

## Completed applications must be submitted to Development Services Department at:

135 N 'D' Street Perris, CA 92570 Telephone (951) 943-5003

OFFICE USE ONLY		
Case No.		
Application Submittal Date		
Permit Fee	\$15,008.45	
Background Application Fee	\$300.00/person	
Accepted By		

# COMMERCIAL MARIJUANA TESTING OPERATION REGULATORY PERMIT APPLICATION

Pursuant to City of Perris Ordinance No. 1355

Upon receipt of a completed application and payment of the application fee, the Director of Development Services shall investigate the information contained in the application to determine whether the applicant shall be issued the requested permit. The purpose of the review is to ensure that commercial marijuana testing will be conducted in a secure, safe and business-like manner consistent with all applicable local and state laws, rules and regulations governing commercial marijuana testing operations, including but not limited to the regulations promulgated by the Bureau of Cannabis Control. Pursuant to Perris Municipal Code Section 5.58.100(p), the applicant, if issued a commercial marijuana testing operation permit, shall have a continuing obligation to immediately update the Director of Development Services upon a change in any of the information submitted herein, and to maintain continuing compliance with the background check requirements of Perris Municipal Code Chapter 5.58.

	Check one only:					
	Check here if <b>NEW</b> Commercial Marijuana Testing Operation Regulatory Permit					
	Check here if R	ENEWAL of a Comme	rcial Marijuana	Testing Operation Regulatory Pe	ərmit	
	-If renewal, prov	ide the existing permit nu	ımber and expira	tion date here: No.:	Date:	
-	PROPERTY LOCAT	ION (STREET ADDRE	SS):			
	ASSESSOR'S PAR	CEL NO.: :				
	EXISTING LAND US	E OF PROPERTY:				
	<b>ZONING:</b> No testing operation shall locate or operate in any area or zone of the City, other than in the Light Industrial (LI) Zone, the General Industrial (GI) Zone, or the Business Park (Industrial) (BP) Zone, as defined more fully in Chapter 19.44 (Industrial Zones) of Title 19 (Zoning) of the Perris Municipal Code.					
	EXISTING ZONING	OF PROPERTY:				
	LOCATION					
Is the site and/or property located within 600 feet of a school, youth center, or day care center (as such terms are defined in Perris Municipal Code ("PMC") Section 5.58.030), with the distance measured as the horizontal straight-line distance from the property line of one site to the property line of the other site?						
	□ YES □ NO					
01006.0099/448200.1						
	STAFF USE ONLY:					
		Signature	Complies	Notes		
	Zoning Verified					
	Location Verified	Ì	1			

### INDEPENDENCE FROM OTHER COMMERCIAL CANNABIS OPERATIONS Are the applicant and the proposed testing operation independent from all other persons and entities involved in commercial marijuana operations other than testing? ☐YES ☐NO **APPLICANT INFORMATION (to be completed by applicant):** APPLICANT: Mailing Address: Phone No. City, State, Zip: E-Mail: BUSINESS OWNER (if different from applicant): ("Owner," or "Business Owner," for purposes of this application, is as defined in PMC §5.58.030(HH) and Business & Professions Code §26001(al)) Mailing Address: \_\_\_\_\_Phone No. \_\_\_\_\_ City, State, Zip: E-Mail: LEGAL REPRESENTATIVE: Mailing Address: \_\_\_\_\_Phone No. \_\_\_\_ City, State, Zip: E-Mail: (Attach additional sheets as necessary) PROPERTY OWNER CONSENT: В. In the event that neither the applicant nor the business owner is the legal owner of the subject property contemplated by this application, the application must be accompanied with a completed "COMMERCIAL MARIJUANA TESTING REGULATORY PERMIT APPLICATION PROPERTY OWNER'S STATEMENT OF CONSENT," using the attached city-provided form, stating and acknowledging that a commercial marijuana testing business will be operated on the subject property contemplated by this application, and containing the notarized signature from the legal owner of the property. If either the applicant or the business owner is the legal owner of the subject property contemplated by this application, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Director of Development Services. PROPERTY OWNER: \_\_\_\_\_ Mailing Address: Phone No. City, State, Zip: E-Mail: (Attach additional sheets as necessary)

