follow to make transportation accessible to persons who have learning disabilities? Please describe:

L. Tours and Trips

L1 Does your department provide tours of your facilities or organize trips for members of the public?

Yes___ No___ Don't Know___

L2 Please list and describe the tours and trips. (Only answer if you answered "yes" to L1).

L3 How do you provide accessible tours to people with visual impairments? Please describe:

L4 How do you provide accessible tours to people with hearing impairments? Please describe:

L5 How do you provide accessible tours to people with mobility impairments? Please describe:

L6 How do you provide accessible tours to people with learning impairments? Please describe:

M. Use of Consultants

M1 Do you use consultants to conduct programs on behalf of your department?

Yes___ No___ Don't Know___

M2 How do you ensure that consultants are aware of their obligations to facilitate participation of individuals with disabilities in programs or activities operated on behalf of your department? Please describe:

M3 How do you monitor this obligation? Please describe:

N. Emergency Evacuation Procedures

N1 What equipment and/or procedures do you use to notify individuals with visual disabilities

of emergencies and evacuation procedures?

Please list equipment and/or procedures specific to individuals with visual disabilities.

- N2** What equipment and/or procedures do you use to notify individuals with hearing disabilities of emergencies and evacuation procedures?

Please list equipment and/or procedures specific to individuals with visual disabilities.

- N3** What equipment and/or procedures do you use to notify individuals with mobility disabilities of emergencies and evacuation procedures?

Please list equipment and/or procedures specific to individuals with visual disabilities.

- N4** What equipment and/or procedures do you use to notify individuals with cognitive disabilities of emergencies and evacuation procedures?

Please list equipment and/or procedures specific to individuals with visual disabilities.

O. Facilities

- O1** List all facilities, or portions of facilities, used for department programs. For each facility, designate the activity for which it is used. (Note: Facilities leased or otherwise used from another person/organization should also be included).

- O2** Have you had requests for improving accessibility to your department's programs or facilities?

Yes___ No___ Don't Know___

Please describe:

- O3** Would the implementation of any measure to improve accessibility for people with disabilities to your programs pose an unfair financial or administrative burden?

Yes___ No___ Don't Know___

If yes, list an alternative means that would not pose a financial or administrative burden.

P. Special Events and Private Events on Public Properties

P1 Does your department organize special events, or do you help facilitate private events on public property?

Yes___ No___ Don't Know___

If yes, please briefly describe the type of event and what types of outside organizations are involved.

P2 How do you ensure that both private entities and your staff are aware of their obligations to facilitate participation of individuals with disabilities in these special events or private events held on public property? Please describe:

Thank you for completing this survey!

Appendix C

Public Notice Inviting Feedback on Draft Plan



CITY OF PERRIS
101 N. D STREET, PERRIS, CA 92570
December 2023

Public Notice of the Self-evaluation for City of Perris Americans with Disabilities Act (ADA) Self-evaluation and Transition Plan

The City of Perris is in the process of conducting an Americans with Disabilities Act (ADA) Self-evaluation and Transition Plan (PLAN). We need your help to make your City a more accessible place for people with disabilities.

The purpose of this survey is to record your experiences with the City's services and facilities which includes, buildings, parks, sidewalks, and streets in the public right-of-way. The results of this survey will be incorporated in the PLAN that is currently underway by the City. This information will help ensure that City's programs and services are accessible to people with disabilities and to assist in developing priorities for removing barriers.

Your comments and opinions are important to us and will provide valuable information regarding how the City of Perris can better accommodate individuals with disabilities.

Surveys are due to the City by **January 31, 2023**. Please contact ADA Coordinator, Bryant Hill at (951) 657-3280 x615 or email at publicutilities@cityofperris.org if you have questions or comments regarding the Americans with Disabilities Act or would like a survey in an alternate format.

.....
The below is based on how the City would like the survey distributed. Recommend having it online via Survey Monkey and making hard copies that can be physically be placed at public locations (City Hall, Library, PD etc).

