

RESOLUTION NUMBER 5246

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, APPROVING THE AMENDMENT OF THE CITY'S CLASSIFICATION AND COMPENSATION PLAN TO ESTABLISH TEN (10) NEW CITY CLASSIFICATIONS; FIXING COMPENSATION FOR SAID CLASSIFICATIONS; AUTHORIZING THE AMENDMENT OF THE CITY'S SALARY RANGE PLACEMENT SCHEDULES WHICH SET FORTH THE CLASSIFICATION AND COMPENSATION ALLOCATIONS FOR ALL CITY EMPLOYEES; AND APPROVING A BUDGET AMENDMENT FOR ADDITIONAL APPROPRIATIONS OF \$13,000 TO ESTABLISH TWO (2) OF THE TEN (10) NEW POSITIONS

WHEREAS, Rule 6 of the City of Perris Personnel Rules and Regulations authorizes the City Council to adopt a classification plan consisting of classes of positions in the classified service and defined class specifications and a schedule of compensation applying to said positions; and

WHEREAS, on September 27, 2016, the City of Perris ("City") retained CPS HR Consulting to conduct a City-wide Classification and Compensation Study pursuant to the 2014-2017 Memorandum of Understanding between the City and Local 911 of the California Teamsters; and

WHEREAS, CPS HR Consulting completed the final phases of the Classification and Compensation study on August 1, 2017 for members of Local 911 of the California Teamsters, Non-Represented Confidential Employees, and Management Staff of the City ("Classification and Compensation Study"); and

WHEREAS, on September 26, 2017 the City Council, by Resolution Number 5178, adopted the recommendations contained in the Classification and Compensation Study, authorized the City Manager to implement the recommendations, and approved the implementation of the City of Perris Salary Range Placement Schedules, which set forth updated Classification and Compensation Allocations for all City employees, including the City Manager; and

WHEREAS, the City desires to implement additional changes in its classification plan by adding ten (10) new job title classifications and applying a schedule of compensation to said positions, and

WHEREAS, the City has met and conferred with the representatives of the affected employees regarding the proposed actions herein, pursuant to the provisions of the Meyers-Milias-Brown Act (Government Code § 3500 *et seq.*); and

WHEREAS, the City has only budgeted and appropriated six (6) of the ten (10) new classifications, and desires to appropriate an additional \$13,000 for the 2017-2018 fiscal year budget for the creation of the two (2) remaining new classifications, namely the Senior Administrative Assistant and Senior Code Compliance Officer classifications. Additionally, two

(2) of the new positions, NPDES Coordinator and Facilities Coordinator, are for future budget cycle.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PERRIS, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council finds the above recitals are true and correct and incorporated herein by this reference.

Section 2. The City Council hereby adopts the following five (5) new unrepresented, management or confidential classifications and applicable schedule of compensation:

Job Title Classification	
Classification Title	Schedule of Compensation
Administrative Services Department	
Human Resources Technician I / II / III	Ranges 50, 54, 58
Building and Code Enforcement Department	
Director of Building and Code Enforcement	Range 94
Community Services Department	
Community Services Supervisor	Range 63
Public Works Department	
Operations Supervisor	Range 63
Special District Supervisor	Range 63

Section 3. The City Council hereby adopts the following five (5) new represented classifications and applicable schedule of compensation:

Job Title Classification	
Classification Title	Schedule of Compensation
City-Wide	
Senior Administrative Assistant	Range 56
Building and Code Enforcement Department	
Senior Code Compliance Officer	Range 65
Public Works Department	
Facilities Coordinator	Range 56
Landscape Maintenance District Inspector	Range 52
NPDES Coordinator	Range 58

Section 4. The City Council hereby approves and adopts the job specifications for the ten (10) new classifications created by this Resolution.

Section 5. The City Council hereby approves the appropriation of an additional amount of \$13,000 towards the 2017-2018 fiscal year budget for the establishment and filling of two (2) of the ten (10) classifications referenced above, namely the Senior Administrative Assistant and Senior Code Compliance Officer classifications.

Section 6. This resolution shall be effective on March 27, 2018. The City Clerk shall certify the adoption of this Resolution.

ADOPTED, SIGNED and **APPROVED** this 27th day of March, 2018.

Mayor, Michael M. Vargas

ATTEST:

City Clerk, Nancy Salazar

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) §
CITY OF PERRIS)

I, Nancy Salazar, CITY CLERK OF THE CITY OF PERRIS, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution Number 5246 was duly and regularly adopted by the City Council of the City of Perris at a regular meeting thereof held the 27th day of March, 2018, and that it was so adopted by the following called vote:

AYES: CORONA, RABB, ROGERS, BURKE, VARGAS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

City Clerk, Nancy Salazar

EXHIBIT "A" TO RESOLUTION ____

[Job Specifications on following pages]