

**RESOLUTION NUMBER 4892**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2015, FOR THE ELECTION OF ONE COUNCILMEMBER OF THE CITY TO FILL A VACANCY AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES, AND REQUESTING THE REGISTRAR OF VOTERS OF THE COUNTY OF RIVERSIDE TO RENDER SPECIFIED SERVICES.**

**WHEREAS**, a vacancy in the office of City Councilmember was created with the resignation of Councilmember Julio C. Rodriguez effective May 11, 2015; and

**WHEREAS**, the term of office in which the vacancy occurs ends following the normally scheduled election to be held in November 2016; and

**WHEREAS**, under the provisions of the laws relating to vacancies in general law cities in the State of California, if a councilmember is not appointed to fill the vacancy the City Council shall call a Special Election which shall be held at the next regularly scheduled election date which is on November 3, 2015; and

**WHEREAS**, pursuant to Elections Code section 10002, the City Council may by resolution request the Riverside County Board of Supervisors to permit the Registrar of Voters of the County of Riverside to render specified election services to the City of Perris.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PERRIS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** That pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Perris, California, on Tuesday, November 3, 2015, a Special Election for the purpose of election of a City Councilmember for the term of office in which the vacancy was created by the resignation of Councilmember Julio C. Rodriguez which ends December, 2016.

**Section 2.** That the ballots to be used at the Election shall be in form and content as required by law.

**Section 3.** That the Election Services which the City of Perris requests the Registrar of Voters of the County of Riverside (“Registrar”) to perform, and which such officer is hereby authorized and directed to perform, include: the preparation, printing and mailing of sample ballots and polling place cards; the establishment or appointment of precincts, polling places and election officers; the furnishing of ballots, voting booths and other necessary supplies or materials for polling places; and the performance of such other election services as may be requested by the City Clerk which may be necessary in order to properly and lawfully conduct the Special Election, as more specifically detailed in Exhibit A of this Resolution.

**Section 4.** That the Registrar is hereby requested to consolidate the Special Election for the City of Perris with any other election, including the statewide election, being held in the same territory, and to be held on the same date, and said Election shall be held in all respects as if there were only one election, and only one form of ballot shall be used, and the Registrar is authorized to canvass the returns and furnish the results of such canvassing to the City Clerk of the City of Perris, as provided by law;

**Section 5.** That the City Council of the City of Perris, pursuant to Elections Code section 320, hereby designates Nancy Salazar, City Clerk, or her designee, as the City of Perris Elections Official for purposes of this election and its related process.

**Section 6.** The City and the County understand and agree that the Special Election is the City’s election. Therefore, the City shall be responsible for compliance with all legal requirements for this election, and shall direct the manner in which the election is conducted. The County will work with the City in complying with all legal requirements for the conduct of this election and shall conduct this election pursuant to the direction of the City.

**Section 7.** The City of Perris recognizes that additional costs will be incurred by the County of Riverside by reason of this consolidation, and agrees to reimburse the County of Riverside for services rendered, upon presentation of a properly detailed invoice to the City Clerk of the City of Perris.

**Section 8.** That the polls for said Election shall be opened at seven o’clock a.m. (7:00 a.m.) of the day of said Election and shall remain open continuously from said time until eight o’clock p.m. (8:00 p.m.) of the same day, when said polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

**Section 9.** That the City Clerk of the City of Perris is hereby directed to file a certified copy of this Resolution with the Registrar.

**Section 10.** That the Registrar is hereby directed to give such further or additional notice of said Special Election, in time, form and manner as required by law.

**Section 11.** That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions of the City of Perris; and shall make a minute of passage and adoption thereof in the records of the proceedings of the City Council of the City of Perris, in the minutes of the meeting at which same is passed and adopted.

***ADOPTED, SIGNED and APPROVED*** this 16<sup>th</sup> day of June, 2015.

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Mayor, Daryl R. Busch

ATTEST:

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City Clerk, Nancy Salazar

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) §  
CITY OF PERRIS )

I, Nancy Salazar, CITY CLERK OF THE CITY OF PERRIS, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution Number 4892 was duly and regularly adopted by the City Council of the City of Perris at a special meeting thereof held the 16<sup>th</sup> day of June, 2015, and that it was so adopted by the following vote:

AYES: ROGERS, BURKE, BUSCH  
NOES: RABB  
ABSENT: NONE  
ABSTAIN: NONE

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City Clerk, Nancy Salazar

## **EXHIBIT A**

### **Detailed list of services to be provided by the Riverside County Registrar of Voters:**

- 1) Prepare all up-to-date election process forms.**
- 2) Provide signature verification services for all nomination papers.**
- 3) Prepare sample ballot materials including candidate statements and translations for review by the City Clerk, prior to distribution.**
- 4) Distribute sample ballots to all qualified City of Perris registered voters.**
- 5) Establish polling places for voting precincts.**
- 6) Provide voting equipment, ballot boxes, ballots, and all other necessary supplies and paraphernalia, for each established polling place.**
- 7) Select, train and issue payment to poll workers and alternate poll workers as required by law for each polling place established. The City shall have the opportunity to review the final list of poll workers assigned to serve in City precincts.**
- 8) Provide training for “Range Inspectors” hired by the County to provide technical support on Election Days.**
- 9) Provide an alphabetical listing of each voter in the City, including their appropriate polling place location, on CD if available.**
- 10) Provide the necessary voter registration lists for all polling locations.**
- 11) Publish and post required notices regarding polling places and poll workers.**
- 12) Provide the County tabulation equipment and the qualified and trained County personnel to operate the same.**
- 13) Provide County personnel for security during the ballot counting and tabulation process.**
- 14) Provide sufficient personnel to deliver, process, count and tabulate the ballots on the night of the general municipal election.**
- 15) Distribute and process all vote by mail ballots.**
- 16) Distribute and process all provisional ballots.**
- 17) Prepare and deliver the election returns of the votes cast at the general municipal election to the Perris City Clerk, to enable the City Clerk to canvass the returns and declare the results.**
- 18) Provide voting precinct maps for use by the City Clerk’s Office and City poll workers, in assisting voters to determine their precinct polling locations.**
- 19) Provide itemized written Invoice prior to December 31, 2015.**