✓ **HARDCOPY OPTION** Completed surveys can be returned by mail or dropping surveys off at:

ATTN: ADA COORDINATOR
Bryant Hill
City of Perris, City Hall
101 N. D Street, Perris, CA 95270

✓ **ONLINE OPTION** Survey can be online at City's website using Survey Monkey via a link



CITY OF PERRIS
101 N. D STREET, PERRIS, CA 92570

SURVEY INPUT FOR PROGRAMS AND FACILITIES FOR THE ADA SELF-EVALUATION AND TRANSITION PLAN

<p>What is your relationship to the City of Perris? (Circle all that apply)</p> <p>Visitor Resident of the City Merchant/Businessperson Employee</p> <p>Participant of a Program Person with a disability Other (Specify):</p>
<p>QUESTIONS Please note N/A if the questions do not apply</p>
<p>1. Please list any accommodation requests made to the City. Please state whether the accommodation was met:</p>
<p>2. Please list any specific building or facilities which you have accessibility concerns and describe the nature of the concern:</p>
<p>3. Please list any specific parks which you have accessibility concerns and describe the nature of the concern:</p>

4. Please list any specific programs, services, or activities where you have accessibility concerns and describe the nature of the concern:
5. Please list any specific curb, sidewalk or intersection crossing location(s) where you have accessibility concerns and describe the nature of the concern:
6. Which destination do you feel is the highest priority for the City of Perris to improve accessibility (Check top 3): <input type="checkbox"/> Medical Buildings <input type="checkbox"/> City/Government Offices <input type="checkbox"/> Bus Stops <input type="checkbox"/> Parks <input type="checkbox"/> Shops/Supermarket <input type="checkbox"/> Library/Post Office <input type="checkbox"/> Other (Specify):
7. What is the highest obstacle or accessibility challenge when traveling in the City (Select top 3): <input type="checkbox"/> Lack of or poor condition curb ramps <input type="checkbox"/> Missing Sidewalks <input type="checkbox"/> Sidewalk condition (trip hazard, broken) <input type="checkbox"/> Narrow Sidewalk/Obstructions (pole, vegetation) <input type="checkbox"/> Crossing at intersections (Ped button missing or not accessible) <input type="checkbox"/> Crossing at intersections (obstruction in path) <input type="checkbox"/> Other (Specify):
8. Do you have any additional comments or concerns?

Thank you - We value your input.

FOR HARD COPIES - Please return this Survey by January 31, 2023, to:

**ATTN: ADA COORDINATOR
Bryant Hill
City of Perris, City Hall
101 N. D Street, Perris, CA 95270**

Appendix D

ADA Service Request Form

	CITY OF PERRIS ADA Service Accommodation Request Form
Date:	Phone of Requestor:
Name of Requestor:	Email of Requestor:
Address of Requestor (Optional):	
This is a request for accommodation which is needed because of my disability.	
1. I am applying for services provided by the City of Perris, Department of _____	
2. The accommodation I am requesting will allow me to participate in the following activity and/or service: _____ _____	
3. My specific functional limitation is: _____ _____	
4. Describe the reasonable accommodations that are necessary: _____ _____ _____	
5. Additional Comments: _____ _____	
Requestor Signature:	Date:
Return this form to: Bryant Hill, City ADA Coordinator 101 S D Street, Perris, CA 92570 Email: PublicUtilities@cityofperris.org Phone: (951) 657-3280 x615	
	



Appendix E

ADA Grievance Form



CITY OF PERRIS ADA Grievance Procedure

The grievance procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone wishing to file a complaint alleging discrimination on the basis of disability in the provisions of services, activities, programs or benefits by the City of Perris.

Written Complaint: The complaint should contain as much information as possible about the alleged discrimination. Information should include name, address, phone number of the complainant and location, date and a description of the problem(s). Alternative means of filing a complaint, such as personal interview or a tape recording of the complaint, assistance with filing on the City of Perris Grievance Form, is available upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged discrimination to:

Bryan Hill, City ADA Coordinator
101 D Street
Perris, CA 92570
Email: PublicUtilities@cityofperris.org
Phone: (951) 657-3280 x615

Meeting: Within fifteen (15) calendar days after receipt of the complaint, the ADA Coordinator will schedule a meeting with the complainant to discuss the complaint and possible resolutions. After an investigation and review of the complaint, the ADA Coordinator will respond in writing, and where appropriate, in a format accessible to the complainant. The response will explain his/her position on the issue and offer options for substantive resolution of the complaint.