C. BUSINESS OPERATIONS:

Total Sq	uare Footage of Site Devoted to Use as Testing Laborato	ry (as "testing laboratory" is defined in PMC 5.58.030):
Name a	RSONNEL:  nd contact information of all owners, employees, and mal sheets if necessary):	anagers, as defined in PMC Section 5.58.030 (attach
	NAME/TITLE:	PHONE NO.:
	ADDRESS:	
	EMAIL:	
2.	NAME/TITLE:	
	ADDRESS:	
	EMAIL:	
3.	NAME/TITLE:	
	ADDRESS:	
	EMAIL:	
	nd contact information of community outreach manager, we surrounding community, including the neighborhood and	ho will be responsible for outreach and communication
	NAME:	PHONE NO.:
	EMAIL:	
E. AF	PLICANT AUTHORIZATION	
	authorize and consent to the City Manager and the Dg their designees, to seek verification of the informati	
NAMEC	F APPLICANT:	
SIGNAT	URE OF APPLICANT:	DATE:
NAME C	F BUSINESS OWNER (if different from applicant):	
SIGNAT	URE OF BUSINESS OWNER:	DATE:

#### F. TERMS AND CONDITIONS

I hereby certify that I have reviewed the contents of Chapter 5.58 of the Perris Municipal Code and acknowledge, understand, and agree to be bound by its terms and conditions.

NAME OF APPLICANT:	-
SIGNATURE OF APPLICANT:	DATE:
NAME OF BUSINESS OWNER (if different from applicant):	
SIGNATURE OF BUSINESS OWNER:	DATE:

#### G. FURTHER INFORMATION AND INSPECTIONS

I agree to submit any additional and further information as deemed necessary by the City Manager or the Director of Development Services of the City of Perris, including their designees, in order to process this application.

I further agree to permit the Perris City Manager, Director of Development Services, Police Department, and their respective designees, to conduct reasonable inspections, at their discretion, of all areas of the proposed commercial marijuana testing operation for the purpose of ensuring compliance with local and State laws, including but not limited to inspection of:

- Security recordings made by security cameras required by Chapter 5.58 of the Perris Municipal Code;
- Security records and files;
- · Inventory records and files; and
- Other written records and files pertaining to the proposed commercial marijuana testing operation.

NAME OF APPLICANT:	
SIGNATURE OF APPLICANT:	DATE:
NAME OF BUSINESS OWNER (if different from applicant):	
SIGNATURE OF BUSINESS OWNER:	DATE:

#### H. INDEMNIFICATION AND RELEASE

I release the City of Perris, its agents, officers, elected officials, and employees from any and all claims, injuries, damages, or liabilities of any kind arising from: (a) any repeal or amendment of Chapter 5.58 of the Perris Municipal Code or of any provision of the Planning and Development Code relating to commercial marijuana testing or other commercial marijuana activities; and (b) any arrest or prosecution of me, my managers, employees, or members for violation of State or federal laws; and I will defend, indemnify, and hold harmless the City of Perris and its agents, officers, elected officials, and employees from and against any and all claims or actions: (a) brought by adjacent or nearby property owners or any other parties for any damages, injuries, or other liabilities of any kind arising from operations at the subject property contemplated by this application; and (b) brought by any party for any problems, injuries, damages, or other liabilities of any kind arising out of the testing of marijuana or marijuana products at the subject property contemplated by this application.

