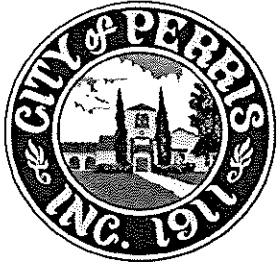




South





# CITY OF PERRIS

PUBLIC WORKS DEPARTMENT

SPECIAL DISTRICTS AND STORM WATER DIVISION

## Addendum 1

### LANDSCAPE BENEFIT ZONE MAINTENANCE SERVICES (SPEC. #LMD 1-2024-25-01)

To all prospective firms under specifications for Request for Bid for the Landscape Benefit Zone Maintenance Services (SPEC. #LMD 1-2024-25-01) located City Wide within the City of Perris, whose bids are to be submitted through Active Bidder by the City of Perris, until **1:00 P.M. on Tuesday, March 12, 2024**:

Prospective firms shall acknowledge the following additional information, as part of their bid:

1. Revised Project Manual Changes:
  - a. **Table of Contents**
  - b. **Bid Schedule**
  - c. **Additive Alternate Bid Schedule**
  - d. **Contract Documents**
  - e. **Special Provisions Revised**
  - f. **Appendices**
2. Revised Bid Documents Packet
  - a. **Draft of FY24-25 Schedule of Work**

Respondents to this invitation to bid are reminded that bids shall be submitted no later than 1:00 P.M. on Tuesday, March 12, 2024, through the Active Bidder site.

DATE: February 23, 2024

BY ORDER OF THE CITY OF PERRIS

Jessica Galloway  
Special Districts Supervisor  
Public Works Department

Attachments:

Project Manual, Dated 2/23/2024



# CITY OF PERRIS

PUBLIC WORKS DEPARTMENT

SPECIAL DISTRICTS AND STORM WATER DIVISION

## Addendum 2

### LANDSCAPE BENEFIT ZONE MAINTENANCE SERVICES (SPEC. #LMD 1-2024-25-01)

To all prospective firms under specifications for Request for Bid for the Landscape Benefit Zone Maintenance Services (SPEC. #LMD 1-2024-25-01) located City Wide within the City of Perris, whose bids are to be submitted through Active Bidder by the City of Perris, until **1:00 P.M. on Tuesday, March 12, 2024**:

Prospective firms shall acknowledge the following additional information, as part of their bid:

1. Revised Project Manual Changes:
  - a. **Table of Contents**
  - b. **Base Bid**
    - i. **GF 44 – Line Item Added**
  - c. **Additive Alternate Bid Schedule**
  - d. **Contract Documents**
  - e. **Appendices**
2. Revised Bid Documents Packet
  - a. **Additive Alternate Bid Schedule**

Respondents to this invitation to bid are reminded that bids shall be submitted no later than 1:00 P.M. on Tuesday, March 12, 2024, through the Active Bidder site.

DATE: March 5, 2024

BY ORDER OF THE CITY OF PERRIS

Jessica Galloway  
Special Districts Supervisor  
Public Works Department

Attachments:

Project Manual, Dated 3/5/2024



# CITY OF PERRIS

PUBLIC WORKS DEPARTMENT

SPECIAL DISTRICTS AND STORM WATER DIVISION

## Addendum 3

### LANDSCAPE BENEFIT ZONE MAINTENANCE SERVICES (SPEC. #LMD 1-2024-25-01)

To all prospective firms under specifications for Request for Bid for the Landscape Benefit Zone Maintenance Services (SPEC. #LMD 1-2024-25-01) located City Wide within the City of Perris, whose bids are to be submitted through Active Bidder by the City of Perris, until **1:00 P.M. on Tuesday, March 12, 2024**:

Prospective firms shall acknowledge the following additional information, as part of their bid:

1. Revised Project Manual Changes:
  - a. **Appendix G**
    - i. **Updated to Reflect Station Counts for Bid Purposes.**
    - ii. **Updated to set base trench length for master valve and flow sensor installation.**
    - iii. **Bid Clarification Statement**

Respondents to this invitation to bid are reminded that bids shall be submitted no later than 1:00 P.M. on Tuesday, March 12, 2024, through the Active Bidder site.

