

RESOLUTION NUMBER 4201

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, REPEALING PRIOR RECORDS RETENTION SCHEDULES AND ADOPTING THE SECRETARY OF STATE LOCAL GOVERNMENT RECORDS MANAGEMENT GUIDELINES.

WHEREAS Section 34090 of the California Government Code Authorizes the destruction of city records upon approval of the legislative body of the City and the written consent of the City Attorney provided that said records do not fall within certain specified categories and are not less than two (2) years old; and

the City Council of the City of Perris previously adopted Resolution Numbers 1163, 1235 and 2899 adopting retention periods for a variety of City Records; and

WHEREAS in an effort to reduce the needed storage space and uniformly address the City's records, it is recommended that the City Council adopt the California Secretary of State's Local Government Records Management Guidelines.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Perris that Resolution Numbers 1163, 1235 and 2899 be repealed.

BE IT FURTHER RESOLVED THAT the City Council of the City of Perris hereby adopts the Secretary of State Local Government Records Management Guidelines for application to all records of the City of Perris.

ADOPTED, SIGNED APPROVED

Mayor, Daryl R. Busch

Attest:

City Clerk, Judy L. Haughney

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE)
CITY OF PERRIS)

I, Judy L. Haughney, duly elected City Clerk of the City of Perris, California, do hereby certify that the foregoing Resolution Number 4201 was duly and regularly adopted by the City Council of the City of Perris at a regular meeting thereof and held the 31st day of March, 2009 by the following called vote:

AYES:	COUNCILMEMBERS:	Landers, Evans, Rogers, Yarbrough, Busch
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

City Clerk, Judy L. Haughney