NAME OF APPLICANT:	
SIGNATURE OF APPLICANT:	DATE:
NAME OF BUSINESS OWNER (if different from applicant):	
SIGNATURE OF BUSINESS OWNER:	
I. APPLICANT CERTIFICATION	
I certify under penalty of perjury, under the laws of the State of California, that I have information contained in this application and its attachments, if any, and that the information correct.	
NAME OF APPLICANT:	
SIGNATURE OF APPLICANT:	DATE:
NAME OF OWNER (if different from applicant):	
SIGNATURE OF OWNER:	DATE:

#### **SUBMITTAL REQUIREMENTS**

(Must be submitted at time of application submittal)

INCOMPLETE APPLICATION SUBMITTALS WILL NOT BE ACCEPTED

TWO (2) SETS OF THE FOLLOWING ITEMS ARE REQUIRED

#### **SUBMITTED** YES NO Fee: Payment of the application fee. (PMC 5.58.140). 1. 2. Activities. A general description of the proposed operation, including how the proposed operation will operate in compliance with the Perris Municipal Code and state law, plans for handling cash and transporting marijuana and marijuana products to and from the premises, and the proposed use of all areas on the premises, including but not limited to specific activities, storage, lighting and signage. (PMC 5.58.070(B)(1)(a)). Property Owner's Statement of Consent: A notarized statement and 3. acknowledgement from the legal owner of the subject property contemplated by this application, if the applicant or business owner is not the legal property owner, consenting to the proposed commercial marijuana testing operation at his/her property. If either the applicant or the business owner is the legal owner of the subject property, then evidence of such legal ownership shall be submitted in a form that is satisfactory to the Director of Development Services ("Director"). (PMC 5.58.070(B)(2)(f)), 5.58.070(B)(3)(f). Consent to Criminal Background Investigation. Written and signed consent forms 4. from all employees to fingerprinting and a criminal background investigation by the City, upon a form provided by the City, accompanied with payment of appropriate fees to City to cover the costs of performing such criminal background check. At the discretion of the City and in compliance with State law, the City may use live scan to perform criminal background checks. Background check applications for each employee must also be submitted concurrently with this application. The fee for each background investigation application is \$300.00 payable to the City of Perris. (PMC 5.58.070(B)(2)(d)). 5. Identification: For each applicant/owner, current or prospective employee, and current or prospective manager (as those terms are defined in PMC Section 5.58.030), a color photocopy of a valid government-issued photo identification, such as a valid California Driver's License, as approved by the Director. (PMC 5.58.070(B)(2)(e), 5.58.070(B)(3)(f), 5.58.100(H)(2)). Compliance with State Law: Evidence satisfactory to the Director that the applicant 6. is in compliance with all state law requirements governing commercial marijuana testing laboratories. (PMC 5.58.070(B)(3)(f)). Insurance: Evidence satisfactory to the Director showing compliance with all 7. insurance requirements, including a minimum \$1,000,000 aggregate general liability policy and a workers compensation liability policy with limits in accordance with State statutory requirements, including employers' liability coverage in the minimum amount of \$1,000,000 in the aggregate (PMC 5.58.070(B)(3)(f)). Floor Plan: A scaled floor plan for each level of each building that is part of the 8. business site, including the entrances, exits, walls, and operating areas. The floor plan must be professionally prepared by a licensed civil engineer or architect. (PMC 5.58.070(B)(1)(h)).