DATE: March 6, 2024

BY ORDER OF THE CITY OF PERRIS

Jessica Galloway  
Special Districts Supervisor  
Public Works Department

Attachments:

Project Manual, Dated 3/6/2024





A COMPLETE LANDSCAPE SERVICE  
STATE LIC. #702393 • Q.A.L. 11133

**City of Perris**  
**Landscape Benefit Zone Maintenance Services**

**(LMD 1-2024-25-01)**

Prepared by:

Roy Perez  
March 12, 2024

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A COMPLETE LANDSCAPE SERVICE  
STATE LIC. #702393 • Q.A.L. 11133

## Executive Summary

**Opportunity:** Customers desire the highest quality landscape maintenance at an affordable price.

**Mission:** RP Landscape & Irrigation is a complete landscape service and provides customers with the highest quality of workmanship while maintaining affordability.

**Solution:** RP Landscape & Irrigation has been in business for over 35 years since 1989. RP specializes commercial landscape with a special interest in city parks and streetscapes. RP Landscape & Irrigation has been maintaining various city parks and streetscapes for 28+ years. Through an experienced and well-trained staff, RP Landscape & Irrigation is able to take a proactive approach allowing for the execution of efficiently superb service.

**Competitive Advantage:** RP Landscape & Irrigation is family owned and operated. RP Landscape & Irrigation is owned by Roy Perez and ran by himself along with his 2 sons Ryan and Roy Jr. RP trains internally and promotes from within. This internal development allows RP Landscape & Irrigation to ensure tasks are completed the right way.

**Services Offered:** RP Landscape & Irrigation offers an array of services including but not limited to weeding, mowing, seeding, fertilizing, mowing, planting, installing sod, installing DG, installing artificial turf, etc. Irrigators are certified trained and licensed for backflow testing in Riverside and San Bernardino County.

**Contracts Held:** RP Landscape & Irrigation is currently doing business with the City of Colton, City of Highland, City of Redlands, City of Rialto, City of Lake Elsinore, Riverside Transit Agency, OmniTrans, etc. In the past, RP Landscape & Irrigation has done business with the City of San Bernardino, the City of Riverside, the County of San Bernardino, Homeowners Associations, Apartments and Shopping Centers as well as City Parks.

**Why us:** RP Landscape & Irrigation is equipped with all the required credentials and more. RP Landscape & Irrigation takes pride in our work and is committed to providing the best possible service. RP Landscape & Irrigation has a reputation for being dependable and reliable.

## BUSINESS INFORMATION

Since 1989 RP Landscape & Irrigation has offered many years of experience in sprinkler systems, irrigation systems and landscaping.

Company Name: RP Landscape & Irrigation

Firm/Individual: Roy Perez

Title: Owner

Phone: (909) 889-9987

Fax: (909) 889-9897

Email: rplandscapeinc@aol.com

Legal Structure Sole Proprietor

Address 275 South G Street, San Bernardino, CA 92410

Federal Employer ID 33-0953297

### Business License Numbers

State License 702393  
(Contractors State License Number)

State License 78055  
(Pest Control State License Number)



## City of Perris Work Plan

Landscape Maintenance Workers will be assigned to given service locations and monitored by the assigned field supervisor. Each service location will be broken into 3 smaller locations and a crew will be assigned to the each location(See attached pictures of city maps as examples.). They crews will complete their service locations in efficient grids until the 3 week rotation has been completed where they will then start the rotation again. Landscape maintenance workers will be responsible for weekly and monthly tasks such as trash, weeds, turf, shrubs, ground cover, vines, trees, walkways, drainage, etc.

Example:

Monday - Trash and Weeding

Tuesday to Friday - Maintenance tasks and weeding

Friday - Turf and weeding

Irrigation Techs will be assigned to their given service locations and monitored by the field supervisor. The techs will tall the grids completed by the mainenance workers as to not impose in the maintenance work being completed but be readily available to inspect and repair any visual defects reported to the field supervisor by the maintenance workers. Techs will have assigned trucks fully stocked with common irrigation parts to the service location.