Appeal: If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant may appeal the decision within fifteen (15) calendar days after receipt of the response to the City Manager.

After receiving the appeal, the City Manager or his designee will review the appeal and the ADA Coordinator finding. Within a reasonable period, after a review, the City Manager or his designee will respond in writing, or in a format that is accessible to the complainant, with a final resolution to the complaint.



CITY OF Perris ADA Grievance Procedure

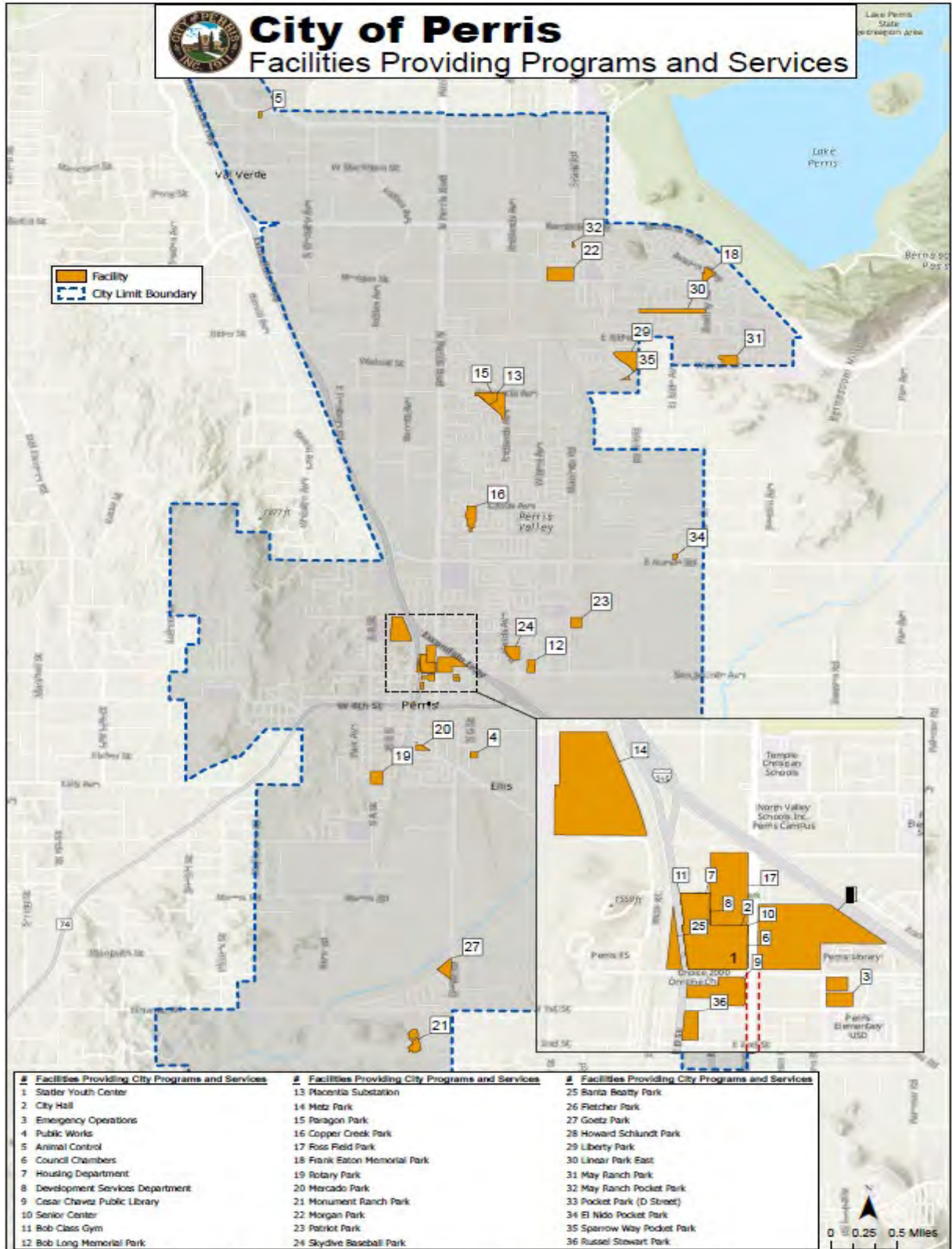
Date:	Phone of Grievant:
Name of Grievant:	Email of Grievant:
Address of Grievant:	
Name, Address and Phone of Alternate Contact Person:	
Department alleged to have denied access:	Date of denied access:
Location:	
Disability Statement - My disability is	
This problem is (Circle one) temporary permanent	
Please describe the particular way in which you believe you have been denied the benefits of any services, program or activity or have otherwise been subjected to discrimination. Attach any additional pages if necessary. Include a description of the way in which accommodation could be provided to allow access.	