0	Cita Dian. A scaled site plan of the hunings site including at minimum all huildings
9	<u>Site Plan</u> : A scaled site plan of the business site, including at minimum all buildings structures, driveways, parking lots, landscape areas, and boundaries. The site plan must be professionally prepared by a licensed civil engineer or architect.
	(PMC 5.58.070(B)(1)(i)) (See attached page 14 for site plan information requirements).
10	<u>Site Requirements</u> . To the extent not reflected in the site plan or floor plan, documentation reflecting that the site will comply with the following site requirements:
	1. Indoor Testing Only. All testing shall occur in a fully enclosed building.
	2. Fire Sprinklers. The site shall be equipped with an automatic fire sprinkler system, in accordance with NPFA 13, California Fire Code (Section 903), and the Perris Municipal Code, with zero (0) square foot requirement.
	3. Visibility.
	a. Neither marijuana, marijuana products nor visible exterior evidence of any testing activity, shall be visible from the public right-of-way, the unsecured areas surrounding the buildings on the site, or the site's main entrance and lobby.
	b. Building frontage shall be constructed and designed so as to entirely conceal from public view both all testing activities conducted by the permittee, as well as all marijuana and marijuana products at the site.
	4. Main Entrance and Lobby. The site shall have a building with a main entrance that is clearly visible from the public street or sidewalk. The main entrance shall be maintained clear of barriers, landscaping, and other obstructions. Inside of the main entrance, there shall be a lobby to receive persons into the site and to verify whether they are allowed in the testing areas.
	5. Secure Product. All cannabis and cannabis products at the site shall be kept in a secured manner at all times.
	6. Testing Area. All testing areas in any building on the site shall be separated from the main entrance and lobby, and shall be secured by a lock accessible only to employees of the permittee.
	7. Transport Area. Each building with a testing area shall have an area designed for the secure transfer of marijuana from a vehicle to the testing area.
	8. Storage Area. Each building with a testing area shall have adequate storage space for cannabis that has been tested or is waiting to be tested. The storage areas shall be separated from the main entrance and lobby, and shall be secured by a lock accessible only to employees of permittee.
	9. Restricted Access. The site shall be closed to the general public. No one shall be allowed on the testing site, except for employees, or persons with a bona fide business or regulatory purpose for being on the site, such as contractors or inspectors. Minors are prohibited at all times from entering the location of the site. (PMC 5.58.120 (G), (L)).
11.	Business Plan: A business plan reflecting: the management staff's experience and
11	skills relevant to the proposed operation; the applicant's experience and ability to manage the operations of proposed business; the scheduling of work; a cost estimating and budget management plan; a 3-year performance plan; a point of sale and management inventory system of all products; and a track and trace system in accordance with State law requirements.
	(PMC 5.58.070(B)(3)).
12	Ownership: A description of the statutory entity or business form that will serve as

the legal structure for the applicant, the ownership structure of the applicant as filed with the California Secretary of State (e.g. limited liability company, joint partnership, S-Corporation) (an applicant that is a foreign corporation shall include in its application the certificate of qualification issued by the Secretary of State of California), and a copy of the entity's formation and organizing documents, including, but not limited to, articles of incorporation, certificate of amendment, statement of information, articles of association, bylaws, partnership agreement, operating agreement, and fictitious business name statement.

(PMC 5.58.070(B)(1)(d)).

Odor Control Plan: An odor control plan detailing odor control measures in accordance with the following requirements, to the satisfaction of the Director:

A commercial marijuana testing operation shall have an air treatment system that ensures off-site odors shall not result from its operations. This requirement at a minimum means that the testing operation shall be designed to provide sufficient odor absorbing ventilation and exhaust systems so that any odor generated inside the location of the commercial marijuana testing operation is not detected outside the building(s), on adjacent properties or public rights-of-way, or within any other unit located within the same building as the commercial marijuana testing operation, if the use only occupies a portion of a building.

(PMC 5.58.070(B)(1)(c), 5.58.100(C)).

<u>Security Plan</u>: A security plan detailing measures to the satisfaction of the Director that all applicable security-related requirements under State or local law, including but not limited to the following requirements, are and will be met:

- a. At least one licensed security guard shall be present at the location of the commercial marijuana operation during all hours of operation. All security guards shall be licensed by and in good standing with the Bureau of Security and Investigative Services of the California Department of Consumer Affairs (BSIS). If any security guard is to be armed with a firearm and/or a baton, then that security guard shall possess at all times a valid and current firearms permit and/or baton permit issued by the BSIS.
- b. Security cameras shall be installed and maintained in good condition, with at least 30 days of digitally recorded documentation in a format approved by the Director and the Police Chief. The camera and recording system must be of adequate quality, color rendition, and resolution to allow the identification of any individual present at the site of the commercial marijuana operation. The cameras shall be in use 24 hours per day, 7 days per week. The recording system must be capable of exporting the recorded video in standard MPEG formats to another common medium approved by the Director, such as DVD and/or a USB drive. The areas to be covered by the security cameras include, but are not limited to, the storage areas, operation areas, all doors and windows, the parking lot, all exterior sides of the property adjacent to the public rights of way, and any other areas as determined by the Director and Police Chief. Remote log-in information will be provided to the Director and the Police Chief to allow them to view live and recorded security camera images remotely at any time.
- c. The location of the commercial marijuana testing operation shall be alarmed with a centrally-monitored fire and burglar alarm system, and monitored by an alarm company properly licensed by the State of California Department of Consumer Affairs Bureau of Security and Investigative Services in accordance with Business & Professions Code section 7590 et seq. and whose agents are properly licensed and registered under applicable law.
- d. All entrances to any building housing a commercial marijuana operation

13.

		<ul> <li>e. All windows on the building that houses the testing operation shall be secured against entry from the outside.</li> </ul>
		(PMC 5.58.070(B)(1)(b), 5.58.100(B)).
15.	<u> </u>	Seller's Permit. The seller's permit number issued by the Board of Equalization or evidence that the applicant has applied for a seller's permit from the Board of Equalization, as applicable. (PMC 5.58.070(B)(1)(e)).
16.		Other Licenses and Permits. A statement identifying any other licenses or permits for commercial marijuana operations, whether for the City of Perris or for any other licensing or permitting authority:
		i. held currently by the applicant;
		ii. pending approval for the applicant; or
		iii. denied to, revoked from, or suspended for, the applicant.
		(PMC 5.58.070(f)).
		Note: No person shall engage in cannabis testing in the City of Perris without both a current and valid City-issued commercial marijuana testing operation regulatory permit AND a current and valid equivalent state license as provided for under Division 10 of the California Business & Professions Code, as amended. PMC 5.58.120(A). Identify any temporary or annual state license here.
		Notwithstanding the foregoing, the Director, in his discretion, may accept this permit application for review while a state license application is pending. If a state license application is pending, identify the type of license applied for, the date the application was submitted, and any other information available to the applicant relating to the status of the application. Upon issuance of any such state license, a copy shall be immediately submitted to the Director for review in connection with this application.
17.		<u>Physical</u> . A general description of the proposed operation, including the street address, parcel number, the total square footage of the site, and the characteristics of the surrounding area.
		(PMC 5.58.070(B)(1)(g)).
18.		Sanitation: Written procedures that maintain the highest industry standards of sanitation and cleanliness for the operation so as to ensure the testing of cannabis products free of harmful contaminants. (PMC 5.58.100(F), 5.58.120(H)).
19.		Training: Written procedures that provide for the highest industry standards of training for employees engaged in testing operations. (PMC 5.58.120(I)).
20.		Exterior Lighting. An exterior lighting plan reflecting that the exterior of the premises of the commercial marijuana testing operation shall be equipped with and, at all times between sunset and sunrise, shall remain illuminated with fixtures of sufficient intensity and number to illuminate every portion of the property with an illumination level of not less than one foot-candle as measured at the ground level, including, but not limited to, landscaped areas, parking lots, driveways, walkways, entry areas, and refuse storage areas.(PMC 5.58.100(M)).
21.		Signage. A signage plan reflecting how the applicant will comply with the following signage restrictions:
		A permittee shall display conspicuously in the lobby of the site the following signs, so that each sign may be readily seen by persons entering the site, and each sign

shall be secured against entry from the outside.

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must be at least 8 inches by 10 inches in size:

1. "This site is not open to the public."

- 2. "Retail sales of any goods and services is prohibited"
- 3. "Minors are prohibited from entering this site."
- 4. "Smoking, ingesting, or consuming marijuana on or within 20 feet of this site is prohibited."