Field Supervisors will be responsible for monitoring the progress of the landscape maintenance workers. They will scout the next days/weeks work and set and monitor expectations given to the landscape maintenance workers. Field Supervisors will be responsible for the completion of misc. tasks such as aeration, overseeding, fertilizing, applying preemergent, etc.

Branch Managers will manage field supervisors domiciled to their location. The branches will be assigned to the service locations as shown below.

Landscape Maintenance Workers, Irrigation Techs, and Field Supervisors will be assigned as follows:

<u>Service Location</u>	<u>Landscape Maintenance Crew(s)</u>	<u>Landscape Maintenance Worker(s)</u>	<u>Irrigation Tech(s)</u>	<u>Field Supervisor(s)</u>	<u>Assigned Branch</u>
North	3	7	1	1	24550 Bundy Canyon Road, Wildomar, CA 92595
Central	3	7	1	1	24550 Bundy Canyon Road, Wildomar, CA 92595
South	3	7	1	1	24550 Bundy Canyon Road, Wildomar, CA 92595

\*\* During the growing season, additional staff will be added as needed to maintain the 3 week rotation.

## Biography

Roy Perez  
Owner  
RP Landscape & Irrigation

Roy Perez was born in Orange, California. He began working in irrigation and landscaping at a young age. He had worked other jobs but realized landscape was his career choice.

Many years later, after attending courses in horticulture and land design from California State University Pomona, he moved to San Bernardino, California with his young family.

Roy became licensed as a Landscape and Irrigation Contractor in 1989 and started RP Landscape & Irrigation.

He started with 1 truck and in one year grew to 5 trucks with a staff of 12 employees. In the 90's the company grew to 75 employees and in 2000 purchased his first building in the City of San Bernardino. In 2006, he purchased a home in the foothill estates in the City of San Bernardino.

RP Landscape & Irrigation landed their first city contract with the City of San Bernardino in 1995 and are in contract presently.

Roy is always on-site with his crew making sure you receive the quality work you expect and deserve.

Roy is proud to live and work in the City of San Bernardino and hopes to continue to provide the best service possible to the city where he lives and works.



## Biography

Ryan Perez  
Project Supervisor  
RP Landscape & Irrigation

Ryan Perez began his career in 2007 at the age of 15 working alongside his father, Roy Perez, Owner of RP Landscape & Irrigation. Ryan worked almost every aspect and facet within irrigation design and landscape construction at a young age.

After attending Valley Community College, Ryan knew he wanted to combine his interest in business with his knowledge of lawn care management and took courses in QAL and Landscape Design courses.

Ryan is currently the project manager of several maintenance and landscaping contracts for the City of San Bernardino, City of Highland, City of Colton and City of Redlands.

Ryan believes that dependability and integrity are the foundation of RP Landscape & Irrigation's success and is committed to his promise of providing customers with the very best quality service.

## PERSONNEL RESUMES ASSIGNED TO PROJECT

### **Ryan Perez**

Supervisor (see attachment for references)

QAL – #139366, Expires 12/31/2025

- Has 15 years working in landscape and irrigation.
- Supervises and coordinates activities of workers engaged in maintenance and landscaping of facilities.
- Ensures proper labor relations and conditions of employment are maintained.
- Coordinates, repairs and maintains the various grounds development, maintenance, and preventive maintenance systems.
- Performs special studies, planning, and field investigations as required.
- Writes material, equipment and repair specifications.
- Manages the daily operations of multiple Maintenance sites.
- Patrols parks to guard against vandalism and destruction.
- Maintains a high level of quality and efficiency in the field.

### **Roy Perez Jr.**

Project Manager (see attachment for references)

QAL - #137212 Expires 12/31/2025

- Has 18 years working landscape and irrigation management.
- Responsible for supervising crew leaders and job site management.
- Coordinates the labor, equipment, and materials to ensure maximum use and completion of work within budget, safety guidelines and quality standards.
- Conduct regular inspections of areas and report the results of the inspections with particular emphasis on needed repairs.
- Ensure that administrative records and reports regarding landscape and irrigation personnel are accurate and current by reviewing employee time cards or monthly time sheets and monitoring employee absences.
- Full knowledge off irrigation and back flow devices.