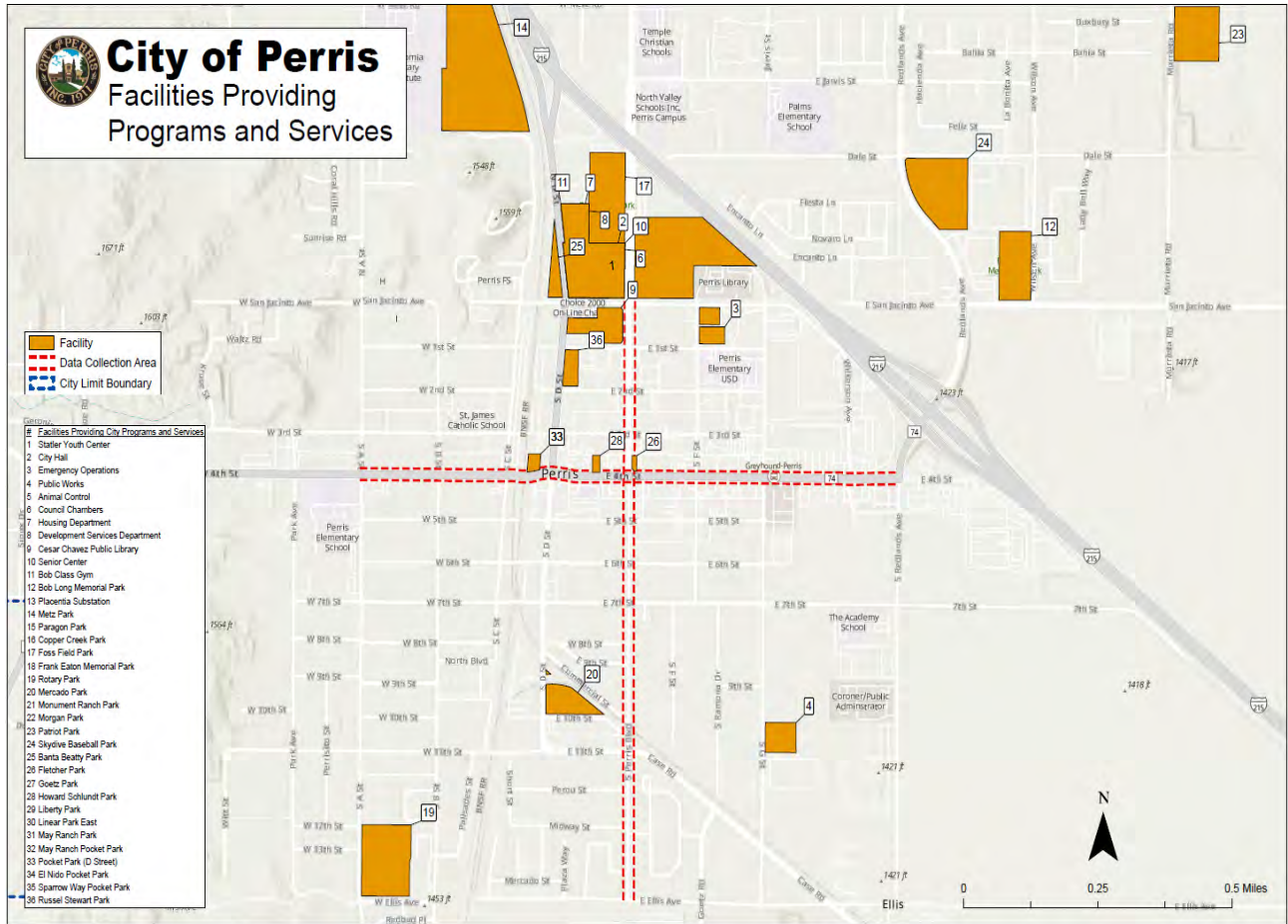
Return this form to: Bryant Hill, ADA Coordinator
101 D Street, Perris, CA 92570
Email: PublicUtilities@cityofperris.org Phone: (951) 657-3280 x615