Signs on the premises shall not obstruct the entrance or the video surveillance system. The size, location, and design of any signage must conform to the sign provisions in the Perris Municipal Code. Business identification signage shall be limited to that needed for identification only, consisting of a single window sign or wall sign that shall comply with the appropriate sign requirements within the applicable zoning district.

(PMC 5.58.100(J), 5.58.120(J)).

<u>Compliance with Operation Requirements</u>. Documentation reflecting how the proposed commercial marijuana testing laboratory shall comply with the following requirements:

- 1. Conduct all testing in a manner pursuant to Section 26100 of the Business and Professions Code, and as amended, subject to State and local law.
- Conduct all testing in a manner consistent with general requirements for the competence of testing and calibration activities, including sampling using verified methods.
- 3. Obtain and maintain ISO/IEC 17025 accreditation as required by the State.
- 4. Destroy the remains of the sample of marijuana or marijuana products upon the completion of analysis as determined by the State through regulations.
- 5. Dispose of any waste byproduct resulting from testing operations in the manner required by State and local laws and regulations.

(PMC 5.58.120(F)).

4. Compliance with Health and Safety Standards. Documentation reflecting that any closed-loop system, equipment used, and the testing facilities in general, meet or exceed appropriate health and safety standards, including any applicable fire, safety and building code requirements specified in the California Fire Code, the National Fire Protection Association standards, the International Building Code, the

National Fire Protection Association standards, the International Building Code, the International Fire Code, and any other applicable standards, including all fire, safety and building-related code requirements applicable to processing, handling and storage of solvents or gasses. (PMC 5.58.120(E)(1)).

Note: Written approval of the Director that any closed-loop system, other equipment used, the on-site storage of compressed gases, the extraction operation, and the testing facilities in general, all meet or exceed the above-referenced standards is a pre-requisite to commencing and continuing operations. (PMC 5.58.120(E)(1)).

<u>Fire Safety Plan</u>. A completed fire safety plan for the proposed commercial cannabis testing operation. (PMC 5.58.120(E)(2)).

Note: Written approval of the Director of the fire safety plan is a pre-requisite to commencing and continuing operations. An application for renewal of a commercial cannabis permit for testing shall not be approved until an inspection of the site occurs by the Director which affirms that both the operation remains in compliance with the approved Fire Safety Plan (or an amended Fire Safety Plan as determined by the Director) and that any further actions that need to be taken in the determination of the Director are taken to ensure that all applicable and necessary health and safety requirements are met. (PMC 5.58.120(E)(2)).

24. \_\_\_\_

25.

26.	Certified Industrial Hygienist Plan. A detailed plan prepared by a certified industrial hygienist (CIH) to ensure that the proposed commercial cannabis business maintains appropriate health and safety procedures, including, but not limited to procedures necessary to control hazards, procedures for use of proper protective equipment, product safety procedures, procedures for compliance with Cal OSHA limits, procedures to provide specifications for ventilation controls, and procedures to ensure environmental protections. (PMC 5.58.120(E)(3)).
	Note: Approval of the Director as to the CIH plan's compliance with these criteria is a pre-requisite to commencing and continuing operations. The Director shall establish further written requirements for the CIH plan, including but not limited to required inspections by the CIH and a hazardous materials management plan Upon reasonable determination by the Director, the permittee shall be required to update or amend the approved plan to the satisfaction of the Director. (PMC 5.58.120(E)(3)).
27.	 <u>Underwriters Laboratories (UL) Listed Devices</u> . Documentation reflecting that all processing and analytical testing devices used by the proposed commercial cannabis testing operation, other than processing devices using only non-pressurized water, shall be UL listed, or otherwise approved for the intended used by the Director. (PMC 5.58.120(E)(4)).
28.	 <u>Hazardous Materials Disposal Plan</u> . A hazardous materials disposal plan detailing how all hazardous material used, generated or associated with the operation will be disposed of in a manner which is compliant with all local, state and federa guidelines for the disposal of hazardous materials. (PMC 5.58.120(E)(5)).
	Note: Approval of the Director as to the hazardous materials disposal plan's compliance with these criteria is a pre-requisite to commencing and continuing operations. (PMC 5.58.120(E)(5)).
29.	 <u>Waste Treatment System</u> . A description of the proposed cannabis business' waste treatment system, sufficient to prevent contamination in areas where marijuana or marijuana products may be exposed to such system's waste or waste by products.(PMC 5.58.120(E)(6)).
	Note: Approval of the Director as to the waste treatment system's compliance with these criteria is a pre-requisite to commencing and continuing operations. (PMC 5.58.120(F)(6)).