### **Juan Ria**

Irrigation Tech Supervisor

- Has 25 years working in landscape and irrigation.
- Maintains irrigation systems, including winterizing the systems and starting them up in spring.
- Has maintained city parks, parkways, medians as well shopping centers, apartments and Home Owner Associations (H.O.A.)
- Knowledgeable in irrigation systems from 6" water lines in city parts to 1" valves in apartments.
- Orders materials as needed and makes recommendations of supplies and equipment for purchase.
- Fluent in English and Spanish.

**Leo Sanchez**

Grounds Keeping Worker

- Has over 18 years working in landscape and irrigation.
- Handles the tasks of prescribing pesticides, herbicides fertilizers, and organic compounds required for the development of plant.
- Responsible for supervising flood irrigation, landscape, insect maintenance crews and pre-emergent herbicides.
- Assigned the tasks of prescribing various methods of protecting, transplanting and developing shrubs, plants and trees.
- Handles the tasks of accounting for all back charges like labor and horticulture supplies for herbicides and plant materials.

**Barnabe Silva**

Grounds Keeping Worker

- Has over 28 years working in landscape and irrigation.
- Performs regular grounds and landscape maintenance. Trimming and edging around trees, shrubs, ground cover, flowers, sidewalks and buildings.
- Mows and edges lawns using power mowers and edgers.
- Responsible for removing trash and debris from public areas by regularly inspecting grounds, drains, etc.
- Uses irrigation methods to adjust the amount of water consumption and to prevent waste.

**Jesse Tabera**

Irrigation Technician

- Has over 20 years working in landscape and irrigation.
- Purchases materials and equipment needed by the crew to maintain the grounds.
- Assigns and supervises the activities of landscape crews engaging in planting and maintaining landscape areas.
- Responsibilities include planning and scheduling work; developing and establishing work procedures and priorities; monitoring work in progress; maintaining safety standards; complying with and supervising adherence to regulations.
- Great knowledge of current horticulture practices and modern techniques, materials, and equipment used in landscape maintenance.
- Exceptional knowledge of Pest and herbicide control techniques and irrigation repairs.
- Fluent in English and Spanish

**Gabriel Salas**

Grounds Keeping Crew Leader

- Has over 32 years working in landscape and irrigation.
- Responsible for daily upkeep of property buildings and grounds which includes cleaning and removing trash.
- Applies herbicide and pesticide chemicals to grounds, trees, bushes, shrubs, and lawns.
- Responsible for the care and maintenance and inventory of all supplies.
- Provides proper upkeep of sidewalks, driveways, parking lots, fountains, planters, or other grounds features.

## REFERENCES

Reference #1	
Public Agency Name	CITY OF SAN BERNARDINO PARKS
Agency Address	201 NORTH E STREET, STE 301 SAN BERNARDINO, CA 92401
Agency Contact Responsible for administering contract	SEAN MCCLINTOCK
Contact telephone	909-723-2188
Agreement Name(s)	CITY OF SAN BERNARDINO PARKS
Annual Agreement Amount(s)	1.5 MILLION
Number of acres maintained per contract	365 ACRES
Location(s) of areas maintained.	SAN BERNARDINO
Length of Contract(s)/expiration date	07/01/2014 - 06/30/2022
Reference #2	
Public Agency Name	CITY OF LAKE ELSINORE
Agency Address	130 SOUTH MAIN STREET LAKE ELSINORE, CA 92530
Agency Contact Responsible for administering contract	CHRIS ERICKSON
Contact telephone	951-674-5170
Agreement Name(s)	CITY OF LAKE ELSINORE CITYWIDE LANDSCAPING MAINTENANCE SERVICES
Annual Agreement Amount(s)	\$756,000
Number of acres maintained per contract	OVER 350 ACRES
Location(s) of areas maintained.	SPORTS PARK AND NEIGHBORING SERVICE AREAS
Length of Contract(s)/expiration date	09/08/2020 - IN PROGRESS