Appendix F

Facilities Listing and Map, CASP Report





Perris_Facilities_Listing.xlsx



Perris_Facilities_Map_Scope.pdf



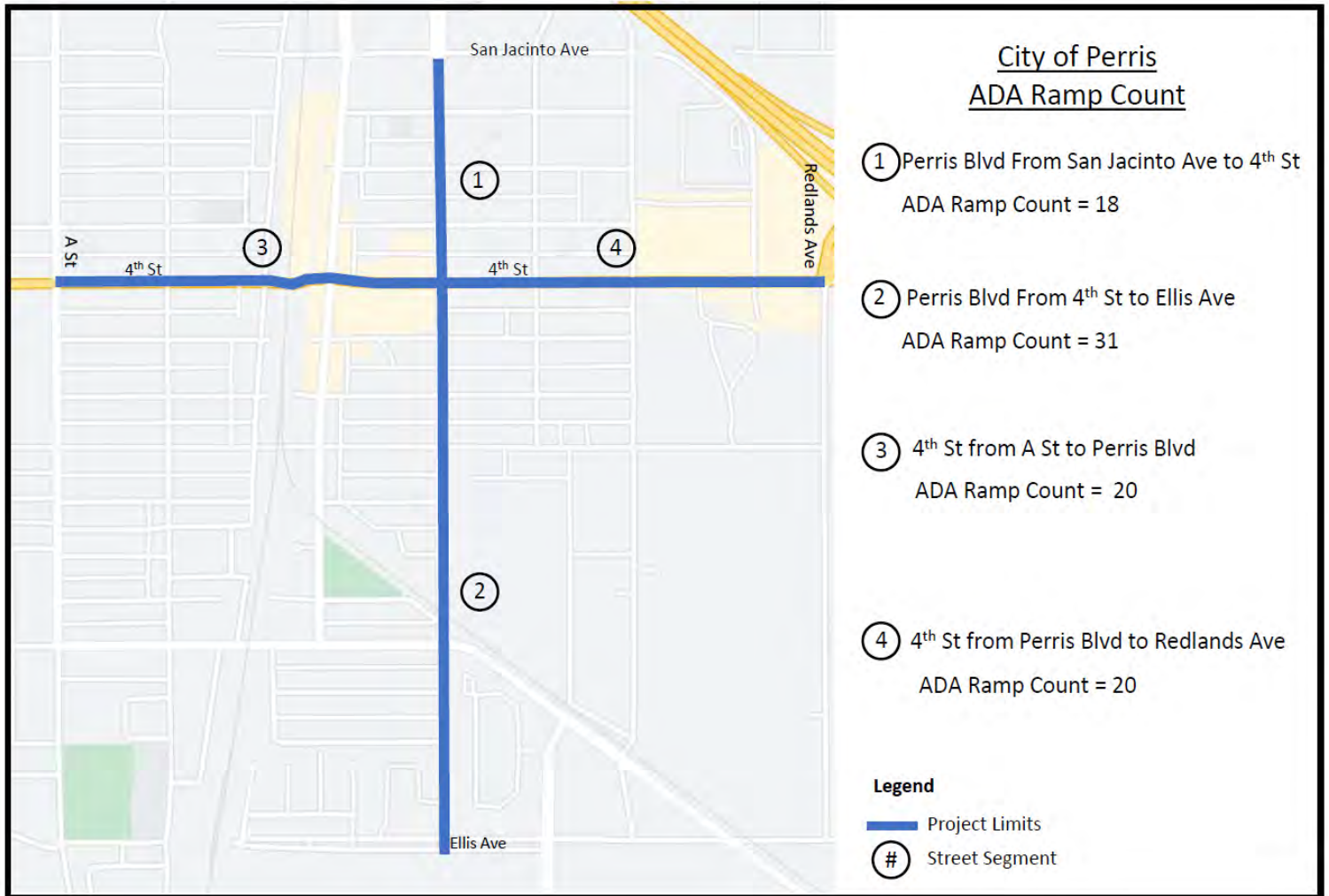
Perris_Facilities_Map_Redacted.pdf