# COMMERCIAL MARIJUANA TESTING OPERATION REGULATORY PERMIT APPLICATION PROPERTY OWNER'S STATEMENT OF CONSENT

If the applicant/owner is not the property owner of record of the subject site, the following Statement of Consent must be completed by the property owner of record or the property owner's authorized representative, granting the applicant permission to apply for a commercial marijuana testing operation regulatory permit. This form must be notarized.

To:	City of Perris		
	Planning Division		
	135 N 'D' Street		
	Perris, CA 92570		
I, the ur	ndersigned legal owner of record, here	by grant permission to:	
Applic	cant:	Phone:	
Mailin	g Address:		
to opera	ate a commercial marijuana testing ope	eration on the property described below:	
The s	ubject property is located at:		
Asses	sor's Parcel Number:		
Printe	d Name of Owner of Record:		
Addre	ess of Owner of Record:		
Phone	<b>:</b>	Email address:	
Signa	ture of Owner of Record:	Date:	

# COMMERCIAL MARIJUANA TESTING OPERATION REGULATORY PERMIT APPLICATION EMPLOYEE'S STATEMENT OF CONSENT TO CRIMINAL BACKGROUND INVESTIGATION

A completed version of this form, signed by each employee of the applicant and accompanied by payment of the required fee to cover the costs of performing the background check, must be submitted to the City as part of the commercial marijuana testing operation regulatory permit application.

#### **Employee Consent:**

I, the undersigned, hereby authorize the release of any criminal history record information that may exist pertaining to me from any agency, organization, institution or entity having such information on file. I authorize any investigator, agent, or duly authorized representative of the City of Perris to receive and investigate such information as it may deem necessary. I consent to my fingerprints being taken and used to check my criminal history record information. I agree to provide all information as may be deemed necessary by the processor in order to process and complete my criminal history record information check.

Print Name:	Date:	
Signature:		

#### INFORMATION REQUIRED ON SITE PLAN

## Additional information may be required on site plan if deemed appropriate by the Director of Development Services

#### Site Plan Requirements

- · Assessor's parcel no.
- Acreage
- · Building eaves, canopies
- · Building foot prints and gross building area by use
- Drainage plan to control both on and off site drainage (if new development)
- Driveways, parking backup (dimensioned)
- Easements
- Employee amenity areas
- Fences, walls (location & design)
- Fire Location of fire hydrants
- Land Existing land uses adjacent to the site
- Landscape Area calculation of landscaped areas, common open space
- Landscape percentage of parking area, excluding setbacks and parking overhang (max 2' into landscaped area)
- Loading area/spaces (include dimensions)
- Lot Percentage of lot coverage
- Lot Dimensions
- North arrow & Scale (no. of feet per inch)
- Open space areas
- Applicant name and address
- Parking spaces (include dimensions) parking overhang maximum 2 feet
- Paved areas delineated
- Patios, Balconies (show square footage)
- Pedestrian walkways and paseos
- Power poles
- Recreational amenities
- School District(s)
- Scale of plans
- Setback dimensions
- Signature & license number of architect, landscape architect, civil engineer or land surveyor (where required)
- Street lights (existing if any)
- Street status (adjacent)
- Streets, names, locations and widths of rights-of-way of proposed streets, street cross sections, alleys and easements,
- Trash Location of trash enclosures
- Utility lines, sewer access
- Utility Purveyors
- Zoning