Reference #3	
Public Agency Name	CITY OF HIGHLAND
Agency Address	27215 BASELINE HIGHLAND, CA 92346
Agency Contact Responsible for administering contract	JIM RICHARDSON
Contact telephone	909-863-0284, EXT 101
Agreement Name(s)	LANDSCAPE MAINTENANCE DISTRICTS AND FACILITIES/PARKS
Annual Agreement Amount(s)	\$360,000
Number of acres maintained per contract	OVER 350 ACRES
Location(s) of areas maintained.	PARKS
Length of Contract(s)/expiration date	07/01/2018 - IN PROGRESS
Reference #4	
Public Agency Name	CITY OF RIALTO PUBLIC WORKS/PARKS
Agency Address	150 S PALM AVENUE RIALTO, CA 92376
Agency Contact Responsible for administering contract	SAM SUNG
Contact telephone	909-772-2635
Agreement Name(s)	LMD, Parkways & Median Islands Landscaping & Ground Maintenance
Annual Agreement Amount(s)	\$192,000
Number of acres maintained per contract	320 ACRES
Location(s) of areas maintained.	Parkways, median islands, slopes, greenbelt areas, or natural areas
Length of Contract(s)/expiration date	07/01/2022 - IN PROGRESS



## Reference #5

Public Agency Name	CITY OF COLTON
Agency Address	160 SOUTH 10TH STREET COLTON, CA 92324
Agency Contact Responsible for administering contract	ALEX SOTO
Contact telephone	909-370-5065
Agreement Name(s)	LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT I AMD II
Annual Agreement Amount(s)	\$203,000
Number of acres maintained per contract	120 ACRES
Location(s) of areas maintained.	LMD's and Parks
Length of Contract(s)/expiration date	07/01/2018 - IN PROGRESS



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>STATE FARM INSURANCE - HECTOR FERIA AGENCY</b> 4531 PHILADELPHIA ST SUITE 106B  CHINO CA 91710	<b>CONTACT NAME:</b> ELENA FERIA <b>PHONE (A/C No, Ext):</b> 626-579-5100 <b>FAX (A/C No):</b> 626-579-5101 <b>E-MAIL ADDRESS:</b> elena.feria.khsn@statefarm.com
	<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b>  ROYPEREZ - DBA - RP LANDSCAPE & IRRIGATION 275 S G ST  SAN BERNARDINO CA 92410-3319	<b>INSURER A:</b> STATE FARM GENERAL INSURANCE COMPANY NAIC # 25151
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>
	<b>INSURER F:</b>

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			2007 GMC Sierra Classic Vin# 1GDHC29U67E129686  2008 TOYOTA TUNDRA Vin# 5TRFU54108X007366	04/12/2023	04/12/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**                      **CANCELLATION**

CA 92411-2401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

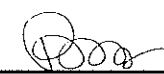
<b>PRODUCER</b> Central City Insurance Agency, Inc. 1030 Nevada Street Suite 106 Redlands CA 92374		<b>CONTACT NAME:</b> Patricia Wagner, CIC, CISR <b>PHONE (A/C, No, Ext):</b> (909) 307-6076 <b>FAX (A/C, No):</b> (909) 798-4107 <b>E-MAIL ADDRESS:</b> pwagner@centralcityinsurance.com	
<b>INSURED</b> Roy Perez dba R P Landscape & Irrigation P.O. Box 1200 San Bernardino CA 92402		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Scottsdale Ins Co <b>INSURER B:</b> Palomar Specialty Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 2022-2023      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Deductible 1,000 per claim GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	CPS7881367	10/19/2023	10/19/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			Not Provided by our Agency			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Theft Prevention \$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						\$ \$ \$ \$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Y	PSIC12300-03	01/10/2024	01/10/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

Blanket Waiver: The additional premium for this endorsement shall be 2% of the California workers' compensation premium otherwise due on such remuneration.