Perris Facility CASP Review_Final.pdf

Appendix G

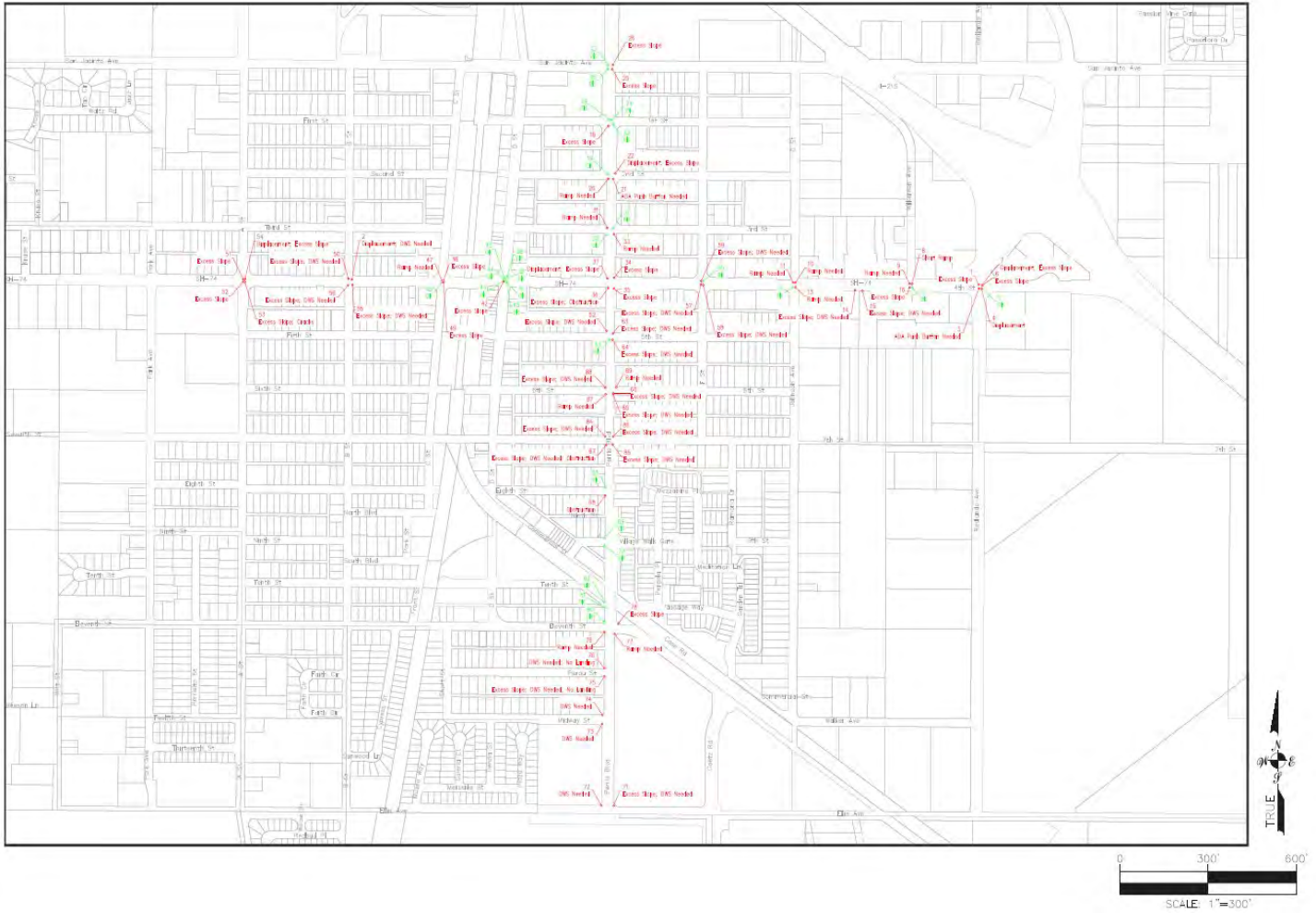
Curb Ramp Summary List/Map



Perris_Curb_Ramps_ Listing.xlsx



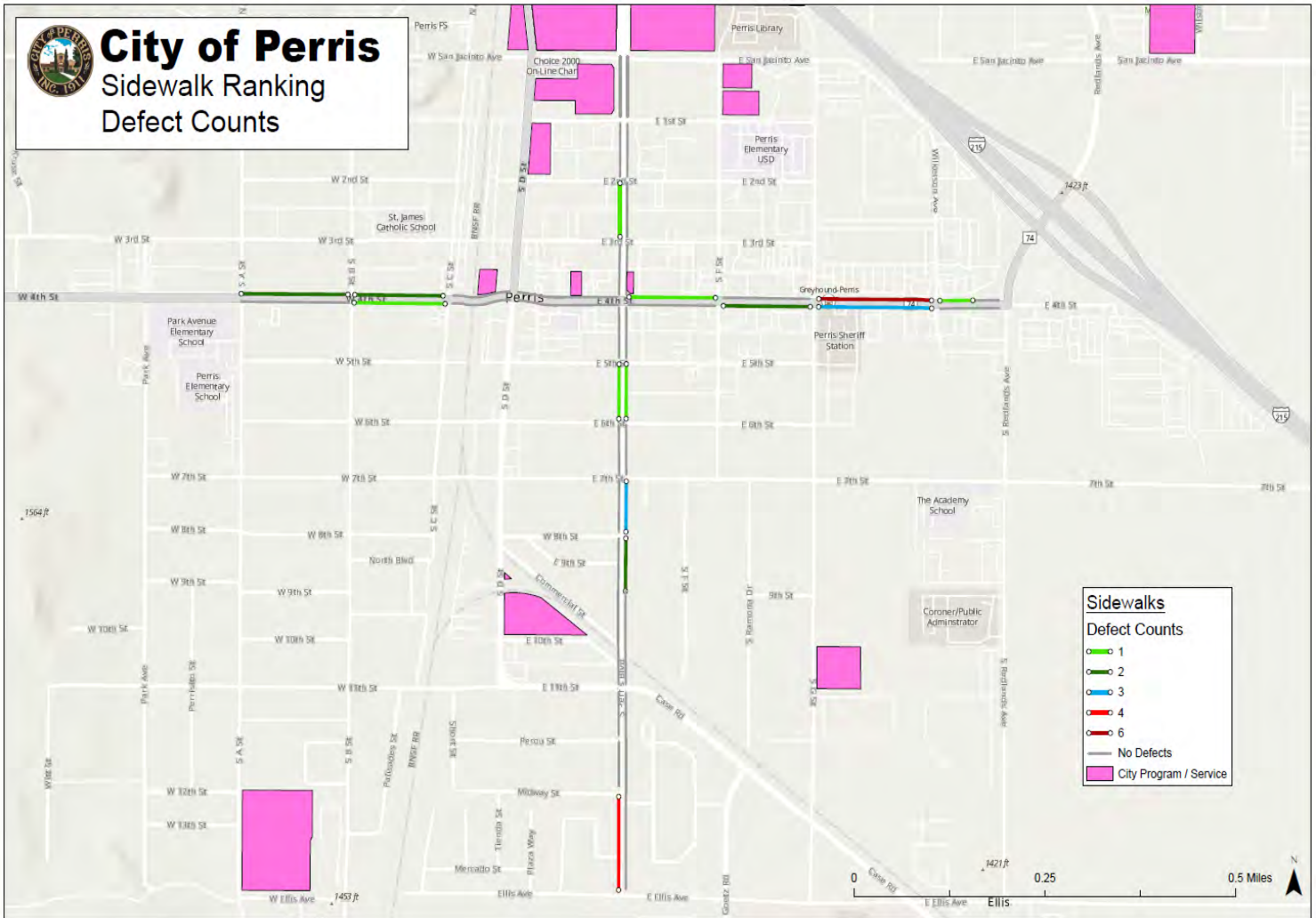
City of Perris ADA Ramp Count Exhibit



Perris ADA Ramp
Points.pdf

Appendix H

Sidewalk Summary List/Map



Perris_Sidewalk_Defect_Listing.xlsx



Perris_Sidewalk_Defect_Counts.pdf



Sidewalk Defect
Points 1.pdf