Specific Waiver: The additional premium for this endorsement shall be 5% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

**Person or Organization**

Blanket Waiver of Subrogation

**Job Description**

As respects to all CA jobs performed by the named insured during the policy period where by written contract a waiver of subrogation is required prior to the commencement of work.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective: 01/10/2024  
Insured Perez, Roy dba R P  
Landscape & Irrigation

Policy No.: PSIC12300 - 03  
Insurance Company Palomar Specialty Insurance Company

Endorsement No.:

Countersigned By \_\_\_\_\_



# BUSINESS SAFETY

## Company Safety Policy Statement

RP Landscape is dedicated to providing a safe and healthy work environment for all of our employees and customers. Managing the lifecycle integrity of our facilities and equipment helps prevent uncontrolled releases of chemicals, hydrocarbons and other substances. The framework supporting our process safety performance includes plant design and engineering, equipment maintenance, operational procedures, workforce training and incident analysis.

**We believe all accidents are preventable.** Therefore, we will make every effort to prevent accidents and comply with all established safety and health laws and regulations.

## Management Commitment to Safety

Management is concerned about employee and customer safety. Accidents, unsafe working conditions, and unsafe acts jeopardize employees, customers, and company resources. Management will provide sufficient staffing, funds, time, and equipment so that employees can work safely and efficiently.

## Accountability for Safety

Everyone is accountable for safety. RP Landscape has established safety objectives and developed and directed accident prevention activities. All employees should strive to reach those objectives and will be evaluated accordingly. All Managers and Supervisors annual appraisals will include safety (results to objectives in their area and companywide) as well as an audit of their performance of their safety responsibilities. All employee salary reviews will be affected by the company's safety performance record. Appraisals, which include safety records, will also be performed on all employees seeking a promotion.

Each year, we measure and monitor process safety performance to evaluate trends and determine opportunities to enhance the various elements that comprise our process safety framework. For 2015, our Tier 1 process safety event rate was 0.10 per 100,000 working hours. Looking at our five year performance trend, we have seen a relatively consistent rate, which we attribute to continuous improvement and corrective action being rooted in our culture.

## EQUAL OPPORTUNITY EMPLOYER

**RP Landscape** complies fully with all government regulations regarding nondiscriminatory employment practices.

### **Affirmation Action**

RP Landscape does not discriminate on the basis of race, color, religion, gender, sexual orientation, marital status, national origin, or disability. RP Landscape & Irrigation complies fully with all government regulations regarding nondiscriminatory employment practices.

### **Americans with Disabilities Act (ADA)**

RP Landscape complies with all applicable requirements of federal and state civil rights law and rehabilitation statutes. Qualified applicants with disabilities will receive reasonable accommodations.

### **Working Hours**

All positions have regular hours of Monday through Friday, 6:30 a.m. to 3:30 p.m. Working days/hours may be changed based on operational needs.

### **Immigration Reform and Control Act of 1986 (IRCA)**

RP Landscape hires only individuals lawfully authorized to work in the United States. In accordance with the Immigration Reform and Control Act of 1986, at the time of hire, new employees must provide: (1) original photo documentation verifying their identity; and (2) original documentation authorizing employment in this country.





CONTRACTORS  
STATE LICENSE BOARD  
ACTIVE LICENSE



License Number **702393**

Entity **INDIV**

Business Name **R P LANDSCAPE & IRRIGATION**

Class(es) C27 C61/D49



Expiration Date **02/28/2025**

[www.cslb.ca.gov](http://www.cslb.ca.gov)



# CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION

1001 I STREET  
SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2024  
EXPIRES: December 31, 2025

## Pest Control Business - Main LICENSE

LICENSE NO. 40018

Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address:

R P LANDSCAPE & IRRIGATION  
PO BOX 1200  
SAN BERNARDINO, CA 92402

Business Location

R P LANDSCAPE & IRRIGATION  
175 S G ST  
SAN BERNARDINO, CA 92410



POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW  
THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE



DEPARTMENT OF PESTICIDE REGULATION  
LICENSING/CERTIFICATION PROGRAM

### QAL

QUALIFIED APPLICATOR LICENSE

LICENSE #: 139366  
Categories: B

EXPIRES: 12/31/2025  
Issued: 1/1/2024

**RYAN M PEREZ**  
PO BOX 1200  
SAN BERNARDINO, CA 92402



This License must be shown to any representative of the Director or Commissioner upon request.



DEPARTMENT OF PESTICIDE REGULATION  
LICENSING/CERTIFICATION PROGRAM

### QAL

QUALIFIED APPLICATOR LICENSE

LICENSE #: 137212  
Categories: B

EXPIRES: 12/31/2025  
Issued: 1/1/2024

**ROY D PEREZ**  
PO BOX 1200  
SAN BERNARDINO, CA 92402



This License must be shown to any representative of the Director or Commissioner upon request.

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

RP Landscape & Irrigation

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

- Individual/sole proprietor or single-member LLC
- C Corporation
- S Corporation
- Partnership
- Trust/estate
- Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_
- Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
- Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

275 South G Street

6 City, state, and ZIP code

San Bernardino, CA 92410-1200

Requester's name and address (optional)

7 List account number(s) here (optional)

Print or type. See Specific instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				

or

Employer identification number									
3	3	-	0	9	5	3	2	9	7

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶



Date ▶

09/20/2022

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



# APPLICATION FOR PUBLIC WORKS CONTRACTOR REGISTRATION

## Registration Information

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Type: Public Works

Period: 07/01/2023 06/30/2024

## Contractor Information

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Contractor Name: R P LANDSCAPE & IRRIGATION

Trade Name: R P Landscape & Irrigation

License Type Number: 1000010839

## Contractor Physical Address

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Physical Business Country: United States of America

Physical Business City/ Province: SAN BERNARDINO

Physical Business Address: 275 South G Street

Physical Business State: CA

Physical Business Postal Code: 92410

## Contractor Mailing Address

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Mailing Country: United States of America

Mailing City /Province: SAN BERNARDINO

Mailing Address: PO BOX 1200

Mailing State: CA

Mailing Postal Code: 92402

## Contact Info

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Daytime Phone:

Daytime Phone Ext.:

Mobile Phone:

Business Email: rplandscapeinc@aol.com

Applicant's Email: rplandscapeinc@aol.com

# Workers' Compensation

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## Professional Employer Organization (PEO)

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Do you lease employees through Professional Employer Organization? No

## Workers' Compensation Overview

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Carrier: Preferred Professional  
Insurance Company

Inception Date: 01/10/2023

Policyholder Name: R P Landscape & Irrigation

Expiration Date: January 10, 2024

Policy Number: ON12300-01

## Certification

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Yes I certify that I do not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award

Yes I certify that the contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.

Yes I certify that one of the following is true: (1) I am licensed by the Contractors State License Board (CSLB) in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code; or (2) my business or trade is not subject to licensing by the CSLB.

I understand refunds are not authorized

I, Roy Perez, the undersigned, am , R P LANDSCAPE & IRRIGATION with the authority to act for and on behalf of the above named contractor. I certify under penalty of perjury that all of the above information provided is true and correct. I further acknowledge that any untruthful information provided in this application could result in the certification being canceled.

I certify this on: 1:53 PM

## Legal Entity Information

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Legal Entity Type: Sole Proprietorship

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Name: R P LANDSCAPE & IRRIGATION



# CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

**R P LANDSCAPE & IRRIGATION**

**License Number 702393**

to engage in the business or act in the capacity of a contractor in the following classifications:

C27 - LANDSCAPING  
D49 - TREE SERVICE

Witness my hand and seal this day,

February 10, 2023

**Issued February 6, 1995**

*Mary T Teichert*  
Mary T. Teichert, Board Chair

*David R. Fogg*

David R. Fogg, Registrar of Contractors

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.





Public Health  
Environmental Health Services

365 W. Arch Street, San Bernardino, CA 92415 | (909) 422-2263

**CERTIFIED BACKFLOW PREVENTION DEVICE TESTER**  
Issued Pursuant to the County Ordinance, Section 33.0655

Name PEREZ ROY

Cert FA0034733

Practical examination must be retaken by 9/30/2026

Certificate is valid only in conjunction with annual San Bernardino County DEHS registration